STEPS to ENROLL

Fall 2015 Freshman Admission
Congratulations on your admission to San Diego State University!

To accept your offer of admission and reserve your place for fall 2015, you must complete the seven Steps to Enroll. These steps are described in detail in this booklet and online at www.sdsu.edu/admittedfreshmen.

Also, be sure to discuss the Steps to Enroll with your parents in order to get the most out of the information.

We look forward to seeing you on campus this fall. It’s a great day to be an SDSU Aztec!

**STEPS TO ENROLL**

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Welcome, Class of 2019!

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All California State University first-time freshmen must fulfill the Entry-Level Mathematics (ELM) and the English Placement Test (EPT) requirements. Refer to the checklists below to determine whether you will need to take the ELM and/or EPT.

Do I need to take the Entry-Level Mathematics (ELM) Exam?
Answering YES to one or more questions fulfills your ELM requirement. If you answer NO to ALL of the following, you must take the ELM.

Did you:
- Score 550 or higher on the mathematics section of the College Board SAT Reasoning test or SAT Subject Tests level I or II in mathematics?
- Score 23 or higher on the mathematics section of the ACT?
- Score 3 or higher on the Calculus AB or Calculus BC examination or on the statistics examination of the College Board Advanced Placement program?
- Pass, with a grade of C or higher, a transferable college math course that satisfies the General Education mathematics/quantitative reasoning requirement by the end of the spring 2015 term? (Contact an admissions counselor if this applies to you.)
- Receive a score of 4 or higher on the Higher Level Mathematics International Baccalaureate exam.
- Receive a result of “Ready for CSU College-Level Mathematics Courses” on the Early Assessment Program (EAP), augmented mathematics, taken in the 11th grade as part of the California Standards Test?

You are strongly encouraged to take the ELM even if you receive a result of “Ready for CSU College-Level Mathematics Courses—Conditional” on the Early Assessment Program (EAP) taken in the 11th grade as part of the California Standards Test.

Do I need to take the English Placement Test (EPT) Exam?
Answering YES to one or more questions fulfills your EPT requirement. If you answer NO to ALL of the following, you must take the EPT.

Did you:
- Score 500 or higher on the critical reading section of the College Board SAT Reasoning test?
- Score 22 or higher on the English section of the ACT?
- Score 3 or higher on the Language and Composition or the Composition and Literature examination of the College Board Advanced Placement program?
- Pass, with a C or higher, a transferable college English composition course that satisfies the General Education composition or critical thinking requirement by the end of the spring 2015 term? (Contact an admissions counselor if this applies to you.)
- Receive a result “Ready for CSU College-Level English Courses” on the CSU Early Assessment Program (EAP) taken in the 11th grade as part of the English Language Arts California Standards Test?
- Receive a score of 4–7 on the Higher Level English A1 International Baccalaureate exam?

You are strongly encouraged to take the ELM even if you receive a result of “Ready for CSU College-Level English Courses—Conditional” on the Early Assessment Program (EAP) taken in the 11th grade as part of the California Standards Test.

Spring 2015 Test Dates
It is recommended that you register for the EPT/ELM tests as soon as possible. Register and prepay your fees online through the ETS website, https://ept-elm.ets.org/CSU.

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<th>Online/In-Person Registration Deadline</th>
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Testing Deadlines
You must take the required ELM/EPT tests by the following deadlines, or you will not be allowed to register for fall classes.

- **California residents:** You must take the required ELM/EPT tests no later than the May 2, 2015 test date, or you will not be allowed to register for fall classes. You may take the ELM/EPT at other CSU campuses. Spaces fill up quickly, so please register as soon as possible.
- **Residents of other U.S. states:** You must take the required ELM/EPT tests on or before Saturday, August 22, 2015. Students who live outside of California have the option of having the test proctored at their local high school or local testing office. For more information on this option, visit the Testing Office website.

Test Score Information
Depending on your scores, you may be required to enroll at SDSU for the summer FAST (Freshman Academic Success Track) program to complete one or more remedial classes prior to the fall 2015 semester. If you do not successfully complete your remediation by the end of your third term (including summer) at SDSU, you will no longer be allowed to attend SDSU.

Contact
Important dates and online registration for tests held at SDSU are available on the Student Testing, Assessment and Research website: www.sdsu.edu/testoffice
Accept Your Offer by May 1, 2015

SDSU WebPortal
www.sdsu.edu/portal

Test Addresses
The College Board SAT Program
P.O. Box 8057
Mt. Vernon, IL 62864
(866) 756-7346
www.collegeboard.org
SDSU Code: 4682

ACT Records
P.O. Box 451
Iowa City, IA 52243-0451
(319) 337-1270
www.actstudent.org
SDSU Code: 0398

AP Services
P.O. Box 6671
Princeton, NJ 08541-6671
www.collegeboard.org

International Baccalaureate (IB)
Test Scores
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, MD 20814
(301) 220-3000
www.ibo.org

Final Official Transcripts
Due July 15, 2015
You must have your school send official transcripts that include spring 2015 grades.

Accept Your Offer of Admission by Submitting Your Intent to Enroll—Due May 1, 2015

Reserve your place in the fall 2015 class by submitting all of the following items to the SDSU Office of Admissions no later than Friday, May 1, 2015. If all of the items are not postmarked by May 1, it will be assumed that you do not plan to attend SDSU and your space will be made available to another applicant.

1. Submit the online Intent to Enroll $400 deposit in your SDSU WebPortal. The deposit is non-refundable, and can be made electronically through the SDSU WebPortal. This deposit will apply toward your fall basic tuition and fees.

2. Send official copies of the following transcripts:
   - High school transcript (including fall 2014 grades).
   - Transcripts from all colleges you attended while in high school (including fall 2014 grades). SDSU will only accept electronic transcripts from the schools listed on page 3. Please ensure that you indicate this preference when making your request.

   Transcripts should be sent directly from your school to the SDSU Office of Admissions. Transcripts for courses taken in the spring must be sent separately.

   Have transcripts mailed to:
   Office of Admissions
   San Diego State University
   5500 Campanile Drive
   San Diego, CA 92182-7455

3. Send official test scores:
   - SAT Reasoning or ACT electronic test scores for all exams you have taken (if not listed on your high school transcript).
   - Advanced Placement exam score reports should be sent electronically to SDSU.
   - International Baccalaureate (IB) Test Scores for all exams for which you received a passing score.

4. Submit Housing License Agreement and $375 non-refundable initial payment. (Applies only to students outside SDSU’s local admission area. More information is available in Step 4—Apply for Housing.)

Note: Maintaining Your Eligibility

Your admission eligibility was determined using the information you reported on your application for admission. All courses you listed as “in progress” or “planned” in your senior year must be completed with grades of C or higher. You must also maintain your reported overall grade point average. Your transcript(s) will be used to verify your self-reported information. If your grade point average and/or current course grades drop, or if there is a discrepancy in what you reported on your application compared to your transcript(s), contact an admissions counselor. Otherwise, your offer of admission may be withdrawn.
Official Transcripts
Official transcripts are required from all high schools and colleges you previously attended even if you withdrew from the course(s) or the course(s) were non-academic or not applicable to your college major. College courses listed on high school transcripts will not be considered official.
You must request that official transcripts, on the high school or college official letterhead, be sent directly to the SDSU Office of Admissions either electronically or in a sealed envelope. For a transcript to be considered official, it must remain in its original sealed envelope. If opened, the transcript will no longer be valid. Please request your transcripts as soon as grades are posted so that the transcripts will arrive by the deadline. (Note that it can take several weeks for a school to send a transcript once it is ordered.)

Electronic Transcripts
SDSU will accept only electronic transcripts from the schools listed below. Please ensure that you indicate this preference when making your request.
• American River College
• Bakersfield College
• Butte College
• California Polytechnic State University—San Luis Obispo
• Canada College (San Mateo County College District)
• Cerritos College
• Cerro Coso Community College
• Chaffey College
• College of San Mateo (San Mateo County College District)
• College of the Canyons
• College of the Sequoias
• Cosumnes River College
• Crafton Hills College
• Cuesta College
• Cuyamaca College
• Cypress College
• De Anza College
• Evergreen Valley College
• Folsom Lake College (Los Rios Community College District)
• Foothills College
• Fullerton College
• Grossmont College
• Imperial Valley College
• Irvine Valley College
• Lassen Community College
• Long Beach City College
• MiraCosta College
• Moorpark College (Ventura County College District)
• Mt. San Antonio College
• Oxnard College (Ventura County College District)
• Palomar College
• Porterville College
• Sacramento City College
• San Bernardino Valley College
• San Diego Community College District
• San Jose City College
• Santa Ana College (Rancho Santiago Community College District)
• Santa Rosa Junior College
• Santiago Canyon College (Rancho Santiago Community College District)
• Shasta College
• Sierra College
• Skyline College (San Mateo County College District)
• Southwestern College
• University of Phoenix
• Ventura College (Ventura County College District)

Electronic College Transcripts
You must submit transcripts from all colleges you attended while in high school (including spring 2015 grades). SDSU will only accept electronic transcripts from the schools listed to the right. Please ensure that you indicate this preference when making your request.
SDSU will not accept any transcripts delivered in person or handled by the student.

SAT and/or ACT Scores
The Scholastic Aptitude Test of The College Board (SAT Reasoning) and/or the American College Testing Program (ACT) scores are needed for admission determination and placement in English and mathematics. If your SAT Reasoning and/or ACT test scores are not listed on your high school transcript and you did not indicate SDSU as a destination for your scores when you took your test, you must contact the testing agency to request the electronic scores be sent to SDSU. Please contact the appropriate testing agency listed on page 2.

Advanced Placement (AP) Test Scores
Advanced Placement exam score reports and passing scores are required in order to obtain college credit for AP high school courses taken. Please provide your AP test results shortly after you submit your online Intent to Enroll $400 deposit and other official documents. Send results for senior year AP exams separately by July 15, 2015. To obtain your AP test scores, write to the following address or call the AP Grade Reporting Service toll-free at (888) 308-0013 if your exam scores were taken within the last four years. SDSU’s AP school code is 4682.

International Baccalaureate (IB) Test Scores
International Baccalaureate exam score reports and passing scores are required in order to obtain college credit for the IB exam. Please provide your official IB test results shortly after you submit your online Intent to Enroll $400 deposit and other official documents. Send results for senior year IB courses separately by July 15, 2015. To place a request to have your official IB test scores sent to SDSU and view additional information, visit www.ibo.org or call (301) 220-3000.
Make a Plan

It's time to decide how you and your family will finance your SDSU education. Take into account your overall cost of attendance, which includes basic tuition and fees, housing, transportation, books, and personal expenses. By combining grants, loans, scholarships, part-time employment, savings, and contributions from your family, you can make this investment affordable.

Apply for SDSU Scholarships

A scholarship is free money that is usually awarded based on your achievements and qualifications. To be awarded, you must apply.

SDSU scholarships are competitive and each requires a separate application and essay. Some require additional application materials such as a letter of recommendation. Review each scholarship's application requirements carefully.

To begin the SDSU scholarship application process:

- Click the “Search for Scholarships” button at the SDSU Office of Financial Aid and Scholarships website.
- Apply by submitting a separate online application and essay for each scholarship for which you meet the eligibility requirements.
- By February 13, 2015, submit your applications, essays, and if required, additional application materials. Applications for some scholarships are due by May 8, 2015.

You are notified of your eligibility by late spring. Check AidLink regularly for your application and award status and the Scholarships website for additional scholarship opportunities posted throughout the year.

Apply for External Scholarships

Organizations other than SDSU award countless scholarships each year. We encourage you to apply for as many scholarships as possible. To get you started, review “Other Scholarships” and “Scholarship Resources” at the SDSU scholarships website.

Apply for Financial Aid

Federal and state financial aid programs (grants, part-time jobs, and student and parent loans) are awarded to students who apply and meet eligibility requirements.

To begin the financial aid application process:

- Complete a Free Application for Federal Student Aid (FAFSA) as soon as possible after January 1. (Estimate your income information as you may correct it after submitting your tax return to the Internal Revenue Service.)
- By March 2, complete your FAFSA online and be sure to list SDSU’s federal school code of 001151.
- By March 2, California residents need to submit a GPA Verification Form to the California Student Aid Commission to be considered for Cal Grant.

SDSU receives your information electronically one week after you submit your FAFSA online to the Federal Student Aid Processing Center.
Priority Deadlines

Applications are reviewed and aid is awarded throughout the year based on available funding. Some grant funds are limited so apply early and submit documents as soon as requested.

To receive first priority evaluation of your eligibility for all financial aid programs, apply between January 1 and March 2 and submit all financial aid documents requested by April 1.

- By March 2, your FAFSA must be complete and accepted (not rejected for errors) with SDSU’s federal school code of 001151.
- By April 1, submit requested documents.

An application and documents submitted after these dates will receive second priority evaluation and aid awarded based on available funding at the time.

On-Campus Housing Payments and Financial Aid and Scholarships

The university will use your financial aid award (grants, loans, or scholarships), to pay any outstanding institutional charges, including housing fees. After you have paid the non-refundable $375 initial payment due with your SDSU Housing License Agreement, the remaining amount of your semester’s housing and meal charges will be deducted from your financial aid disbursement at the beginning of the semester.

If the amount of aid you receive is unavailable or insufficient to cover all housing costs, you will be responsible for making payments with your own resources by each due date. Visit the Office of Housing Administration website for payment amounts and due dates.

If your award includes Direct Loans, keep in mind that the process to activate these loans (particularly parent loans) can take several weeks. Be sure to allow time for processing if you want to use the loan funds to make your housing payments.

Your Financial Aid Award and Disbursement

Log in to AidLink to view your financial aid award. If you are registered for classes and your aid is available, payment toward university charges and direct deposit of funds to your designated bank account begins August 17. Direct Deposit is the only method available to receive the balance of your financial aid and scholarship awards after paying university charges. To sign up for direct deposit and to view your university charges and payments, log in to your student account at the Student Account Services website.

When your financial aid is disbursed, amounts due from basic tuition and fees and housing will be deducted automatically from awarded aid. Student Account Services sends you an email and you may view the transactions in your Student Account.
All admitted first-time freshmen from outside SDSU’s local admission area are required to live on campus for their first year. In addition, all first-time freshman participants in the University Honors College are required to live on campus.

1. If you have not already done so, indicate your interest in on-campus housing in the “Admission Status” section of your WebPortal account. This will tell us that you are requesting an on-campus Student Housing License Agreement. If you are from outside the service area, this step will be completed for you.

2. The License Agreement will be made available to you online via the WebPortal in March. The License Agreement is made available to students who: 1) are required to live in on-campus housing; 2) have indicated interest in on-campus housing; and 3) have been admitted to SDSU.

3. Once your completed License Agreement and non-refundable $375 initial payment are received by the university, the Office of Housing Administration will send you an email acknowledgement and space confirmation. If you are required to live in on-campus housing, you must submit the License Agreement and non-refundable $375 initial payment by the May 1 Intent to Enroll deadline or your admission will be canceled.

4. Student housing preferences will be considered, but students will be assigned to a single, double, or triple space depending on availability.

If you are looking for housing options while you attend SDSU, you will find information and assistance at the Office of Housing Administration (OHA). Visit their website for information on the housing application process, and a description of the various housing options.

**Residential Learning Communities**

SDSU provides a variety of living communities tailored to your major and interests. Space is limited in these communities. If you choose to live on campus, SDSU recommends you live in a residential learning community. Residential learning communities (RLCs) are designed to assist students living on campus as they make the transition from high school to college. Participants are enrolled as a group in a set of connected courses. Being a part of an RLC will help you develop life-long friendships and help make SDSU feel like a smaller place. Resident Advisors and Academic Mentors create great communities through floor events, guest lectures, field trips, and one-on-one support.
Basic tuition and fees are due a few weeks before your registration date. Students from outside California must pay their additional nonresident tuition before the first day of classes.

**You are not billed for these fees.** You will receive a notice in early June telling you to go to “My Registration” in your SDSU WebPortal for your registration date and fee payment information. After your first semester, you are responsible for checking your WebPortal for this information.

Pay your fees by your fee payment deadline using the Student Account Services website in order to register on your assigned registration date.

**Things to remember when paying your basic tuition and fees:**

- If you paid the Intent to Enroll $400 deposit, subtract this amount from your basic tuition and fee payment. (If you are not sure, you may check your transaction history by selecting “Online Student Account Services” on the Student Account Services website.)

- Pay parking and student ID card fees with your basic tuition and fees if needed.

- Pay online using electronic check or credit card (MasterCard, American Express, Visa or Discover Card).

- To mail your basic tuition and fee payment, download a payment coupon from the WebPortal, follow the coupon instructions, and mail it with a check or money order.

- Or make a partial payment ($860) using the Basic Tuition and Fee Installment Plan by selecting “Online Student Account Services” on the Student Account Services website. Complete the Installment Contract online using My Payment Plan and submit payment using an electronic check or credit card (MasterCard, American Express, Visa or Discover Card).

If you are eligible for **financial aid basic tuition and fee payment postponement**, you may delay payment. You can determine your eligibility for financial aid fee payment postponement by accessing “My Registration” in the SDSU WebPortal. When your financial aid is disbursed, amounts due for basic tuition and fees and housing will be deducted automatically from the amount you receive. If your aid is unavailable or insufficient to cover all of your fees, you are responsible for paying your fees.

Any unpaid fees or additional fees incurred, due to lab fees or units added, will be billed to you after the schedule adjustment period deadline. Student Account Services will send you an email directing you to the Student Account Services website so that you can download and pay your balance. It is a good idea to check your student account (select “Online Student Account Services”) every few weeks in case you do not receive an email. The Billing Statement Dates schedule is located on the Student Account Services website.

**Note**

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees.

**Student Account Services**

[www.sdsu.edu/sas](http://www.sdsu.edu/sas)

**Find out more about SDSU's cost of attendance**

[www.sdsu.edu/admissions/fees](http://www.sdsu.edu/admissions/fees)
STEP 6  Attend New Student Orientation

All New Students are Expected to Attend Orientation

SDSU is committed to your academic success. Therefore, you are expected to attend New Student Orientation to help you learn the essentials for being a successful student.

Freshmen who attend New Student Orientation will:

• register for fall 2015 classes
• receive a personalized information packet showing what classes you need to take

Why You Must Attend

• Learn about and understand General Education, major, testing, and graduation requirements
• Receive essential academic planning and course registration assistance
• Learn how to use SDSU’s Web registration system and other WebPortal services
• Meet with assistant deans, faculty and trained student ambassadors
• Learn more about SDSU’s programs designed specifically for first-year students
• Learn what it means to be a member of the SDSU community

New Student Orientation for freshmen is offered in July. Dates fill up quickly, so be prepared to make your reservation early. You can make your reservation online beginning on May 14, 2015 at 10 a.m. PST. Space is limited for all programs, so your first choice may not be available.

Specific details about New Student Orientation will be available on the Office of New Student and Parent Programs website beginning in March. For more information, call the Office of New Student and Parent Programs at (619) 594-1509.

What Last Year’s Students Said About Orientation

More than 94 percent of freshmen students left orientation with a schedule of classes for their first semester and an understanding of how to use SDSU’s online registration system.

After completing last year’s orientation program, 94 percent of the students who returned an evaluation would recommend attending orientation to future students.

Parent Orientation

Parent involvement plays a key role in the academic success of students during their college years. For this reason, SDSU sponsors a Parent Orientation program that runs concurrently with the student program. Students and parents will be separated into different sessions. Research shows that students who bring parents to orientation are more likely to earn a higher grade point average and continue on to their second year of school.

By attending orientation, parents will:

• Learn how to contribute to the personal development and academic success of their student
• Learn what it means to be a member of the SDSU community
• Learn about academic programs, including General Education and graduation requirements, and student support services
• Meet faculty, staff and current students
• Become members of the Aztec Parents Association

Ninety-four percent of parents who completed a program evaluation recommended attending parent orientation to future Aztec parents. In addition, parents attending orientation automatically become members of the Aztec Parents Association.

For more information, visit the Orientation website:

www.sdsu.edu/orientation
STEP 7  Meet Immunization Requirements

All students must meet a specific immunization requirement. If you have graduated from a California public high school, you may have already met this requirement. To meet this requirement, you may bring or send medical documentation or laboratory evidence as proof of immunity to Student Health Services*. If you do not provide proof of immunizations during your first semester at SDSU, you will not be allowed to register for classes the next semester. Students may also receive vaccines at Student Health Services, which provides a full range of medical services for students. For additional information, call (619) 594-7339 or visit the Student Health Services website.

Measles and Rubella—Required for All Students

If you were born on or after January 1, 1957, you must present proof of immunity against measles and rubella during your first semester at SDSU. One way is to submit proof of at least one vaccination for measles and rubella given after your first birthday and after 1968. You may also submit laboratory evidence of immunity or medical documentation that you have previously had one or both of the diseases. If you have no proof of immunity, you may receive the measles and rubella vaccines at Student Health Services for a fee. You are strongly encouraged to consider a second measles immunization, although it is not required.

Hepatitis B—Required for Students Age 18 or Younger

If you are age 18 or younger, you are required to present proof of immunity against Hepatitis B during your first semester. You may submit: proof of vaccination (Hepatitis B vaccination is a series of three injections given over a period of at least four months); laboratory evidence of immunity; or medical documentation showing that you have previously had the disease. If you have no proof of immunity, you may begin vaccination during your first semester and receive at least one vaccination each semester until you complete the series. The Hepatitis B vaccine is available at Student Health Services for a fee.

Meningococcal Disease—Recommended

All entering freshmen, particularly those living in residence halls, are urged to consider this vaccination. The vaccine is fairly effective against the majority of meningococcal strains, but its immunity effect declines over time, as does the risk of becoming infected. Older students with other risk factors may want to consider vaccination. The vaccine is available at Student Health Services for a low cost. Visit the Student Health Services website for more information.

Health Care Insurance

Many CSU students may no longer be covered under their parents’ health plans. CSU HealthLink can provide you with the supplemental coverage you need. Visit the CSU HealthLink website for more information and to enroll online.

SDSU Student Health Services is a vital program, but it does not cover medical emergencies, after-hours care, a full range of medical specialists, hospital facilities, or health care services outside the area. CSU HealthLink provides quality health care.

CSU HealthLink

www.csuhealthlink.com

Student Health Services

San Diego State University
5500 Campanile Drive
San Diego, CA 92182-4701
Phone: (619) 594-7339
Fax: (619) 594-7469
www.sdsu.edu/shs

* When mailing or faxing medical documentation, include your RedID number, phone number, and address.