
Student Services

Division of Student Affairs

The Division of Student Affairs is a student-centered partner in the SDSU learning community. Education is enhanced, both inside and outside of the classroom, through quality support services and programs that advance student access, learning, and retention.

The division contributes to academic and personal success, encourages independent civic responsibility, and promotes the welfare of all students. Student Affairs helps connect students to the university and to their future, building alliances that foster retention and loyalty beyond graduation.

The Division of Student Affairs consists of the following departments:

- Career Services
- Centers for Student Involvement
- Counseling & Psychological Services
- Dean of Students, The Office of
- Disabled Student Services
- Educational Opportunity Programs/ Ethnic Affairs (EOP)
- Financial Aid and Scholarships
- Fraternity and Sorority Life
- Health Services
- International Student Center/Study Abroad
- New Student and Parent Programs
- Ombudsman
- Residential Education Office
- Student Rights and Responsibilities
- Student Testing, Assessment and Research

Career Services

Student Services, Room 1200

Telephone: 619-594-6851

<http://career.sdsu.edu>

Career counselors assist students in the exploration of their skills, interests and values as they choose a major and develop a career plan. A variety of computerized instruments are used in the career counseling and job search process. An extensive Career Library contains occupational/career information, employer reference materials, directories, video and audio tapes, interactive computer assisted programs, and Internet resources for the job search.

A centralized listing of career positions, part-time jobs, campus jobs, volunteer positions, and internships is available in the Career Resource Room and electronically.

Career fairs are scheduled each semester allowing students to meet employers in an informal setting. A comprehensive career fair is scheduled in September followed by a graduate and professional school day. In the spring semester, a series of specialty fairs are scheduled, including one for summer jobs. Access to a bank of SDSU alumni (through the Career Consultants Network) helps students explore numerous career possibilities.

The on-campus interviewing program brings prospective employers and students together for career employment and internship interviews. Career Services' Web-based program, Aztec Career Connection, <http://career.sdsu.edu>, allows students and alumni access to these interviews, plus additional online services and information. Students are assisted in preparing for these interviews and all other aspects of the job quest through workshops and individual career counseling.

The American Humanics Program is designed to prepare students for careers in the nonprofit sector.

Various services are offered to alumni for a nominal fee.

Career Services is open 8:00 a.m. to 4:30 p.m., Monday through Friday, and the Career Resource Room is open until 6:00 p.m. on Thursdays during fall and spring semesters while classes are in session.

Counseling & Psychological Services

Student Services, Room 2109

Telephone: 619-594-5220

<http://www.sdsu.edu/cps>

Social science research confirms what you already know from your own experience. Your I.Q. and the facts you learn account for less than 25 percent of your ability to be successful and happy with your life. People who have Emotional Intelligence (a high EQ) understand and manage strong feelings, persist in the face of frustration and trauma, build strong relationships, listen well, and lead others. The higher your EQ, the more likely you are to be both happy and successful in your life.

Counseling & Psychological Services (C&PS) offers individual and group counseling for the typical college student who wants assistance in coping with, and successfully resolving, the problems they face in everyday life. Issues relating to intimate relationships, self-esteem, personal independence, conflict, anxieties, self-confidence and academic performance are difficult and common obstacles for most college students.

Individual counseling services are designed for students who can benefit from short term counseling. If a student's situation requires longer term therapy, referrals can be made to off-campus resources.

C&PS has a stress management program and Center for Well-Being equipped with over 200 video and audio tapes and a variety of free brochures on topics to assist students in their academic performance and personal growth.

Enrolled SDSU students who want help from the C&PS staff in locating off-campus community services can call 619-594-5220.

Counseling psychologists at C&PS offer help in:

- Learning to reduce stress. Stress can interfere with concentration, memory, and mental processing.
- Dealing with relationship loss, feelings of helplessness or hopelessness, which may lead to a lack of motivation or prolonged depression.
- Developing communication skills and problem solving techniques to improve important relationships.
- Building self-esteem and improving coping skills.
- Clarifying values and career decisions.

Office of the Dean of Students

Student Services, Room 1602

Telephone: 619-594-5221

<http://www.sa.sdsu.edu/dean/>

The Office of the Dean of Students helps students connect to the university by providing student-centered programs, services, and opportunities. Involved students who engage in their own learning have a richer college experience. Academic and co-curricular activities support the personal and career goals of each student. Students are encouraged to pursue academic success, leadership development, personal growth, understanding of diverse human experiences, and civic responsibility. The Office of the Dean of Students includes the following:

Centers for Student Involvement

<http://www.csi.sdsu.edu>

- **Center for Community Based Service Learning** – offers programs and resources to SDSU students, faculty, staff, and community members interested in participating in community service and service-learning. <http://servicelearning.sdsu.edu>
- **Center for Fraternity and Sorority Life** – refer to Fraternity and Sorority Life in this section for complete details. <http://www.greeklife.sdsu.edu>
- **Center for Leadership Development** – personal growth events and activities, including the Freshman Leadership Connection, leadership and personal growth workshops, a special leadership class for credit, and the Quest for the Best Vice Presidential Student Service Awards. <http://www.sa.sdsu.edu/studentinvolvement/leadership>
- **Cross-Cultural Center** – provides safe spaces and fosters intellectual inquiry, identity development, social change, and acceptance of all people and cultures. To this end, the center offers resources and programs to inspire a student-centered multicultural community. <http://www.sa.sdsu.edu/ccc>
- **Student Academic Success Center** – provides tutoring services, academic success workshops, and learning resources.
- **Student Organizations and Activities** – on-campus status for clubs and organizations, implementation of policies and procedures with regard to student activities, and approval of all on-campus club activities, including fundraising events. <http://www.sa.sdsu.edu/studentinvolvement/clubs/index.html>

Student Testing, Assessment and Research

<http://www.sa.sdsu.edu/testofc/index.html>

Refer to Student Testing, Assessment and Research in this section for complete details.

Career Services

<http://career.sdsu.edu>

Refer to Career Services in this section for complete details.

Disabled Student Services (DSS)

Student Services, Room 1661

Telephone: 619-594-6473

TDD: 619-594-2929

<http://www.sdsu.edu/dss>

Disabled Student Services provides support services for students with mobility limitations, learning disabilities, hearing or visual impairments, psychological disabilities, attention deficit disorder, and other disabilities. Counselors are available to assist students in making personal, academic, and vocational choices, and show how best to utilize campus facilities. Prior to receiving assistance, appropriate medical documentation must be submitted to Disabled Student Services.

Services available to all DSS students include a writing center/assistive computer technology lab (the High Tech Center) where students may use standard or assistive computer technology for assignments and may receive tutoring assistance with their writing. Other services available when appropriate include priority registration for students with special needs; close-in parking; transportation on campus and information about off-campus transportation; government benefits counseling; accessibility information; library study rooms; reader services and assistance with books on tape; sign language interpreters or real-time captioning for deaf students; accommodated testing assistance; loan of educational support equipment (tape recorders, amplification equipment, wheelchairs, etc.); tutoring and notetaking services, referral to off-campus agencies for mobility orientation, financial benefits; and other services.

In addition, DSS offers special sections of classes aimed at helping students achieve academic success and fulfill university requirements. Rhetoric and Writing Studies 280 is designed to help students

develop their writing skills and satisfy the prerequisite for the upper division writing requirement. Rhetoric and Writing Studies 98A is designed to teach students effective test preparation, notetaking, and other strategies to help them improve their academic performance.

Educational Opportunity Program/ Ethnic Affairs (EOP)

Student Services, Room 2209

<http://eop.sdsu.edu>

E-mail: eop-sdsu@mail.sdsu.edu

The Educational Opportunity Program/Ethnic Affairs (EOP) is an undergraduate program designed to admit, retain, and graduate historically low income, first generation, disadvantaged college students. Eligible first time freshman and transfer students must be California residents and can only be admitted into the program during their first semester of attendance at SDSU. It is the purpose of the program to support those students who have the interest and motivation to obtain a college education, but who have not been able to realize their full potential due to economic or educational factors. Student services are provided throughout their undergraduate studies and are designed to insure academic success.

Comprehensive student services provided include outreach, recruitment, preadmission counseling, first contact program orientation, summer bridge program, priority registration for the first two semesters, personal counseling, academic advising, career guidance, individual tutoring, academic skills workshops, mentoring program, and an EOP grant. EOP advocates for multi- and cross-cultural activities to enhance the campus climate and increase the awareness of diversity on the campus.

EOP is a program in high demand with a limited number of admission spaces. Applicants who submit all required documents by the established deadlines will be reviewed based on their admission status and eligibility to our program. To apply to EOP, check the appropriate box on the CSU application to receive e-mail communication from our office. Download the EOP application form and mail the completed packet to the EOP office. You may check the EOP Web site for updated information on all of our programs.

Fraternity and Sorority Life

Student Services, Room 1602

Telephone: 619-594-4745

<http://www.greeklife.sdsu.edu>

The Center for Fraternity and Sorority Life in the Centers for Student Involvement oversees all aspects of Greek Life. Greek-letter social organizations create smaller communities within the larger university environment for the purposes of facilitating personal growth, leadership development, and academic support. Fraternities and sororities also offer students opportunities for friendship, small group living, campus involvement, community service, participation in social and recreational activities, and alumni networking. At SDSU there are 16 general fraternities, 10 general sororities, 10 culturally based fraternities, and 14 culturally based sororities. Membership recruitment drives (sometimes referred to as "rush") occur at the beginning of each semester. The general fraternities and sororities and one of the culturally based fraternities operate chapter houses where members can reside. New members should generally not plan on living in the chapter houses until their second year.

Health Services

Corner, Campanile Drive and Hardy Avenue

Telephone: 619-594-5281

<http://shs.sdsu.edu>

All regularly enrolled SDSU students have prepaid a health fee as part of their tuition and fees which entitles them to basic medical services. Some services, including annual Pap smears and pharmacy, require a minimal fee. Charges associated with these services are

usually dramatically lower than those found elsewhere. This care is provided at Student Health Services, an on-campus center where health care providers offer a wide range of programs and services. Services include:

Medical care by physicians board certified in family practice, internal medicine, orthopedics, psychiatry, dermatology, and preventive medicine, and by primary care nurse practitioners; nursing, x-ray, optometry, and laboratory services; a pharmacy which dispenses prescriptions and over-the-counter items at cost; health-related counseling and campuswide health education programming offered by the Health Promotion Department. Students are responsible for the cost of their medical care.

REQUIRED: Proof of Immunity Against Measles, Rubella, and Hepatitis B

All new or readmitted students born on or after January 1, 1957 must provide proof of immunity against measles and rubella (German Measles) during their first semester at SDSU. The minimum requirement is proof of at least one immunization for measles and rubella given after the first birthday and after 1968. *(All students are encouraged to consider a second measles immunization.)*

Students may fulfill the immunization requirement by bringing or sending medical documentation as proof of immunization to **Student Health Services**. Positive laboratory evidence of measles and rubella is also a way to prove immunization status. Students may also receive free immunization at Student Health Services. For more information, call 619-594-5281.

Important: Students who have not complied with this California State University mandate prior to the registration deadline will **not** be able to register for their second semester.

Hepatitis B

All new students who will be 18 years of age or younger at the start of their first term must provide proof of immunity against hepatitis B during their first semester at SDSU. Hepatitis B vaccination consists of three timed doses of vaccine over a minimum four to six month period. *(All students are encouraged to consider immunization against Hepatitis B.)*

Students may fulfill the immunization requirement by bringing or sending medical documentation of immunization or positive laboratory evidence of hepatitis B to Student Health Services. Students may also receive low cost immunization at Student Health Services. For more information, call 619-594-5281.

Important: Students who do not comply with this California State University mandate during their first semester at SDSU will **not** be allowed to register for a second semester until they provide proof of immunity or begin the immunization series. Students who have not completed the immunization series by the end of their third semester will no longer be able to attend SDSU. Students must provide proof of completion of the vaccine series to Student Health Services.

Immunization documentation should be mailed or brought to SDSU Student Health Services, Immunization Program, 5500 Campanile Drive, San Diego, CA 92182-4701. Documentation may also be faxed to 619-594-7469 (include name, address, telephone number, date of birth, and student ID number).

In addition to demonstrating immunity to measles and rubella at Student Health Services, some students may be further required to present documentation to other campus officials. Students subject to this additional screening include:

Students who reside in campus residence halls;

Students who obtained their primary and secondary schooling outside the United States;

Students enrolled in dietetics, medical technology, nursing, physical therapy and any practicum, student teaching, or fieldwork involving preschool-age children and/or school-age children or taking place in a hospital or health care setting.

Meningococcal Disease

Each incoming freshman who will be residing in on-campus housing will be required to return a form indicating that they have received information about meningococcal disease and the availability of the vaccine to prevent one from contracting the disease and whether or not he or she has chosen to receive the vaccination.

Although immunization against this infection is not a requirement, all entering freshmen, particularly those living in residence halls, are urged to consider vaccination. The current vaccine is fairly effective against the majority of the strains of this bacterium, but unfortunately its immunity effect declines over a few years. Luckily, the risk of becoming infected with meningococcus also declines with age. Consequently, there is less of a reason to immunize older students, although they may do so if they desire. The meningococcal vaccine is available at Student Health Services at a reduced cost.

Strongly Recommended Health Screening

Immunization from the following diseases may also protect students against potentially severe infections: tetanus, diphtheria, polio, mumps, chicken pox (varicella) and hepatitis A. Like measles, these too can be particularly harmful in the college-age group. These immunizations are available at reduced cost at Student Health Services. Flu shots are available annually, as well.

Entering students from developing countries are also strongly encouraged to have a screening test for tuberculosis (TB). The TB skin test is offered free at Student Health Services.

Appointments

Students without acute or urgent problems are encouraged to make an appointment. Those with problems requiring immediate medical attention should walk in. Student Health Services is open twelve months of the year. The clinic is open from 8:00 a.m. to 4:30 p.m., Monday through Friday (call for extended hours of operation). All medical care provided at Student Health Services is **strictly confidential**. No one, on or off campus, other than Student Health Services staff has access to medical record information without written permission from the student.

Student Health Advisory Board

Students can participate in the clinic activities and offer important feedback about services through membership on the Student Health Advisory Board (SHAB) sponsored by Associated Students. Members not only work with clinic staff on a variety of health education projects, but also act as liaison between the SDSU student body and Student Health Services. SHAB keeps Student Health Services staff focused and current on major student health issues. Membership from all academic majors is encouraged.

Accidents and Student Insurance Coverage

First aid or urgent medical care is also provided to faculty, staff, and campus guests for accidents and injuries occurring on campus. Accidents requiring treatment and/or transportation to Student Health Services or a local hospital should be reported immediately to the SDSU University Police; telephone 619-594-1991.

SDSU students are regarded by the university as adults. Accordingly, students are responsible for their own safety and health in connection with participation in campus activities and should exercise good judgment and due care at all times.

Specific questions regarding insurance coverage for campus programs, institutional safety regulations, and potential risks inherent in academic programs and student activities should be directed to the responsible faculty or staff member in charge of the activity.

Students participating in required or elective academic programs such as internships or practica may be covered under the university's Worker's Compensation program provided an internship agreement between the university and the facility has been executed by an authorized representative of the University. If the facility requires interns to provide and maintain professional liability insurance, it is the student's responsibility to secure professional liability insurance at their own expense. The university does not cover students' liabilities.

This coverage is available through various companies, accreditation agencies, and memberships in professional organizations. Students should confirm the facility's requirement for this insurance and maintain acceptable limits in full force during the term of placement. The university makes no warranties as to the nature or quality of the coverage or the financial integrity of the insurers. The information on the availability of coverage is provided as a convenience to the students.

The university does not provide liability, accident or health coverage to students. Through the Associated Students, a supplemental health insurance policy is available and recommended to students having no private medical or accident insurance coverage. The insurance includes hospitalization benefits and specified medical and surgical services. The policy may be purchased per semester or yearly basis. An open enrollment period is available the beginning of each semester, and the policy may be purchased at the Aztec Center Ticket Office or online at <http://www.csuhealthlink.com>. The university makes no warranties as to the nature or quality of the coverage or the financial integrity of the insurers. The information on the availability of coverage is provided as a convenience to the students.

Housing Administration and Residential Education

6050 Montezuma Road
Telephone: 619-594-5742
<http://www.sdsu.edu/housing>

The Office of Housing Administration (OHA) and the Residential Education Office (REO) at SDSU are committed to fulfilling the university's mission of "educating the whole person" by offering students a living environment conducive to academic and personal success. According to research findings of the American Council on Education, students who live in residence halls have a better chance of succeeding in college; therefore, the university encourages students to live on campus at least two years while studying at SDSU. There are a variety of living environments convenient to campus facilities, to suit the varying needs of a diverse and dynamic student population. An active and nationally recognized residence hall student government provides residents a chance to gain leadership experience and become involved with their on-campus community.

Residence Halls

Residence halls offer a number of accommodations and special interest living areas. Currently, special interest living areas include extended quiet study, substance-free, freshman Living/Learning Community, International House, Housing Over the Break, and Aztec Engineering Residence. These areas may vary from year to year depending upon student interest. Eight co-educational residence halls/complexes house about 3,500 students. Each hall/complex offers a lounge area, study room, recreation room, and laundry facilities. All residents have access to residential dining at the University Towers dining facility and The Dining Room at Cuicacalli Suites.

On the east side of campus are Zura Hall, a nine-story high-rise; eight-story Tenochca; Cuicacalli, a complex of two, six-story halls featuring suite-style living; and the freshman Living/Learning Community complex of two, three-story, red-brick halls (Maya and Olmeca). On the west side are 11-story Chapultepec Hall and nine-story University Towers. Each red-brick hall accommodates approximately 210 students. High-rises house from 350 to 680 students each.

Cuicacalli Suites offers SDSU students a unique suite-style residence hall option where eight residents share a suite with double and single rooms and two full-size bathrooms. Cuicacalli accommodates 694 residents. University Towers (UT) offers students a mini-suite option with two double rooms sharing one bathroom. UT houses 560 residents.

Each hall offers double occupancy accommodations for single students. In most halls single rooms are very limited, except Cuicacalli Suites. A choice of meal plans are included with contracts at any of these halls (except Villa Alvarado). Apartment-style living is also available for returning and transfer students. The 90-unit Villa Alvarado

apartment complex accommodates 354 students in furnished two-bedroom units (four residents per apartment).

For the 2004-2005 academic year, the costs for room and board range from \$7,481 to \$11,572 depending on double or single occupancy and the meal plan selected. Fees for Villa Alvarado, which do not include board, were \$5,448 for the 2004-2005 academic year. Rates for all halls are reviewed and adjusted annually to meet cost-of-living increases.

APPLICANTS SHOULD NOT WAIT FOR ACCEPTANCE TO SDSU BEFORE APPLYING FOR AN ON-CAMPUS HOUSING LICENSE AGREEMENT. Students may apply for a license agreement via the Internet at <http://www.sdsu.edu/housing> once they have applied for admission to the university and received their SDSU Red ID.

Confirmation of a room reservation is made after the following requirements have been met: (a) the student has been admitted to the university; (b) the signed license agreement has been returned to the Office of Housing Administration; and (c) the first payment has been received as specified. Though consideration will be given to a student's request for an individual hall and roommate, a specific assignment cannot be guaranteed.

Piedra del Sol Apartments

The Piedra del Sol Apartments are designed for returning SDSU students who want a truly independent lifestyle, with preference given to graduate and upper division students. Freshmen are not eligible to live at Piedra del Sol. This complex offers two, three, and four bedrooms in a 66-unit complex. Apartments are unfurnished and no residential program is offered.

Off-Campus Housing

Since family housing is not available on campus, off-campus housing serves the needs of families and others. The Office of Housing Administration maintains an Off-Campus Housing Web site with current listings of off-campus rental units or roommate sharing. To view listings posted on the Web site, visit the Housing main page at <http://www.sdsu.edu/housing>.

International Student Center

International Student Center
Telephone: 619-594-1982
<http://www.sdsu.edu/isc>

The International Student Center (ISC) advances San Diego State University as a global university by serving as a crossroads for international students seeking educational opportunities at SDSU, and for SDSU students seeking educational opportunities in other countries. The ISC offers a full range of programs and services to a variety of communities on and off campus in an effort to foster student success, global perspectives, intercultural awareness, and international goodwill.

International Students

Working closely with almost 1,400 international students from more than 92 countries spanning the globe, the ISC provides support services that meet the logistical, regulatory, cultural, academic, and personal development needs unique to SDSU's most diverse student community.

The International Student Center coordinates a variety of activities designed to foster intercultural goodwill, understanding, and friendship. One such activity is provided by the Intercultural Ambassadors Program through which selected international students make home-country presentations in San Diego schools. The International Partners Program provides service-learning opportunities for international students in the San Diego community by linking students and local community service organizations. In addition, the ISC invites faculty, staff, and the community to become American Friends to international students new to SDSU and to participate in the many events listed in the ISC Calendar of Intercultural Activities. These include the International Coffee Hour, International Peace Village, International Exchange Camps, and International Film Festivals.

Study Abroad Students

The International Student Center provides services to all students who want to study abroad as part of their educational experience at SDSU. The ISC serves as SDSU's study abroad resource center and it acts as a window to the world for students beginning the journey. When students have questions about how to study abroad, what opportunities are available, or how to prepare for their time abroad, the ISC becomes their one-stop shop.

The ISC administers SDSU's reciprocal student exchange programs, providing various support services for participants in the 108 agreements SDSU has signed with institutions around the world.

The ISC serves as SDSU's liaison with the CSU International Programs Office (see the CSU International Programs listing) which offers CSU students the traditional year of study abroad experience. The ISC coordinates all promotion, recruitment, selection, processing, and orientation for the participants from SDSU.

The ISC also assists in coordinating SDSU's Risk Management Program for all SDSU students who study or travel in other countries. The focus of the program is to ensure that all participants are adequately insured and prepared for maintaining optimal health and safety abroad, and for planning how to respond to a wide range of possible emergencies.

As with increasing inbound international enrollment, the ISC plays a central role in SDSU's efforts to dramatically increase study abroad enrollment. In the last six years, the number of SDSU students studying abroad has increased more than 500 percent (from 167 to over 1,150 students), ranking us in the top three institutions in the United States in our category.

The California State University International Programs

Developing intercultural communication skills and international understanding among its students is a vital mission of The California State University (CSU). Since its inception in 1963, the CSU International Programs has contributed to this effort by providing qualified students an affordable opportunity to continue their studies abroad for a full academic year. More than 15,000 CSU students have taken advantage of this unique study option.

International Programs participants earn resident academic credit at their CSU campuses while they pursue full-time study at a host university or special study center abroad. The International Programs serves the needs of students in over 100 designated academic majors. Affiliated with more than 70 recognized universities and institutions of higher education in 18 countries, the International Programs also offers a wide selection of study locales and learning environments.

Australia. Griffith University, University of Western Sydney, Macquarie University, Queensland University of Technology, University of Queensland, Victoria University

Canada. The universities of the Province of Quebec including: Université de Montréal, Concordia University, Université Laval, McGill University, Université du Québec system, Bishop's University

Chile. Pontificia Universidad Católica de Chile (Santiago)

China. Peking University (Beijing)

Denmark. Denmark's International Study Program (the international education affiliate of the University of Copenhagen)

France. Institut des Etudes Françaises pour Etudiants Étrangers, L'Académie d'Aix-Marseille (Aix-en-Provence), Universités de Paris III, IV, V, VI, VII, VIII, IX, X, XI, XII, XIII, and the Institute of Oriental Languages and Civilizations, and Université Evry.

Germany. Universität Tübingen and a number of institutions of higher education in the Federal State of Baden-Württemberg

Israel. Tel Aviv University, The Hebrew University of Jerusalem, University of Haifa

Italy. CSU Study Center (Florence), Università degli Studi di Firenze, La Accademia di Belle Arti Firenze

Japan. Waseda University (Tokyo)

Korea. Yonsei University (Seoul)

Mexico. Instituto Tecnológico y de Estudios Superiores de Monterrey (ITESM), Campus Querétaro

New Zealand. Lincoln University (Christchurch), Massey University (Palmerston North)

Spain. Universidad Complutense de Madrid, Universidad de Granada

Sweden. Uppsala Universitet

Taiwan. National Taiwan University (Taipei), National Tsing Hua University

United Kingdom. Bradford University, Bristol University, Hull University, Kingston University, Sheffield University, University of Wales, Swansea

International Programs pays all tuition and administrative costs for participating California resident students to the same extent that such funds would be expended to support similar costs in California. Participants are responsible for all personal costs, such as transportation, room and board, living expenses, and home campus fees. Financial aid, with the exception of Federal Work-Study, is available to qualified students.

To qualify for admission to the International Programs, students must have upper division or graduate standing at a CSU campus by the time of departure. Students at the sophomore level may, however, participate in the intensive language acquisition programs in France, Germany, and Mexico. California Community Colleges transfer students are eligible to apply directly from their community colleges. Students must also possess a current cumulative grade point average of 2.75 or 3.0, depending on the program for which they apply. Some programs also have language study and/or other coursework prerequisites.

Information and application materials may be obtained from the International Student Center or by writing to The California State University International Programs, 401 Golden Shore, Sixth Floor, Long Beach, California 90802-4210. Visit the Web site at <http://www.gateway.calstate.edu/csuienet/>.

New Student and Parent Programs

Student Services, Room 2549

Telephone: 619-594-1509

<http://www.sa.sdsu.edu/nspp>

The Office of New Student and Parent Programs provides programs and services that help all new students and their families connect to SDSU. Research has shown that students who make a connection early in their college career, are given proper tools to navigate the university, and have involved parents, are more likely to be academically successful and have a better all-around college experience.

Orientation

The office coordinates all orientation programs for both incoming students and their parents. The student program is academically focused, providing assistance with course selection, General Education and competency requirements, and registration. The separate but concurrent Parent Orientation helps parents of new students understand policies, procedures, and issues facing students today.

New Student and Family Convocation

Convocation is a ceremony to honor a new beginning. Held shortly before classes begin each fall, it is a time to officially welcome all new students and their families to our university community. Each year, thousands of new students and their families mark the important transition of attending SDSU by attending this free ceremonial event.

Welcome Week

Welcome Week is a special tradition at SDSU. It is filled with fun and informative events for all students – new freshmen and transfer students; commuter students and those living on campus; and graduate and returning students. Welcome Week is considered a "must" for students who want to really know SDSU and its resources. Welcome Week features interactive activities, entertainment, college tips and special events for students to enjoy, and is held at the beginning of each fall semester.

Campus Tours

The 40-to-60 minute walking tour encompasses the main part of the campus and includes narration on the history and traditions of the university. Campus tours highlight various landmarks at SDSU including Hepner Hall, Cox Arena, and Aztec Center. Tour guides also include general information about admission, housing, and student life. Tours are offered Monday-Friday 9:00am-2:00pm hourly during the fall and spring semester and depart from the Prospective Student Center. Campus tours are conducted by the SDSU Ambassadors, current students specially trained to share their university experience with prospective students and their guests.

The SDSU Ambassadors

The SDSU Ambassadors are the official tour guides, orientation leaders, and student representatives of San Diego State University. The Ambassadors are carefully selected and trained in order to represent SDSU at new student orientation programs and at campus and community events. To find out how to become an Ambassador, or for information about scheduling campus tours, please contact the Ambassadors at 619-594-6868 or via e-mail at ambassad@mail.sdsu.edu

The Aztecs Parents Association

The Aztec Parents Association is a parent's personal connection to SDSU. It is a dynamic volunteer organization committed to keeping parents involved in their student's education and to supporting programs and services for SDSU students. It provides membership, benefits, the *News for Aztec Parents* newsletter, involvement opportunities through the Aztec Parents Advisory Board, programming services, and events. Other programs and services for parents include:

- On-campus liaison for parents, including the Parent Hotline and e-mail, giving parents a voice at SDSU.
- Fundraising and development to support programs and services that directly benefit students, such as safety, advising, leadership, health, and counseling. State funding only pays a small percentage of each student's education. Now, more than ever, parent support is vital to ensure quality programs and services for students.

Family Weekend

Held each fall, Family Weekend is a time for families to come to campus to get a glimpse of their student's life at SDSU. The weekend-long event provides a wide variety of fun activities, informational events, and behind-the-scenes campus tours. A special pre-football game reception is held for Family Weekend participants at Qualcomm Stadium, along with group seating at the game. Parents and other family members can attend classes with their student (with permission from the professor), shop the SDSU Bookstore at a discount, attend a lively picnic and serenade, and have breakfast with SDSU administrators and faculty. Sponsored by the Aztec Parents Association, Family Weekend gives students a chance to show off SDSU to their families.

Ombudsmen

Student Services, Room 1105
Telephone: 619-594-6578
<http://www.sa.sdsu.edu/ombuds>

Becoming a student at SDSU also means becoming a member of a special community that includes students, faculty, staff, and administrators. As a member of this community, students are responsible for knowing and complying with established rules and regulations.

The ombudsmen are independent and impartial agents who help individuals and groups seeking the resolution and correction of complaints. The ombudsmen act as liaisons between students and the university, assisting students through formal grievance procedures and functioning to mediate and reinforce other means of redress when possible. This office does not supplant existing avenues of redress. It exists to encourage appropriate and timely access to those existing processes that may best resolve the problem.

Examples of student complaints that have been resolved through this process include disputes over grades, faculty or staff conduct, academic disputes, appeals or waivers, administrative policies, and institutional compliance with federal and state nondiscrimination laws. Should

a complaint not be resolved at the referral level, the ombudsmen may act as mediators and suggest compromise solutions between parties. If the problem is still unresolved, the student may file a grievance with the student grievance committee. No student grievance can be filed with this committee later than the last day of the semester (excluding summer term) after the semester during which the student was allegedly aggrieved.

Student Rights and Responsibilities

Student Services, Room 1604
Telephone: 619-594-3069
<http://www.sa.sdsu.edu/srr>

The Center for Student Rights and Responsibilities incorporates compliance and judicial procedures, two distinct components. The center serves to clarify for students their role as members of the campus community, setting forth what is expected of them in terms of behavior and contributions to the success of the university. This center also serves to further San Diego State University's commitment to maintaining a campus environment free from harassment and promoting a policy of non-discrimination.

The center is charged with investigating complaints filed by students alleging discrimination or sexual harassment, providing sexual harassment prevention workshops, reviewing university policy, monitoring campus disputes, and serving as a resource to the administration on issues of regulatory law, constitutional law, and risk management.

The judicial component is responsible for acting on behalf of the university president regarding all aspects of student discipline. The center receives reports of alleged student misconduct relative to Title 5, *California Code of Regulations*, and investigates complaints in order to determine whether university disciplinary action is to be pursued. University disciplinary action may run concurrently with civil or criminal action initiated by the court system. Campus related violations include both academic and non-academic misconduct.

To review SDSU's Statement of Student Rights and Responsibilities, visit <http://www.sa.sdsu.edu/srr/statement>.

Student Testing, Assessment and Research

Student Services, Room 2549
Telephone: 619-594-5216
FAX: 619-594-5036
<http://www.sa.sdsu.edu/testofc/index.html>

The Office of Student Testing, Assessment and Research is an important resource for the entire university community, serving both students and faculty by administering paper and pencil and computer-based tests for the purposes of admission, class placement, competency for graduation, licenses, and credentials. Test scoring and analysis services are provided for classroom tests. The office also conducts a comprehensive program to measure the needs, attitudes, perceptions, behaviors of students, identify factors affecting retention, progression to degree, academic success, and assesses the effectiveness of Student Affairs programs and services.

Test dates for San Diego State University competency and placement tests are listed in the Test Information section of the current *Class Schedule* and on our Web site. Advance reservations as well as fee payments are required for most tests. The Office of Student Testing, Assessment and Research will provide students with test dates and registration procedures for major national examinations in the form of a bulletin of information or with the address of the testing service. Reservations for computer-based tests can be made at the Office of Student Testing, Assessment and Research 619-594-0968. Students who are interested in assessments for counseling or career planning must contact Counseling & Psychological Services or Career Services. Special arrangements for disabled students are made through Disabled Student Services.

Although competency test requirements are monitored by various offices on campus, the Office of Student Testing, Assessment and Research will attempt to assist students in signing up for the required examinations or refer them to the proper agency.