PART TWO

Admission and Registration
Fees
Financial Aid and Scholarships
Student Services
Special Programs
Admission and Registration

Admission to San Diego State University for post-baccalaureate and graduate study is open to those applicants judged by the university to be fully qualified. The process is competitive and the requirements listed below are only the minimum required for admission to the university. Many programs have established additional requirements. Prospective applicants should refer to the departmental listings in this bulletin. Students are also advised to contact the departmental offices as soon as graduate work is contemplated for advice as to how to proceed. Some departments stop reviewing applications earlier than others because space is limited.

Importance of Filing Complete, Accurate, and Authentic Application Documents
San Diego State University advises prospective students that they must supply complete and accurate information on the application for admission, residence questionnaire, and financial aid forms. Further, applicants must, when requested, submit authentic and official transcripts of all previous academic work attempted. Official transcripts are defined as transcripts sent that bear the high school or college seal and remain in their original sealed envelope. Failure to file complete, accurate, and authentic application documents by specified deadlines will result in denial of admission and may result in cancellation of academic credit, suspension, or expulsion (Section 41301, Article 1.1, Title 5, California Code of Regulations). This requirement is effective from initial contact with the university and throughout the period the academic record is maintained.

Requirement and Use of Social Security Number
Applicants are required to include their correct social security number in designated places on applications for admission pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code (26 U.S.C. 6109). The university uses the social security number to identify students and their records including identification for purposes of financial aid eligibility and disbursement and the repayment of financial aid and other debts payable to the institution. Also, the Internal Revenue Service requires the university to file information returns that include the student’s social security number and other information such as the amount paid for qualified tuition, related expenses, and interest on educational loans. This information is used by the IRS to help determine whether a student, or a person claiming a student as a dependent, may take a credit or deduction to reduce federal income taxes.

Students are issued a nine-digit ID number (Red ID) for transactions that include accessing the SDSU WebPortal, registering for classes, meal plans, using library services, using Blackboard, communicating with The Center for Human Resources, financial transactions, and all student services.

Schedule Adjustment Policy
The schedule adjustment period allows you to drop a course, add a course, withdraw from the university, and change the grading basis of a course. The deadline to DROP a class is at 11:59 p.m. on the 10th day of the term. The deadline to ADD a class, change grading basis or withdraw from the university is at 11:59 p.m. on the 12th day of the term. You are not allowed to make any schedule adjustments after these deadlines and are responsible for knowing the current semester dates for these deadlines, which can be found on the academic calendar and the Class Schedule registration notice.

CSU Immunization Requirements
Entering CSU students are required to present proof of the following immunizations to the CSU campus they will be attending before the beginning of their first term of enrollment.

Measles and Rubella. All new and readmitted students must provide proof of full immunization against measles and rubella prior to enrollment.

Hepatitis B. All new students who will be 18 years of age or younger at the start of their first term at a CSU campus must provide proof of full immunization against Hepatitis B before enrolling. Full immunization against Hepatitis B consists of three timed doses of vaccine over a minimum 4 to 6 months period. If you need further details or have special circumstances, please consult Student Health Services at 619-594-5281 or visit http://ahs.sdsu.edu. Each incoming freshman who will be residing in on-campus housing will be required to return a form indicating that they have received information about meningococcal disease and the availability of the vaccine to prevent contracting the disease and indicating whether or not the student has chosen to receive the vaccination. These are not admission requirements, but are required of students as conditions of enrollment in CSU.

Application Procedures
Applicants for any type of graduate or post-baccalaureate status (advanced degree applicants and those seeking credentials or advanced certificates) must file an electronic CSU Graduate Admission Application available at http://www.csumentor.edu/ within the appropriate filing period. All applicants, including those who graduated from San Diego State University are also required to complete and submit an application and the $55 nonrefundable application fee. Applicants for post-baccalaureate programs are limited to the choice of a single CSU campus on each application. In the event that a post-baccalaureate applicant wishes to be assured of initial consideration by more than one campus, it will be necessary to submit separate applications (including fees) to each campus. All masters, doctoral, and credential students should consult the department or program listing in the Graduate Bulletin for the specific department and/or program application instructions. In all cases, applicants should send official transcripts and examination scores to Graduate Admissions only. Students are required to apply online. Online applications are available at http://www.csumentor.edu/.

Paper applications are no longer printed for general distribution. If an applicant does not have access to a computer or in the case of other extenuating circumstances preventing an applicant from filing an electronic admission application, the applicant should contact Graduate Admissions to make special arrangements.

Application and Admission Process
Admission to San Diego State University for graduate study is a competitive process and open to those applicants who the university judges to be fully qualified to benefit from graduate study. The requirements listed below are the minimum required for admission to the university. Many programs have established additional requirements. Potential applicants should refer to the Graduate Bulletin under the departmental listings. Students in their final baccalaureate year who are contemplating graduate study are also advised to contact the depart-mental offices as soon as possible for information and advice. Some departments stop reviewing applications earlier than others because space is limited.

General Admission Requirements
Applicants for any type of graduate study at San Diego State University must: (a) hold an acceptable baccalaureate degree earned at an institution accredited by a regional accrediting association, or the
applicant has completed equivalent academic preparation as determined by the graduate dean; (b) have attained a grade point average of at least 2.85 in an acceptable baccalaureate degree, or at least 2.85 in the last 60 semester (90 quarter) units attempted, or hold an acceptable post-baccalaureate degree earned at an institution accredited by a regional accrediting association; (c) have been in good standing at the last institution attended; and (d) satisfactory scores on GRE or GMAT for degree seeking applicants (not required for credential or certificate applicants). Applicants who do not qualify for admission under provisions (a) and (b) may be admitted by special action if the graduate dean determines that there is other academic or professional evidence sufficient to warrant such action. Applicants from foreign countries see International (Foreign) Student Admission Requirements.

Faculty may register for courses in accordance with the Division of Graduate Affairs policies. Faculty holding the rank of instructor and above may be candidates for degrees on this campus. Faculty may not seek degrees or register for courses within their own departments, programs, or schools and retain faculty status in that unit.

Special Action Admissions

Determination of the admissibility of students by special action shall be governed by the following guidelines when applicable. All applicants for admission by special action must submit at least two letters of recommendation from faculty of the institution that awarded the baccalaureate degree.

1. Students holding baccalaureate degrees from accredited institutions that award credit primarily on a pass-fail basis may be considered for admission providing they meet one of the following criteria:
   a. At least 60 semester units of letter-graded coursework with a minimal grade point average of 2.85 are included on the student transcripts. Half of these must be at the upper division level.
   b. If the student transcripts include less than 60 semester units of letter-graded coursework as described above, the applicant may be considered for admission on the basis of the following two criteria: A satisfactory score on both the verbal and quantitative sections of the GRE or GMAT with a minimum mean score of not less than the 30th percentile in each category, and determination by the appropriate faculty unit at San Diego State that any written documentation of classroom performance the student submits reflects academic achievement equivalent to at least a grade point average of 2.85. Such documentation should include written coursework evaluations by the faculty of the institution awarding the degree and may include other documentation such as baccalaureate theses, etc. A relative weakness in one of these criteria may be offset by a strong performance in the other.

2. Students holding baccalaureate degrees from accredited institutions that award credit for prior experiential learning may be admitted providing that:
   a. The student meets the 60-unit requirement as described in 1. above when general admission requirements are not met.
   b. At least 24 semester units of credit in the major field are awarded for classroom and laboratory study during a period of matriculation at the degree-granting institution.
   c. The student provides from the institution granting the credit full documentation showing how the experiential learning was evaluated and the basis on which such credit was awarded.

Examination Requirements

The university requires that applicants for admission to advanced degree programs present satisfactory scores on the Graduate Record Examination (GRE) General Test. All sections (Verbal, Quantitative, Analytical Writing) must be completed. In addition, some programs require that applicants also submit satisfactory scores on the appropriate GRE subject matter test. Some advanced certificate programs require the GRE. Applicants should consult the program listings for specific information. Applicants for admission to the College of Business Administration will take the Graduate Management Admissions Test (GMAT) in lieu of the GRE; students applying for admission to the concentration in Health Management and Policy in the Graduate School of Public Health may submit scores from either the GRE or the GMAT. Students applying for admission to the MSWJD program will use LSAT scores in lieu of the GRE. Students applying for admission to the MBA/JD program must submit GMAT and LSAT scores. GRE, GMAT, English language, and IELTS scores should be sent electronically to San Diego State University (Institutional Code 4682 for GRE and English language, and 9LT-2P-73 for GMAT). For complete information on the availability of these tests, students or applicants are invited to contact the Student Testing, Assessment and Research Office on campus.

Students who hold advanced degrees from institutions that are members of the Council of Graduate Schools may be exempt from the GRE requirement. Individuals applying for admission to certain graduate programs may petition to waive the GRE General Test or GMAT requirement if the applicant holds a professional doctoral degree from an institution whose professional program is accredited. The waiver must be recommended by the graduate adviser and approved by the graduate dean. The petitioner must demonstrate that the professional degree is integrally related to the degree program to be pursued at San Diego State University. Applicants to doctoral programs must have taken the GRE.

Graduate and Post-Baccalaureate English Language Requirement

All graduate and post-baccalaureate applicants, regardless of citizenship, whose native language is not English and whose preparatory education was principally in a language other than English must demonstrate competence in English. Those who do not possess a bachelor’s degree from a postsecondary institution where English is the principal language of instruction must receive a minimum score of 550 or higher (using the paper version) or 213 or higher (using the computer version) or 80 or higher (using the Internet version) on the Test of English as a Foreign Language (TOEFL). Students must obtain a score of 6.5 or better on the International English Language Testing System (IELTS). Individual degree programs may require a higher minimum score. Applicants may be required by a program to submit a score for the Test of Written English (TWE). Several CSU campuses may use alternative methods for assessing fluency in English including Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS), and the International Test of English Proficiency (ITEP).

Admission Categories

Graduate and post-baccalaureate applicants may apply for a degree objective, a credential or certificate objective, or where approved, may have no program objective. Depending on the objective, the CSU will consider an application for admission as follows:

- General Requirements. The minimum requirements for admission to graduate and post-baccalaureate studies at a California State University campus are in accordance with university regulations as well as Title 5, Chapter 1, Subchapter 3 of the California Code of Regulations.
Admission and Registration

- Specifically, a student shall at the time of enrollment: (1) have completed a four-year college course of study and hold an acceptable baccalaureate degree from an institution accredited by a regional accrediting association, or shall have completed equivalent academic preparation as determined by appropriate campus authorities; (2) be in good academic standing at the last college or university attended; (3) have earned a grade point average of at least 2.5 on the last degree completed by the candidate or have attained a grade point average of at least 2.5 (A=4.0) in the last 60 semester (90 quarter) units attempted; and (4) satisfactorily meet the professional, personal, scholastic, and other standards for graduate study, including qualifying examinations, as appropriate campus authorities may prescribe. In unusual circumstances, a campus may make exceptions to these criteria.

- Students who meet the minimum requirements for graduate and post-baccalaureate studies may be considered for admission in one of the following categories:
  - **Graduate Classified.** To pursue a graduate degree, applicants are required to fulfill all of the professional, personal, scholastic, and other standards, including qualifying examinations, prescribed by the campus; or
  - **Graduate Conditionally Classified.** Applicants may be admitted to a graduate degree program in this category if, in the opinion of appropriate campus authority, deficiencies may be remedied by additional preparation; or
  - **Post-Baccalaureate Classified (e.g. admission to an education credential program).** Persons wishing to enroll in a credential or certificate program, will be required to satisfy additional professional, personal, scholastic, and other standards, including qualifying examinations, prescribed by the campus; or
  - **Post-Baccalaureate Unclassified.** To enroll in undergraduate courses as preparation for advanced degree programs or to enroll in graduate courses for professional or personal growth, applicants must be admitted as post-baccalaureate unclassified students. By meeting the general requirements, applicants are eligible for admission as post-baccalaureate unclassified students. Admission in this status does not constitute admission to, or assurance of consideration for admission to, any graduate degree or credential program (Most CSU campuses do not offer admission to unclassified post-baccalaureate students).

**Continuing Students**

Students enrolled in the university with post-baccalaureate standing may request acceptance into an advanced degree curriculum with graduate standing (classified or conditionally classified). Applications for such continuing students are available in the Division of Graduate Affairs. Except in special circumstances, reports of the scores of the General Test of the GRE or the GMAT where appropriate must be on file at the university before continuing students may apply for graduate standing (classified).

**Second Bachelor's Degree**

San Diego State University is not accepting applications for second bachelor's degrees.

**Second Master's or Doctoral Degree**

A student desiring to work on a second master's or doctoral degree must petition the Graduate Council for permission to enter a curriculum leading to the second degree. Students must reapply to the university if they have completed a master's or doctoral degree if they choose to pursue a second degree program.

**Filing of Transcripts**

The applicant must arrange to have one set of official transcripts from each college or university attended sent to Graduate Admissions. Transcripts should be requested to be sent AFTER the CSU application has been submitted online. Transcripts requested should include all extension, correspondence, summer session, or evening courses.

A transcript will be considered official and accepted to meet the regulations governing admission only if forwarded directly by the institution attended or sent to the student in a sealed and signed envelope. All records or transcripts received by the university become the property of the university and will not be released nor will copies be made. Timely filing of official transcripts is essential. Failure to furnish such records will delay or preclude consideration for admission to post-baccalaureate and graduate study at the university.

Students pending graduation must submit an official transcript verifying completion of an undergraduate degree within the first semester of attendance. Students who fail to submit their final degree transcript will not be eligible to register the following semester. Students who are restricted from registering will be required to reapply for admission. Foreign and domestic students from foreign universities whose undergraduate degrees have not been verified on an official transcript may submit an official letter of completion from the foreign university.

**Determination of Residence for Nonresident Tuition Purposes**

University requirements for establishing residency are independent from those of other types of residency, such as for tax purposes, or other state or institutional residency. These regulations were promulgated not to determine whether a student is a resident or nonresident of California, but to determine whether a student should pay tuition on an in-state or out-of-state basis. A resident for tuition purposes is someone who meets the requirements set forth in the Uniform Student Residence Requirements. These laws governing residence status for tuition purposes at the California State University (CSU) are California Education Code sections 68000-68090, 68120-68134, and 89705-89707.5, and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41900-41916. This material can be viewed on the Internet by accessing the CSU's Web site at www.calstate.edu/GC/resources.shtml

The Office of Admissions is responsible for determining the residence status of all new and returning students based on the Application for Admission and the Residency Questionnaire. The Office of the Registrar determines residence status for currently enrolled students using the Reclassification Request Form, and, as necessary, other evidence furnished by the student. A student who fails to submit adequate information to establish eligibility for resident classification will be classified as a nonresident.

Generally, establishing California residence for tuition purposes requires a combination of physical presence and intent to remain indefinitely. An adult who, at least one full year prior to the residence determination date for the term in which enrollment is contemplated, can demonstrate both physical presence in the state combined with evidence of intent to remain in California indefinitely may establish California residence for tuition purposes. A minor normally derives residence from the parent(s) they reside with or most recently resided with. Evidence demonstrating intent may vary from case to case but will include, and is not limited to, the absence of residential ties to any other state, California voter registration and voting in California elections, maintaining California vehicle registration and driver’s license, maintaining active California bank accounts, filing California income tax returns and listing a California address on federal tax returns, owning residential property or occupying or renting an apartment where permanent belongings are kept, maintaining active memberships in California professional or social organizations, and maintaining a permanent military address and home of record in California.

Nonresident students seeking reclassification are required to complete a supplemental questionnaire that includes questions concerning their financial dependence on parents or others who do not meet university requirements for classification as residents for tuition purposes. Financial independence is required, along with physical presence and intent, to be eligible for reclassification.

Non-citizens establish residence in the same manner as citizens, unless precluded by the Immigration and Nationality Act from establishing domicile in the United States.

Exceptions to the general residence requirements are contained in California Education Code sections 68070-68084 and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41900-41906.5 and, include, but are not limited to, members of the military.
and their dependents, certain credentialed employees of school districts and most students who have attended three years of high school in California and graduated or attained the equivalent. Whether an exception applies to a particular student cannot be determined before the submission of an application for admission and, as necessary, additional supporting documentation. Because neither campus nor Chancellor’s Office staff may give advice on the necessary, additional supporting documentation. Because neither before the submission of an application for admission and, as an exception applies to a particular student cannot be determined and their dependents, certain credentialed employees of school districts and most students who have attended three years of high school in California and graduated or attained the equivalent. Whether an exception applies to a particular student cannot be determined before the submission of an application for admission and, as necessary, additional supporting documentation. Because neither campus nor Chancellor’s Office staff may give advice on the necessary, additional supporting documentation. Because neither before the submission of an application for admission and, as an exception applies to a particular student cannot be determined

Residence determination dates are set each term.

Semester Term Campuses

Fall September 20
Spring January 25
Summer June 1

CalState TEACH operates on a trimester system. The residence determination dates for CalState TEACH are as follows:

Fall September 20
Spring January 5
Summer June 1

Students classified as non-residents may appeal a final campus decision within 120 days of notification by the campus. A campus residence classification appeal must be in writing and submitted to:

The California State University
Office of General Counsel
401 Golden Shore, 4th Floor
Long Beach, CA 90802-4210

The Office of General Counsel can either decide the appeal or send the matter back to the campus for further review. Students incorrectly classified as residents or incorrectly granted an exception from nonresident tuition are subject to reclassification as nonresidents and payment of nonresident tuition in arrears. If incorrect classification results from false or concealed facts, the student is also subject to discipline pursuant to Section 41301 of Title 5 of the California Code of Regulations.

Resident students who become nonresidents or who no longer meet the criteria for an exception must immediately notify the Office of the Registrar. Changes may have been made in the rate of nonresident tuition and in the statutes and regulations governing residence for tuition purposes in California between the time this information is published and the relevant residence determination date. Students are urged to review the statutes and regulations stated above.

International (Foreign) Student Admission Requirements

San Diego State University offers opportunities for advanced study to those foreign students whose academic preparation meets the standards for admission. “Foreign students” include those who hold US temporary visas as students, exchange visitors, or are in other non-immigrant classifications. SDSU uses separate requirements in the admission of foreign students.

Applicants for any type of graduate or post-baccalaureate study at San Diego State University must: (a) hold an acceptable baccalaureate degree from an institution accredited by a regional accrediting association or have completed equivalent academic preparation as determined by the graduate dean; (b) have attained a cumulative grade point average of at least 3.0; (c) have been in good standing at all universities attended; and (d) have satisfactory scores on the GRE or GMAT and TOEFL/IELTS if required. Applicants who do not qualify for admission under provisions (a) and (b) may be admitted by special action if the graduate dean determines that there is other academic or professional evidence sufficient to warrant such action.

Applicants for admission whose education has been in a foreign country must file an application for admission, a detailed evaluation report and a copy of certificates, and detailed transcripts of record from each college or university attended. All documents, transcripts, and test scores must be received by Graduate Admissions no later than the file completion deadline indicated in the applicant’s WebPortal account. If certificates and transcripts are not in English, they should be accompanied by certified English translations. Credentials will be evaluated in accordance with the general regulations governing admission to San Diego State University.

Applicants with three-year degrees from a foreign university can be admitted to graduate programs with department approval if they meet the following conditions:

1. The degree is from an accredited institution or one approved by the Ministry of Education in the host country.
2. The degree is verifiable from the student’s official transcript;
3. The San Diego State University graduate advisor or department chair makes a strong written recommendation for admission supporting why this student is important to their program and verifying the student has fulfilled preparation for the degree coursework.

All students in this category will be admitted as conditionally classified students with appropriate conditions for being granted classified standing and a deadline by which the conditions must be met that is no later than two semesters after entry to the program.

Applicants whose major education has been in a language other than English must score 550 or higher (using the paper version) or 80 or higher (using the Internet version) on the Test of English as a Foreign Language (TOEFL), or 6.5 or better on the International English Language Testing System (IELTS). Consult Part Five of this bulletin for specific program requirements. These tests are administered in most foreign countries. The university must receive official test scores before admission can be granted. Information as to the time and place at which these tests are given may be obtained by going to Web sites at http://www.toefl.org and http://www.ieltso.org.

Upon arrival at San Diego State University, further tests of English may be given for the purpose of placing students in an English language program commensurate with their linguistic ability in English and to assist advisers in planning an appropriate course of study. Depending upon their performance on the placement test and their academic background, students may be required to enroll in one or more English language course(s) during their first year. Foreign students admitted to the university will be subject to the same competency and placement examinations and standards that govern the rest of the student population.

Insurance Requirement: As a condition of receiving an I-20 or IAP-66 form, all F-1 and J-1 visa, applicants must agree to obtain and maintain health insurance as a condition of registration and continued enrollment. Such insurance must be in amounts as specified by the United States Information Agency (USIA) and NAIFSA; Association of International Educators. The campus president or designee shall determine which insurance policies meet these criteria. Further information may be obtained from the International Student Center.

American Language Institute: If English instruction is needed prior to admission to San Diego State University, students may enroll in the American Language Institute. The American Language Institute (ALI) offers preparation in the English language reading, writing, and listening skills necessary for university success. For those students enrolling in the American Language Institute, a conditional admission may be available. Conditional admission is for those students who require acceptance to a university in order to obtain a passport, a U.S. Visa, or government sponsorship. The program is offered to students who do not have an adequate command of English or the required TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System) score to qualify for admission to the university. After transcripts of their academic work have been evaluated, students may receive an official letter of conditional admission which states that the student has met all university requirements except English language proficiency and may enter the university after achieving appropriate TOEFL or IELTS scores and training at the American Language Institute.

Housing and Scholarship: Arrangements for housing should be completed well in advance of the student’s arrival on the campus. Detailed information regarding housing may be obtained from the Office of Housing Administration. Scholarships are specifically reserved for students from another country. Further information regarding scholarships will be found in the section of this bulletin on Financial Aid.

Upon arrival at San Diego State University, the student should contact the International Student Center.
Limitation of Enrollment
Admission to the university is limited to the number of students for whom an adequate education can be provided by the staff and facilities available. San Diego State University may limit graduate enrollment on the basis of field and aptitude of the applicant.

Members of the faculty of San Diego State University holding appointments at or above rank of instructor or lecturer may not be candidates for degrees on this campus. Faculty may register for courses in accordance with Division of Graduate Affairs policies.

Registration
San Diego State University students register online at http://www.sdsu.edu/portal. On campus registration is not conducted. The Class Schedule available at http://www.sdsu.edu/schedule contains specific information on registration, the courses offered for the term, and a listing of the fees required for enrollment. Students will not be permitted to register until fees are paid. Payment of fees by itself does not constitute registration. A student is considered registered when: 1) fees have been paid, and 2) at least one course has been added prior to the first day of classes.

Late Registration. Late registration is allowed during the schedule adjustment period each semester. Students wishing to register late must pay registration fees plus a $25.00 late fee before 4 p.m. on the 12th class day of the semester. After receiving an add code from the instructor of the course the student wants to add, the student must access the SDSU WebPortal to officially register. The last day to add classes is 11:59 p.m. on the 12th day of the semester.

Improper Registration in Graduate Courses. Only undergraduate students who are completing their bachelor’s degree and who have filed a formal request for permission to enroll for concurrent master’s degree credit or for concurrent post baccalaureate credit may be authorized to enroll in 600 and higher numbered courses. Undergraduate students who have not received permission for concurrent enrollment may not enroll in 600 or higher numbered courses for any purpose without the prior permission of the graduate dean. Undergraduates who enroll in advanced courses without permission are subject to administrative disenrollment. The registration for graduate students who have not met the stated prerequisites for Course 799A, Thesis, at the time of registration may be canceled.

Concurrent Advanced Degree Credit
The bachelor’s degree must be completed at the end of the semester or term in which the concurrent credit is earned.
A senior who has met all of the required competencies in writing and mathematics and who is within 12 units of completing requirements for the bachelor’s degree and whose grade point average in the last 60 semester units attempted is 3.0 or above may petition the Graduate Council to take for concurrent advanced degree credit 500-numbered courses and certain 600- and 700-numbered courses approved by the department with the remaining requirements for the bachelor’s degree. Petitions may be obtained from the Division of Graduate Affairs and must be submitted to the Office of Advising and Evaluations by the end of the third week of classes of the semester or term in which the concurrent credit is earned. The student must have on file a current application for graduation with the bachelor’s degree. The maximum number of units that may be earned as concurrent master’s degree credit is determined by the difference between the number of units remaining for the bachelor’s degree and 15. Concurrent post-baccalaureate credit will not be granted retroactively.

Concurrent Post-Baccalaureate Credit
Applicable to the “Fifth Year” Credential Requirement only
Concurrent post-baccalaureate credit may be earned during the final semester or summer term by seniors admitted to the College of Education who meet all of the following qualifications:
1. Have a minimum grade point average of 2.85 on the last 60 units attempted;
2. Complete coursework in excess of graduation requirements during the semester (or summer term) when graduation occurs;
3. Attempt no more than 21 units during the final undergraduate semester;
4. Request no more than a maximum of 12 units of 300-, 400-, 500, or 900-numbered courses for post-baccalaureate credit;
5. Submit a petition before the end of the first week of classes of the final undergraduate semester (or term) when graduation occurs;
6. Petition the assistant dean of the College of Education;
7. Graduate at the end of the semester (or summer term) the petition is made.

Extension courses are not acceptable for concurrent post-baccalaureate credit. Concurrent post-baccalaureate credit will not be granted retroactively.

Petition forms are available in the Office of the Registrar, SS-1641.
Fees

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fee, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by The Board of Trustees.

For updated information regarding the fee structure for 2011-2012 refer to the online Class Schedule or Student Account Services Web site at http://www.sdsu.edu/sas.

Tuition and fees must be paid prior to accessing the WebPortal to register. Checks are accepted for the exact amount of fees. Overpayments of $10.00 or less are refunded only upon request. If your check for tuition and fees is returned by the bank for any reason, your registration may be canceled and you will be billed $55.00 (a dishonored payment charge of $35.00 and late fee of $20.00). Payment of tuition and fees should be made online or by check or money order. The university reserves the right to refuse payment by personal check from those individuals who have previously had items returned unpaid by their bank. Refunds may be applied against other amounts due to the university. Checks to be made payable to SDSU. Do not enclose cash.

You may pay your fees online using your checking account information. There is no additional fee assessed for this service. Visit the Student Account Services Web site at http://www.sdsu.edu/sas and see Online Services.

In cooperation with SDSU, CASHNet™SmartPay allows students to pay tuition and fees and out-of-state tuition with MasterCard, Discover Card, or American Express card. CASHNet™SmartPay is accessed directly from your online student account. Visit the Student Account Services Web site at http://www.sdsu.edu/sas and see Online Services.

Payments made via CASHNet™SmartPay are received by Student Account Services no later than the next business day, so the registration process is not delayed. CASHNet™SmartPay assesses each customer a service charge based on the transaction amount. See the Web site for details.

ADMINISTRATIVE/FINANCIAL HOLDS

All administrative and financial holds must be cleared prior to submittal of payment for registration at any CSU or other university services. See “Fees and Debts Owed to the Institution” in this section of the catalog. Acceptance of payment by the university does not constitute completion of registration or guarantee of services if any kind of administrative or financial hold exists.

Depending on the situation, you may be required to clear your hold with cash, money order, or certified check.

BASIC TUITION FEES – ALL STUDENTS

(On basis of units carried.)

The following reflects applicable systemwide fees. Fee payment information and instructions are in the Class Schedule available at http://www.sdsu.edu/schedule.

Auditors pay same fees as students carrying courses for credit.

Nonresident (foreign and out-of-state) students pay additional fees—see information below. Thesis extension, other zero unit courses, and half unit courses are charged as one unit for fee purposes.

BASIC TUTION AND FEES

FALL 2011/SPRING 2012, Per Semester

<table>
<thead>
<tr>
<th>Units Attempted</th>
<th>Undergraduate</th>
<th>Basic Tuition and Fees</th>
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<tbody>
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<td>0 units – 6.0 units</td>
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</tr>
<tr>
<td>6.1 or more units</td>
<td>$3,289.00</td>
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<table>
<thead>
<tr>
<th>Units Attempted</th>
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<th>Basic Tuition and Fees</th>
</tr>
</thead>
<tbody>
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<td>0 units – 6.0 units</td>
<td>$2,506.00</td>
<td></td>
</tr>
<tr>
<td>6.1 or more units</td>
<td>$3,922.00</td>
<td></td>
</tr>
</tbody>
</table>

Teaching Credential Candidates

<table>
<thead>
<tr>
<th>Units Attempted</th>
<th>Basic Tuition and Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 units – 6.0 units</td>
<td>$2,395.00</td>
</tr>
<tr>
<td>6.1 or more units</td>
<td>$3,727.00</td>
</tr>
</tbody>
</table>

Doctoral Students *

<table>
<thead>
<tr>
<th>Units Attempted</th>
<th>Basic Tuition and Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 units – 6.0 units</td>
<td>$5,803.00</td>
</tr>
<tr>
<td>6.1 or more units</td>
<td>$5,803.00</td>
</tr>
</tbody>
</table>

* Does not include joint doctoral students.

Tuition and fees above include a Student Body Association Fee of $35.00, a Student Union Fee of $143.00, a Health Facilities Fee of $25.00, an Instructionally Related Activities Fee of $175.00, a Health Services Fee of $150.00, a Library Use Fee of $25.00, and a Basic Tuition Fee of either $1,416.00 or $2,442.00 for undergraduate students, $1,746.00 or $3,009.00 for graduate students, $1,644.00 or $2,835.00 for teaching credential candidates, or $5,250.00 for doctoral students, depending on unit load.

Imperial Valley Campus students pay a Student Body Association Fee of $65.00, a Student Union Fee of $24.00, a Health Facilities Fee of $3.00, a Health Services Fee of $10.00, and an Instructionally Related Activities Fee of $15.00. Imperial Valley Campus students do not pay the Library Use Fee. See Imperial Valley Campus Bulletin for details.

The total fee paid per term will be determined by the number of units taken.

Mandatory systemwide fees are waived for those individuals who qualify for such exemption under the provisions of the California Education Code. See “Exemptions” in this section of the catalog.

PROFESSIONAL PROGRAM FEE

Effective January 2011, graduate students in the College of Business must pay an additional $254.00 per unit for all units taken as a requirement for graduation for the following degrees. This fee is in addition to basic tuition and fees and nonresident tuition.

- MBA Master of Business Administration
- MS Accountancy
- MS Business Administration

A fee waiver is available for courses that are not used to meet degree requirements (excluding prerequisite courses). Contact the Graduate Business Programs Office, Student Services East, Room 3428, for details.

TUITION FOR NONRESIDENT STUDENTS

(Foreign and Out-of-State)

Nonresident tuition is paid in addition to basic tuition and fees and other systemwide fees charged to all students. Tuition will be charged for all units attempted. The total nonresident tuition paid per term will be determined by the number of units taken. Per unit .......................................................... $372.00

(Mandatory systemwide fees are waived for those individuals who qualify for such exemption under the provisions of the California Education Code. For fee-paying purposes, zero unit and half-unit courses are counted as one unit. See Liability for Payment section for additional important information.)

Health insurance (mandatory for foreign students)

Per year, approximately ............................................. $700.00
Cost of Living
San Diego State University establishes standard student budgets in coordination with the California State University system that meet federal requirements. Student budgets, updated annually to account for inflation are currently:

Costs of Attendance for the 2011-2012 Academic Year

<table>
<thead>
<tr>
<th>Living off Campus</th>
<th>Living on Campus</th>
<th>Commuting from Home</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic tuition and fees</td>
<td>$6,578</td>
<td>$6,578</td>
</tr>
<tr>
<td>Books and supplies</td>
<td>1,661</td>
<td>1,661</td>
</tr>
<tr>
<td>Food and housing</td>
<td>10,533</td>
<td>11,549</td>
</tr>
<tr>
<td>Transportation</td>
<td>1,714</td>
<td>1,338</td>
</tr>
<tr>
<td>Miscellaneous/Personal</td>
<td>2,810</td>
<td>2,694</td>
</tr>
<tr>
<td>Total</td>
<td>$33,289</td>
<td>$33,289</td>
</tr>
</tbody>
</table>

The academic year basic tuition and fees for teacher credential students are $7,454. Basic tuition and fees are $7,844 for post-baccalaureate students, and $11,606 for education doctoral (Ed.D.) students. Graduate business students in selected degree programs pay an additional $254 per unit (refer to the Professional Program Fee information). Nonresident tuition is an additional $372 per unit.

All fees and costs are subject to change without notice. The California State University (CSU) makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees.

PARKING FEES
Nonreserved parking space, per semester ............................................. $135.00
Less than four-wheel, self-propelled vehicle (motorcycle, mopeds) ......................... 34.00
Combined student/overnight parking surcharge, per semester .............................................. 213.00

Section 42201 of Title 5, California Code of Regulations, provides for the waiver of campus parking fees for students with disabilities who have been issued a DMV placard or license plate, and who meet low income requirements. For further information regarding eligibility contact the Student Disability Services Office (Calpulli Center, Room 1301).

MISCELLANEOUS FEES
(Fees payable when service is rendered.)
Application for admission or readmission (nonrefundable).............................. 55.00
Application to Teacher Education Credential Program (in addition to $55.00 application for admission) ....... 25.00
Counseling Diversion Program fee
(missed appointment fee $30.00) .................................................. 100.00
Credit application fee* ............................................................... 55.00
Credential evaluation fee ......................................................... 25.00
Diploma replacement fee ............................................................. 25.00
Document copying fee (per page) .............................................. 12.00
Enrollment confirmation fee ..................................................... 1.00
Deposit fee (nonrefundable) ..................................................... 400.00
Failure to meet administratively required appointment or time limit (late fee) .............. 20.00
Fingerprinting fee (plus applicable DOJ and FBI fees) .................................. 17.00
Graduation services fee .......................................................... 55.00
Interest inventory assessment .................................................... 10.00
Late course forgiveness ........................................................... 20.00

Late registration (nonrefundable) (Refer to Class Schedule for dates when this fee will be assessed.) ........... 25.00
Latin diploma ................................................................. 22.00
Lock and locker fee (optional) .................................................. 1.00
Loss of or damage to library materials Replacement cost plus $8.00 service charge
Lost key fee (per key) .......................................................... 10.00
Lost photo identification card .................................................. 10.00
Photo-I.D. Card replacement .................................................... 10.00
Musical instrument and audio/visual equipment fee ............................................. 20.00

*Established by and payable to the California Commission on Teacher Credentialing.
**Late fee also charged when applicable.

MISCELLANEOUS INSTRUCTIONAL COURSE CHARGES
Optional and mandatory course charges are assessed for a number of courses and laboratories offered at SDSU. A list of the courses and fee amounts can be found at http://www.sdsu.edu/sas under Financial Information Student Fees. The courses are also footnoted in the Class Schedule.

INSTALLMENT PLAN
Basic Tuition and Fees. An installment plan is available for students who wish to pay their basic tuition and fees in payments. There is a $60.00 service charge for this service, paid at the time the initial payment is made. Additional information and instructions are available in the Money Matters section of the Class Schedule or may be obtained from Student Account Services.

Tuition (Foreign and Out-of-State). An installment plan is available for students who wish to pay their tuition in payments. There is a 15% service charge applied to each installment payment. Additional information and instructions are available in the Money Matters section of the Class Schedule.

CREDIT CARDS
Student Account Services/Cashiers does not accept credit cards for payment of tuition and fees except as applicable under the terms of the Installment Plan. Visa and Master Charge bank credit cards may be used for payment of student fees. American Express, MasterCard, and Discover Card charge cards are accepted for other payments, such as housing, parking, health services, continuing education, installment payments, and miscellaneous over-the-counter payments. In cooperation with SDSU, CASHNet™SmartPay does afford students the choice to use a credit card (American Express, MasterCard, Discover Card and Diners Club Card) to pay tuition and fees. Refer to fees section on previous page. Most ATM cards are also accepted for payment of miscellaneous charges. Additional information is available from Student Account Services.

Page revised 8/02/11 after bulletin was published. See RED text for changes.
**LIABILITY FOR PAYMENT**

Whether or not an invoice is received from the university, students are liable for payment of all tuition and fees related to units held on or added after the close of business on the 12th day following the commencement of instruction. Foreign and out-of-state students are also liable for tuition related to all units held on or added after the close of business on the 12th day following the commencement of instruction.

All continuing students participating in online registration must make tuition and fee payments by the deadline as instructed.

Nonresident (foreign and out-of-state) tuition must be paid prior to the first day of classes. Nonresident and foreign students must pay or sign up for the Tuition Installment Plan for a minimum of 12 units (9 units graduate) at the time of registration. Undergraduate foreign students wishing to pay fewer than 12 units and graduate students wishing to pay fewer than nine units must submit an approved Application for Reduced Course Load available through the International Student Center.

**IT IS THE STUDENT’S RESPONSIBILITY TO BE AWARE OF TOTAL TUITION AND FEES DUE.** Additional fees that may become due as a result of units added during the semester must be paid at Student Account Services/Cashiers at the time the units are added. Note fee schedule above. LATE PAYMENTS FOR TUITION AND FEES ARE SUBJECT TO AN ADDITIONAL LATE FEE AND APPLICABLE SERVICE CHARGES.

**DISHONORED CHECK**

If your check (either paper or electronic) is returned or not accepted by the bank for ANY REASON, you will be billed for the $35.00 dishonored payment charge and the $20.00 late fee when applicable. Nonpayment of tuition or fees may result in cancellation of your registration and withholding of further services until all financial liabilities have been resolved.

The university reserves the right to refuse payment by personal check from those individuals who have previously had items returned unpaid by their bank.

**REFUND OF MANDATORY FEES INCLUDING NON-RESIDENT TUITION**

Regulations governing the refund of mandatory fees, including nonresident tuition, for students enrolling at the California State University are included in Section 41802 of Title 5, *California Code of Regulations*. For purposes of the refund policy, mandatory fees are defined as those systemwide and campus fees that are required to be paid in order to enroll in state-supported academic programs at the California State University. Refunds of fees and tuition charges for self-support, special session, and extended education programs or courses at the California State University are governed by a separate policy established by the university, available at http://www.sdsu.edu/sas.

In order to receive a full refund of mandatory fees, including nonresident tuition, a student must cancel registration or drop all courses prior to the first day of instruction for the term. Information on procedures and deadlines for canceling registration and dropping classes is available at http://www.sdsu.edu/registrar.

For state-supported semesters, quarters, and non-standard terms or courses of four (4) weeks or more, a student who withdraws during the term in accordance with the university’s established procedures will receive a refund of mandatory fees, including nonresident tuition, based on the portion of the term during which the student was enrolled. No student withdrawing after the 60 percent point in the term will be entitled to a refund of any mandatory fees or nonresident tuition.

For state-supported non-standard terms or courses of less than four (4) weeks, no refunds of mandatory fees and nonresident tuition will be made unless a student cancels registration or drops all classes prior to the first day in accordance with the university’s established procedures and deadlines.

Students will also receive a refund of mandatory fees, including nonresident tuition, under the following circumstances:
- The fees were assessed or collected in error;
- The course for which the fees were assessed or collected was cancelled by the university;
- The university makes a delayed decision that the student was not eligible to enroll in the term for which mandatory fees were assessed and collected and the delayed decision was not due to incomplete or inaccurate information provided by the student; or
- The student was activated for compulsory military service.

Students who are not entitled to a refund as described above may petition the university for a refund demonstrating exceptional circumstances and the chief financial officer of the university or designee may authorize a refund if he or she determines that the fees and tuition were not earned by the university.

Information concerning any aspect of the refund of fees may be obtained from Student Account Services. Refunds may be applied against other amounts due to the university.

**Return to Title IV Financial Aid Requirements**

The following policy is required by the Higher Education Amendments of 1998 (Public Law 105-244, enacted October 7, 1998). When a student who has received Title IV financial aid withdraws, or otherwise fails to complete a period of enrollment for which he or she was charged, the institution is required to determine if unearned aid must be returned to the federal accounts. Calculations will be based on the withdrawal date and the percentage of the period of enrollment completed. If Title IV funds have been disbursed during the enrollment period, aid will first be returned by the institution to the programs in the order listed below as required by law and determined by the university. If funds have been disbursed directly to the student, he or she may be required to repay any unearned aid. In some cases where eligibility for aid exceeds the amount disbursed, the regulations allow for a post-withdrawal disbursement. If eligible for a post-withdrawal disbursement, the university will notify you of the process required to receive the funds.

Title IV Financial Aid consists of the following programs:
- Unsubsidized William D. Ford Federal Direct Loan
- Subsidized William D. Ford Direct Loan
- Federal Perkins Loan
- William D. Ford Federal Direct PLUS Loan
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Teach Grant

Examples of refund calculations are available upon request at Student Account Services.

**Refund of Parking Fees**

**REFUNDS ARE NOT AUTOMATIC.** This schedule of refunds refers to calendar days, commencing on the date of the term when instruction begins.

<table>
<thead>
<tr>
<th>Period</th>
<th>Amount of Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>First week of class</td>
<td>100 percent of fee</td>
</tr>
<tr>
<td>Second and third week</td>
<td>75 percent of fee</td>
</tr>
<tr>
<td>Fourth week through end of sixth week</td>
<td>50 percent of fee</td>
</tr>
<tr>
<td>Seventh week through tenth week</td>
<td>25 percent of fee</td>
</tr>
<tr>
<td>Eleventh week through end of term</td>
<td>None</td>
</tr>
</tbody>
</table>

Your parking permit must be turned in to Student Account Services at the time you file your refund application. Refund applications are available at Student Account Services. The amount of refund is rounded down to the nearest dollar. No refund is made for amounts of $5.00 or less. Refunds may be applied against other amounts due to the university.
LATE REGISTRATION FEE
The Late Registration fee ($25) pertains to those students who register during Late Registration. Newly admitted students MAY be exempted from this fee. The registration process is not complete until all fees due are paid and you are officially enrolled in classes through the Office of the Registrar.

CANCELLATION OF REGISTRATION OR WITHDRAWAL FROM THE UNIVERSITY
Students who find it necessary to cancel their registration or to withdraw from all classes after enrolling for any academic term are required to follow the university's official withdrawal procedures. Failure to follow formal university procedures may result in an obligation to pay fees as well as the assignment of failing grades in all courses and the need to apply for readmission before being permitted to enroll in another academic term. Information on canceling registration and withdrawal procedures is available from the Office of the Registrar.

Students who receive financial aid funds must consult with the Office of Financial Aid and Scholarships prior to withdrawing from the university regarding any required return or repayment of grant or loan assistance received for that academic term or payment period. If a recipient of student financial aid withdraws from the institution during an academic term or a payment period, the amount of grant or loan assistance may be subject to return and/or repayment provisions.

APPEALS PROCESS – STUDENT ACCOUNT SERVICES
An appeals process exists for students who believe that individual circumstances warrant exceptions from published policy. Students should file a “Petition for Special Consideration” obtainable at Student Account Services. Petitions must be filed with Student Account Services prior to the end of the 12th week of classes.

Petitions for refunds outside the scope of published policy are approved only when applicants can demonstrate exceptional circumstances, and the chief financial officer or designee determines that the fees and tuition were not earned by the university.

SUMMER SESSION FEES
Refer to SDSU Summer Session Class Schedule for schedule of fees.

EXTENSION COURSE FEES
Refer to Extended Studies Catalog for schedule of fees.

EXEMPTIONS
Students receiving vocational rehabilitation benefits (U.S. Code, Title 38, Chapter 31) or the eligible dependents of veterans with service-connected disability or death (California Education Code, Section 32320) will have eligible fees and tuition paid or waived under provisions of these respective programs. See Class Schedule for instructions regarding deadlines for submission of documents to Student Account Services/Cashiers.

Those students who are eligible dependents of veterans with service-connected disability or death (California Education Code, Section 32320) must apply to the Regional Office of the Department of Veterans Affairs for the fee waiver in the year they apply to SDSU and all subsequent years they attend. Fee waiver (and refund of fees paid) will be approved for a prior academic year only if an application for certification of disabled status is pending with the United States Department of Veterans Affairs.

Further information regarding these programs is available in the Veterans Center located in Education, Room 151.

FEE WAIVERS
The California Education Code includes provisions for the waiver of mandatory systemwide fees as follows:

Section 66025.3 - Qualifying children, spouses/registered domestic partners, or unmarried surviving spouses/registered domestic partners of a war period veteran of the U.S. military who is totally service-connected disabled or who died as a result of service-related causes; children of any veteran of the U.S. military who has a service-connected disability, was killed in action, or died of a service-connected disability and meets specified income provisions; any dependents or surviving spouse/registered domestic partner who has not remarried of a member of the California National Guard who in the line of duty and in active service of the state was killed or became permanently disabled or died of a disability as a result of an event while in active service of the state; and undergraduate students who are the recipient of or the child of a recipient of a Congressional Medal of Honor and meet certain age and income restrictions;

Section 68120 – Qualifying children and surviving spouses/registered domestic partners of deceased public law enforcement or fire suppression employees who were California residents and who were killed in the course of active law enforcement or fire suppression duties (referred to as Alan Pattee Scholarships); and

Section 68121 – Qualifying students enrolled in an undergraduate program who are the surviving dependent of any individual killed in the September 11, 2001 terrorist attacks on the World Trade Center in New York City, the Pentagon building in Washington, D.C., or the crash of United Airlines Flight 93 in southwestern Pennsylvania, if the student meets the financial need requirements set forth in Section 69432.7 for the Cal Grant A Program and either the surviving dependent or the individual killed in the attacks was a resident of California on September 11, 2001.

Students who may qualify for these benefits should contact the Office of the Registrar for further information and/or an eligibility determination.

OVER 60 FEE WAIVER PROGRAM
San Diego State University offers a fee waiver program for California residents 60 years of age and older. Both undergraduate and postbaccalaureate students may participate in the program. The program waives the $55 application fee for regular registration fees (except for a nominal fee). Participants must apply for admission during the regular application filing period and be admitted under the regular admission requirements. Participants register for classes on a space-available basis after regularly matriculated students have completed registration. For additional information, contact the Office of Admissions.

Procedure for the Establishment or Abolishment of a Student Body Association Fee
The law governing the California State University provides that fees defined as mandatory, such as a student body association fee and a student body center fee may be established. A student body association fee must be established upon a favorable vote of two-thirds of the students voting in an election held for this purpose (California Education Code, Section 89300). A student body center fee may be established only after a fee referendum is held which Approves by a two-thirds favorable vote the establishment of the fee (California Education Code, Section 89304). The student body fee was established at San Diego State University by student referendum in 1955. The campus president may adjust the student body association fee only after the fee adjustment has been approved by a majority of students voting in a referendum established for that purpose (California Education Code, Section 89300). The required fee shall be subject to referendum at any time upon the presentation of a petition to the campus president containing the signatures of 10 percent of the regularly enrolled students at the university. Once bonds are issued, authority to set and adjust student body center fees is governed by provisions of the State University Revenue Bond Act of 1947, including, but not limited to, California Education Code Sections 90012, 90027, and 90068. Student body association fees support a variety of cultural and recreational programs, child care centers, and special student support programs.

The process to establish and adjust other campus-based mandatory fees requires consideration by the Campus Fee Advisory Committee and a student referendum. The campus president may use alternative consultation mechanisms if he/she determines that a referendum is not the best mechanism to achieve appropriate and meaningful consultation. Results of the referendum and the fee committee review are advisory to the campus president. The president may adjust campus-based mandatory fees, but must request the chancellor to establish a new mandatory fee. The president shall provide to the Campus Fee Advisory Committee a report of all campus-based mandatory fees. The campus shall report annually to the chancellor a complete inventory of all campus-based mandatory fees.

For more information or questions, contact the Budget Office in the CSU Chancellor's Office at 562-951-4560.
Fees

Fees and Debts Owed to the Institution

Should a student or former student fail to pay a fee or a debt owed to the institution, the institution may "withhold permission to register, to use facilities for which a fee is authorized to be charged, to receive services, materials, food or merchandise, or any combination of the above from any person owing a debt" until the debt is paid (see Title 5, California Code of Regulations, Sections 42380 and 42381).

Prospective students who register for courses offered by the university are obligated for the payment of fees associated with registration for those courses. Failure to cancel registration in any course for an academic term prior to the first day of the academic term gives rise to an obligation to pay student fees including any tuition for the reservation of space in the course.

The institution may withhold permission to register or to receive official transcripts of grades or other services offered by the institution from anyone owing fees or another debt to the institution. The institution may also report the debt to a credit bureau, offset the amount due against any future state tax refunds due the student, refer the debt to an outside collection agency and/or charge the student actual and reasonable collection costs, including reasonable attorney fees if litigation is necessary, in collecting any amount not paid when due.

If a person believes he or she does not owe all or part of an asserted unpaid obligation, that person may contact Student Account Services. Student Account Services, or another office on campus to which Student Account Services may refer the person, will review all pertinent information provided by the person and available to the campus and will advise the person of its conclusions.
Financial Aid and Scholarships

Financial Support for Graduate Students

Like other national universities, San Diego State University makes available to students admitted to advanced degree curricula a variety of financial support programs designed to substantially reduce or eliminate economic barriers to the pursuit of graduate study. The most widely known of these are the state and federal aid programs available to degree-seeking students who are citizens or permanent residents of the United States. Equally important are the university programs that address the unique financial needs of individual students across a broad range of economic and academic circumstances.

Financial Aid

Information about all state, federal, and institutional aid programs is available from the Office of Financial Aid and Scholarships located in Student Services, Room 3605. The phone number is 619-594-6233. Information about the available programs as well as the academic standards that a student must maintain to remain eligible for such aid can be accessed at http://www.sdsu.edu/financialaid.

The Free Application for Federal Student Aid (FAFSA) is all you need to begin the application process. You may apply by using FAFSA on the Web site at http://www.fafsa.gov. Applications are reviewed and aid awarded throughout the year based on available funding. To receive first priority evaluation of your eligibility for all financial aid programs, complete the FAFSA by March 2 and, by April 1, submit all financial aid documents requested. An application and documents submitted after these dates will receive second priority evaluation and aid awarded based on available funding at the time.

E-Mail and the Internet

The SDSU Office of Financial Aid and Scholarships uses e-mail and the Internet to communicate with aid applicants about documentation needed, disbursement holds, and awards. The Office of Financial Aid and Scholarships home page and secure Web site, AidLink, has been enhanced to streamline the application and award process for SDSU students. Go to SDSU’s Web site at http://www.sdsu.edu/portal, and select E-Mail/Address Update to make sure there is a valid e-mail address on record for you with the Office of the Registrar. Use AidLink at http://www.sdsu.edu/financialaid to view your personal financial aid information, download and print documents you need to submit, activate your student loan, and more.

Tuition Assistance Program for Out-of-State and Foreign Students

In California, all students are required to pay a registration fee based on the number of units of enrollment. In addition to this fee, non-residents of California, including international students, pay tuition that currently amounts to $372 per unit of enrollment. For graduate students of superior scholastic achievement participating in the teaching program, however, the university may provide assistance by waiving all or part of the cost of out-of-state tuition. The number of students receiving tuition waivers is limited.

To be eligible for this program, an applicant must be a permanent resident or a citizen of the United States or a nonresident who is a citizen and resident of a foreign country. Assistance is provided on a semester-by-semester basis only for students in good academic standing who have an appointment as a teaching associate, graduate assistant, or research assistant. Students must be appointed for 20 hours per week or be enrolled in at least 10 units. Domestic non-residents are only eligible for one year. International students may qualify for a continuation beyond their first year.

For more information and application forms, continuing and new students should contact the chair or the office of the department or the Master’s program to which they have been admitted. Students pursuing a Ph.D. should consult the program director. Departmental nominations should be submitted to the Division of Graduate Affairs.

Fee Assistance Program

For most students pursuing the Ph.D. degree, the university has available some scholarship funds to offset in whole or in part the cost of the student’s SDSU curriculum. All students, regardless of nationality, citizenship, residency status, area of study, or grade point average are encouraged to apply for as many scholarships as possible.

Graduate Scholarships

San Diego State University awards scholarships to students to recognize and encourage individual talents, academic excellence, leadership skills, and the determination to succeed in spite of significant hardships. Scholarships are also awarded to students to support participation in SDSU approved study abroad programs, community service programs, and faculty approved conference attendance that is part of a student’s SDSU curriculum. All students, regardless of nationality, citizenship, residency status, area of study, or grade point average are encouraged to apply for as many scholarships as possible.

Applications and specific requirements are available on the SDSU Office of Financial Aid and Scholarships Web site at http://www.sdsu.edu/financialaid. Deadlines vary and new SDSU scholarship opportunities are added to the Web site throughout the year. The main SDSU scholarship application filing period is November through early February for awards paid in the following academic year. A second filing period extends from early March through April. Applications accepted August through October offer awards paid in the current academic year.

The Office of Financial Aid and Scholarships coordinates the SDSU scholarship application and awarding process with the committees from the various academic departments and organizations responsible for selecting recipients. Scholarship funds are provided by private donors, corporations, professional associations, and SDSU alumni.

Other Scholarship Resources and Links

The Office of Financial Aid and Scholarships Web site also lists resources and links to outside scholarship information and free search Web sites.
Financial Aid and Scholarships

National Fellowships
The Office of Academic Scholarships receives annual announcements of the Fulbright, Marshall, Kent, Rotary, and other national fellowship programs. Since each campus is limited in the number of applications it may endorse, students interested in fellowships of this type are encouraged to discuss their applications with designated campus adviser and with members of the university faculty who have themselves held these fellowships. Since test scores from the Graduate Record Examinations General Test are required, students should take this examination well in advance of the deadline date for the submission of applications. The GRE may be scheduled through the Student Testing, Assessment and Research Office.

Graduate Equity Fellowship Program
The Graduate Equity Fellowship program provides support for economically disadvantaged graduate students, especially from groups who are underrepresented within their respective disciplines. Only legal residents of California who can demonstrate significant financial need are eligible. Recipients must be classified or conditionally classified graduate students and must enroll for a minimum of six units of coursework each semester they hold the fellowship. Fellowships range from $500 to $2,000 for an academic year depending on demonstrated need. Students may receive awards for a maximum of two academic years but they must apply each year. Interested students should complete a Division of Graduate Affairs application available at the Division of Graduate Affairs and Research office, and the Free Application for Federal Student Aid (FAFSA).

Chancellor's Doctoral Incentive Program
The Chancellor's Doctoral Incentive Program provides financial assistance to graduate students who show promise of becoming strong candidates for California State University instructional faculty positions. The purpose of the program is to increase the pool of individuals with the qualifications, motivation, and skills to teach the diverse student body in the California State University. It is a competitive program directed by the CSU but open to doctoral students across the country. Through the Chancellor's Doctoral Incentive Program, the CSU offers loans and faculty sponsorship to full-time students pursuing doctoral degrees who are interested in a teaching career at a CSU campus. The program provides loans of up to $10,000 per year up to a total of $30,000 within five years. Loan forgiveness is 20 percent of the loan forgiven for each year of full-time postdoctoral teaching at a CSU campus and faculty sponsorship from a CSU faculty member. The CSU does not guarantee a faculty position to any participant in the Chancellor's Doctoral Incentive Program. However, it is expected that upon completion of their doctoral studies, participants will be qualified to compete for CSU faculty positions. Applications are available at all CSU campuses; our campus has a Chancellor’s Doctoral Incentive Program coordinator in the Division of Graduate Affairs. You may also obtain an application and information at http://www.calstate.edu/hr/cdip/.
Career Placement

Career Services may furnish, upon request, information about the employment of students who graduate from programs or courses of study preparing students for a particular career field. Any such data provided must be in a form that does not allow for the identification of any individual student. This information includes data concerning the average starting salary and the percentage of previously enrolled students who obtained employment. The information may include data collected from either graduates of the campus or graduates of all campuses in the California State University system. Information is available at http://career.sdsu.edu.

Career Services

Career Services offers a broad range of programming, resources, and opportunities that support student success. Services and resources include the following:

Career Counseling

Career counselors guide students on topics that range from choosing a major, to locating and applying for internships, to finding summer jobs and full-time employment. Career counselors work with students to assess their professional strengths, to develop skills such as resume writing and job interviewing, and to connect students to professional communities. They also work with students to manage the use of ever-expanding online resources and social media.

Aztec Career Connection

Aztec Career Connection (http://career.sdsu.edu) – Students develop successful careers by having an online presence. Career Services provides SDSU students with Aztec Career Connection, the SDSU online portal for identifying and pursuing employment opportunities. This robust resource lists many jobs, internships, and on-campus interviewing opportunities. It also provides outstanding online resources for career development. These exclusive online resources include:

- TypeFocus – career assessment and planning;
- Perfect Interview – practice interviewing;
- Going Global – a resource for working and living abroad;
- Strong Interest Inventory – career assessment (fee-based).

To register on Aztec Career Connection, students use their SDSU RedID as their username and password to create an account.

Employers and Employment Opportunities

Career Services partners with employers to offer students a range of internships, full- and part-time jobs, and volunteer opportunities. The center hosts employer information sessions, networking events and professional workshops where students can learn about an array of industries and occupations while interacting directly with recruiters.

Career Fairs and On-Campus Interviews

Career Services provides career fairs throughout each academic year. These fairs range in size and scope. Visit Aztec Career Connection for a schedule of events. In addition to career fairs, Career Services brings employers to campus throughout the year to conduct on-campus interviews. On-campus interviews provide a unique opportunity for SDSU students to meet employers on campus. On-campus interviews are a competitive advantage in their job searches. Work with a career counselor to learn more, or visit Aztec Career Connection.

Career Resource Room

The career center offers students a space to explore career options. Computer stations provide access to assessments, Aztec Career Connection and software for developing resumes and other professional correspondence. This room also holds numerous print publications on career topics such as what to do with a variety of majors, how to develop a resume, how to prepare for and seek employment in any number of specific industries, and what options exist for graduate and professional schools. Reading and working spaces allow students to use many resources and interact with the student assistants and peer advisers.

Campus Connections

Career Services leverages campus contacts to empower students and strengthen the SDSU community. Career Services partners with on-campus areas, such as academic internship coordinators, college faculty, Residential Education, Student Disability Services, Student Life and Leadership, Academic Advising, Associated Students, and the Alumni Association. WorkAbility IV is an award-winning partnership with Student Disability Services and the State Department of Rehabilitation. This service provides career-focused support to qualified students. Visit Career Services or Student Disability Services to learn more.

Visit the Career Center

Career Services is open 8 a.m. to 4:30 p.m., Monday through Friday. Call or stop by to schedule individual appointments with career counselors. Fast-15 walk-in appointments are held daily. Visit the center’s Web site for current schedule information. SDSU alumni are offered services for a fee. For more information, please contact our center.

Counseling & Psychological Services (C&PS)

Counseling & Psychological Services (C&PS) provides a variety of services to enrolled SDSU students.

Individual counseling services are designed for students who can benefit from short-term therapy. Often, a few individual meetings with a therapist can help better identify, understand, and resolve emotional barriers that may be interfering with personal well-being and academic success. These confidential services are for SDSU students at no cost. If a student’s situation requires longer-term therapy, referrals can be made to off-campus resources.

C&PS groups and workshops address issues common to most university students. As appropriate, students are encouraged to participate in these interactive and dynamic forums:

- Alcoholics Anonymous
- Grief and Loss
- Managing Test Anxiety
- Mindfulness Meditation
- Relationship Skills
- Stress Management

Telephone consultation services are also provided. If a student has a personal concern, or is concerned about a friend, a therapist will talk directly with the student by telephone for a brief consultation. This conversation will allow the therapist to hear concerns and help identify the best way to help. Faculty and staff may also avail themselves of this service when concerned about a student. Therapists are generally available for consultation during business hours from 9:30 a.m. to 4 p.m., with the exception of the noon hour. Referrals to San Diego’s free 24-hour counseling access line at 1-800-479-3339 are also provided.

Crisis intervention services are also available at C&PS. For students who are in need of immediate assistance because of a severe emotional crisis that may be life threatening, or otherwise require immediate attention, urgent appointments may be provided. Examples of urgent situations may include: thinking about suicide, a recent victim of assault, grieving the recent loss of a friend or family member.

The Center for Well-Being offers resources designed to help students help themselves. Seven stations are set up to promote health and personal growth, including a Meditation Station, hands-on activities that
promote relaxation and stress reduction, pamphlets, books, audio and video tapes addressing topics such as: adult children of alcoholics, adults molested as children, assertiveness, coming out, concentration, depression, eating disorders, loneliness, motivation, relationships, self-confidence, sexual assault, stress reduction, suicide prevention, time management. The Alpha Chamber “Egg Chair” can teach your body and mind to relax. The “Egg Chair” provides an environment where students experience deep relaxation, both mentally and physically.

Other services available at C&PS include:
- Biofeedback Clinic for stress reduction;
- Bounce Back – course designed to help students on academic probation;
- Breakthrough – course designed for incoming freshmen to facilitate their transition to college;
- ASPIRE – individualized program designed for students to deal with substance use;
- Online Resources – intervention and assessment tools for anxiety, depression, disordered eating, alcohol and other substance use, trauma, stress, and relationships;
- Groups and Workshops – COPE, Mindfulness Meditation, Living with Loss, Successful Community Living, Alcoholics Anonymous.

The C&PS peer educators offer students who are selected, trained and supervised an opportunity to provide outreach to other students. The C&PS student advisory board members provide advocacy for students’ mental health needs, a service sponsored by SDSU Associated Students.

### Housing Administration and Residential Education

**6050 Montezuma Road**

**Telephone: 619-594-5742**

[http://www.sdsu.edu/housing](http://www.sdsu.edu/housing)

Graduate students are given preference at Piedra del Sol (PdS), Emerald Isle (Ei), and Aztec Corner East apartments. These complexes are all leased on a 12-month basis. Piedra del Sol (PdS) and Emerald Isle (Ei) are unfurnished; Aztec Corner East is fully furnished. Piedra del Sol (PdS) leases by the apartment and offers 66-units including two-, three-, and four-bedroom units. Emerald Isle (Ei) is an older 24-unit complex offering studios and a few one- and two-bedroom units. Aztec Corner East is a 60-unit complex and leases by the individual space and by the whole apartment.

Graduate students may also choose one of the eight traditional residence halls including Chapultepec, Tenochca, Zura, or University Towers. Students needing housing over the breaks may select University Towers, which remains open over Thanksgiving, winter, and spring breaks. These halls house students for the academic year. Early application and supervised on-site are highly recommended. Space is reserved on a first-come, first-serve available basis. You may request a License Agreement by visiting the SDSU WebPortal under the housing section.

The Villa Alvarado Apartments are a 90-unit complex and are available for the academic year by License Agreement. These furnished two-bedroom apartments offer double accommodations for four residents. A full-time professional residence hall coordinator and six part-time resident advisers live on-site and offer a residential education program in support of community living. Early application and contracting is highly recommended.

### Intercultural Relations/ Cross-Cultural Center

**Aztec Center, Room 202**

**Telephone: 619-594-7057**

[http://www.sa.sdsu.edu/intercultural](http://www.sa.sdsu.edu/intercultural)

The Office of Intercultural Relations/Cross-Cultural Center researches, designs, and implements unique programs that promote the appreciation of cultural diversity and fosters intercultural and cross-cultural understanding.

Intercultural Relations provides programs and services that support the academic mission of the university by enhancing the educational, personal, cultural, and social development of students. Intercultural Relations strives to build positive advocacy and collaborative relationships with the general student body with a special emphasis towards underrepresented student populations.

Many of the programs and services expand students’ cultural horizon while honoring their respective cultural experiences. Intercultural Relations works in conjunction with a number of university departments and colleges to conduct programs related to recruitment, orientation, retention, and graduation, in addition to academic, personal, professional and cultural development, which foster skills and strategies for being successful at SDSU.

### International Student Center (ISC)

**International Student Center**

**Telephone: 619-594-1982**

[http://www.sdsu.edu/isc](http://www.sdsu.edu/isc)

The International Student Center (ISC) advances San Diego State University as a global university by serving as a crossroads for international students seeking educational opportunities at SDSU, and for SDSU students seeking educational opportunities in other countries. The ISC offers a full range of programs and services to a variety of communities on and off campus in an effort to foster student success, global perspectives, intercultural awareness, and international goodwill.

### International Students

Working closely with more than 1,900 international students from more than 95 countries spanning the globe, the ISC provides support services that meet the logistical, regulatory, cultural, academic, and personal development needs unique to SDSU’s most diverse student community.

The International Student Center coordinates a variety of activities designed to foster intercultural goodwill, understanding, and friendship. One such activity is provided by the Intercultural Ambassadors Program through which selected international students make home-country presentations in San Diego schools. The InterNational Partners Program provides service-learning opportunities for international students in the San Diego community by linking students and local community service organizations. In addition, the ISC invites faculty, staff, and the community to become American friends to international students new to SDSU and to participate in the many events listed in the ISC calendar of intercultural activities. These include the International Coffee Hour, International Peace Village, Intercultural Workshops, and International Film Festivals.

### International Student Exchanges

In addition to the CSU International Programs, San Diego State University also sponsors semester abroad, dual degree programs, and travel-study programs. SDSU has also entered into special institutional arrangements with selected universities that provide both undergraduate and graduate students the opportunity for study, research, and internships abroad. Currently San Diego State University has student agreements with many international partners. SDSU’s International Student Center assists students who wish to participate in an exchange or other SDSU program. For detailed information, contact the International Student Center at 619-594-1982.

For more information about the university’s international programs, contact the Office of International Programs, 619-594-1354, e-mail oip@mail.sdsu.edu or visit our Web site at [http://oip.sdsu.edu](http://oip.sdsu.edu).

### Study Abroad Students

The International Student Center provides services to all students who want to study abroad as part of their educational experience at SDSU. The ISC serves as SDSU’s study abroad resource center and it acts as a window to the world for students beginning the journey. When students have questions about how to study abroad, what opportunities are available, or how to prepare for their time abroad, the ISC becomes their one-stop shop.
The ISC administers SDSU’s reciprocal student exchange programs, providing various support services for participants in the 108 agreements SDSU has signed with institutions around the world.

The ISC serves as SDSU’s liaison with the CSU International Programs Office (see the CSU International Programs listing) which offers CSU students the traditional year of study abroad experience. The ISC coordinates all promotion, recruitment, selection, processing, and orientation for the participants from SDSU.

The ISC also assists, in coordination with SDSU’s Risk Management Program, that all SDSU students who study or travel in other countries are adequately insured and prepared for maintaining optimal health and safety abroad, and for planning how to respond to a wide range of possible emergencies.

The ISC plays a central role in SDSU’s efforts to dramatically increase study abroad enrollment. In the last six years, the number of SDSU students studying abroad has increased more than 500 percent (from 167 to over 1,400 students), ranking us in the top two institutions in the United States in our category (source: IIE 2007).

The California State University International Programs

Developing intercultural communication skills and international understanding among its students is a vital mission of The California State University (CSU). Since its inception in 1963, the CSU International Programs has contributed to this effort by providing qualified students an affordable opportunity to continue their studies abroad for a full academic year. More than 15,000 CSU students have taken advantage of this unique study option.

International Programs participants earn resident academic credit at their CSU campuses while they pursue full-time study at a host university or special study center abroad. The International Programs serves the needs of students in over 100 designated academic majors. Affiliated with more than 70 recognized universities and institutions of higher education in 19 countries, the International Programs also offers a wide selection of study locales and learning environments.

- **Australia**: Griffith University, Macquarie University, Queensland University of Technology, University of Queensland, University of Western Sydney, Victoria University
- **Canada**: Concordia University (Montréal), McGill University (Montréal), Université Laval (Québec City)
- **Chile**: Pontificia Universidad Católica de Chile (Santiago)
- **China**: Peking University (Beijing), Shanghai Jiao Tong University (Shanghai)
- **Denmark**: Danish Institute for Study Abroad (international education affiliate of the University of Copenhagen)
- **France**: Institut Catholique de Paris, Université de Provence (Aix-en-Provence), Universités de Paris I, III, IV, VI, VII, VIII, X, XI, XII, XIII, Université Paris-Est Marne-la-Vallée, Université d’Ervy Val d’Essonne, and Université de Versailles Saint-Quentin-en-Yvelines
- **Germany**: University of Tübingen and a number of institutions of higher education in the Federal state of Baden-Württemberg
- **Ghana**: University of Ghana, Legon
- **Israel**: Tel Aviv University, The Hebrew University of Jerusalem, University of Haifa
- **Italy**: CSU Study Center (Florence), Università degli Studi di Firenze, Accademia di Belle Arti Firenze
- **Japan**: Waseda University (Tokyo)
- **Korea**: Yonsei University (Seoul)
- **Mexico**: Instituto Tecnológico y de Estudios Superiores de Monterrey
- **New Zealand**: Lincoln University (Christchurch), Massey University (Palmerston North)
- **South Africa**: Nelson Mandela Metropolitan University, Port Elizabeth
- **Spain**: Universidad Complutense de Madrid, Universidad de Granada
- **Sweden**: Uppsala University
- **Taiwan**: National Taiwan University (Taipei), National Tsing Hua University (Hsinchu)
- **United Kingdom**: Bradford University, Bristol University, Hull University, Kingston University, Swansea University, Sheffield University, University of Wales Swansea

International Programs pays all tuition and administrative costs for participating California resident students to a similar extent that such funds would be expended to support similar costs in California. Participants are responsible for all tuition and program fees, personal costs, such as transportation, room and board, and living expenses. Financial aid, with the exception of Federal Work-Study, is available to qualified students.

To qualify for admission to the International Programs, in most programs, students must have upper division or graduate standing at a CSU campus by the time of departure. Students at the sophomore level may, however, participate in the intensive language acquisition programs in Canada, China, France, Germany, Korea, Mexico, Sweden and Taiwan. California Community Colleges transfer students are eligible to apply directly from their community colleges. Students must also possess a current cumulative grade point average of 2.75 or 3.0, depending on the program for which they apply. Some programs also have language study and/or coursework prerequisites.

Additional information and application materials may be obtained on campus, or by writing to The California State University International Programs, 401 Golden Shore, Sixth Floor, Long Beach, California 90802-4210. Visit our Web site at http://www.calstate.edu/ip.

Ombudsman

Student Services, Room 1105
Telephone: 619-594-6578
http://www.sa.sdsu.edu/ombuds

Becoming a student at SDSU also means becoming a member of a special community that includes students, faculty, staff, and administrators. As a member of this community, students are responsible for knowing and obeying rules and regulations.

The ombudsmen are independent and impartial agents who help individuals and groups seeking the resolution and correction of complaints. The ombudsmen act as liaisons between students and the university, assisting students through formal grievance procedures and functioning to mediate and reinforce other means of redress when possible. This office does not supplant existing avenues of redress. It exists to encourage appropriate and timely access to those existing processes that may best resolve the problem.

Examples of student complaints that have been resolved through this process include disputes over grades, faculty or staff conduct, academic disputes, appeals or waivers, administrative policies, and institutional compliance with federal and state nondiscrimination laws. Should a complaint not be resolved at the referral level, the ombudsmen may act as mediators and suggest compromise solutions between parties. If the problem is still unresolved, the student may file a grievance with the student grievance committee. No student grievance can be filed with this committee later than the last day of the semester (excluding summer term) after the semester during which the student was allegedly aggrieved.

Student Disability Services (SDS)
Calpulli Center, Room 3101
619-594-6473
http://www.sa.sdsu.edu/sds

Student Disability Services provides support services for students with mobility limitations, learning disabilities, hearing or visual impairments, psychological disabilities, attention deficit disorder, and other disabilities. Counselors are available to assist students in making personal, academic, and vocational choices, and to advise how best to utilize campus resources. Prior to receiving assistance, students must furnish appropriate medical documentation to Student Disability Services.

Services available to SDS students include an assistive computer technology lab (the High Tech Center) where students may use standard or assistive computer technology for assignments and may receive tutoring for their writing. Other services available when appropriate include priority registration for students demonstrated need; transportation on campus; accessibility information; provision of...
Immunization documentation can be mailed to SDSU Student Health Services.

In addition to demonstrating immunity to measles and rubella at Student Health Services, some students may be further required to present documentation to other campus officials. Students subject to this additional screening include:

- Students who reside in campus residence halls;
- Students who obtained their primary and secondary schooling outside the United States;
- Students enrolled in dietetics, medical technology, nursing, physical therapy and any practicum, student teaching, or field experience involving young children or taking place in a hospital or health care setting.

**Meningococcal Disease**

Each incoming freshman who will be residing on-campus housing will be required to return a form indicating that they have received information about meningococcal disease and the availability of the vaccine to prevent one from contract the disease and whether or not he or she has chosen to receive the vaccination.

Although immunization against this infection is not a requirement, all entering freshmen, particularly those living in residence halls, are urged to consider vaccination. The current vaccine is fairly effective against the majority of the strains of this bacterium, but unfortunately its immunity effect declines over a few years. Luckily, the risk of becoming infected with meningococcus also declines with age. Consequently, there is less of a reason to immunize older students, although they may do so if they desire. The meningococcal vaccine is available at Student Health Services at a reduced cost.

**Strongly Recommended Health Screening**

Immunization from the following diseases may also protect students against potentially severe infections: tetanus, diphtheria, pertussis (whooping cough), polio, mumps, chicken pox (varicella) and Hepatitis A. Like measles, these too can be particularly harmful in the college-age group. These immunizations are available at reduced cost at Student Health Services. Flu shots are available annually, as well.

Entering students from developing countries are also strongly encouraged to have a screening test for tuberculosis (TB). The TB skin test is offered free at Student Health Services.

**Appointments**

Students without acute or urgent problems are encouraged to make appointments in advance. Those with problems requiring immediate medical attention can make same-day appointments. All appointments can be made by either calling Student Health Services or visiting the Information Booth on the first floor of Calpulli Center. Student Health Services is open twelve months of the year. Services are available from 8:30 a.m. to 4:30 p.m., Monday, Tuesday, Wednesday, Friday, and on Thursday from 9:15 a.m. to 4:30 p.m. All medical care provided at Student Health Services is strictly confidential. No one, on or off campus, other than Student Health Services staff, has access to medical record information without written permission from the student.

**Medical Excuse Policy**

SDSU Student Health Services will not provide medical excuses for short-term absences due to illness or injury. In circumstances when the illness or injury is prolonged (an absence of more than five days) and requires medical attention or hospitalization, we will work with students to provide appropriate documentation. When a student is hospitalized or has a serious, ongoing illness or injury, SDSU Student Health Services will, at the student’s request and with the student’s consent, communicate with the student’s academic adviser and/or Student Disability Services.

Students are instructed to contact their professor/instructor/coach in the event that they need to miss class, etc. due to an illness, injury, or an emergency. They may use an informational letter explaining the Student Health Services policy that is available from our office and on our Web site at http://shs.sdsu.edu. All decisions about the impact of an absence, as well as any arrangements for making up work, rest with the instructors. Academic advisers are available to provide assistance to students or faculty members who have concerns about attendance issues.
Student Services

Student Health Advisory Board

Students can participate in the clinic activities and offer important feedback about services through membership on the Student Health Advisory Board (SHAB) sponsored by Associated Students. Members not only work with clinic staff on a variety of health education projects, but also act as liaison between the SDSU student body and Student Health Services. SHAB members Student Health Services staff focused and current on major student health issues. Membership from all academic majors is encouraged.

Accidents and Student Insurance Coverage

First aid is also provided to faculty, staff, and campus guests for accidents and injuries occurring on campus with the understanding that individuals requiring any care beyond first aid will be transferred to the most appropriate medical facility. First aid is defined as one-time treatment that typically does not require a physician, laboratory, x-ray, or pharmacy services. Accidents requiring treatment and/or transportation to Student Health Services or a local hospital should be reported immediately to the SDSU University Police, 619-594-1991.

SDSU students are regarded by the university as adults. Accordingly, students are responsible for their own safety and health in connection with participation in campus activities and should exercise good judgment and due care at all times.

Specific questions regarding insurance coverage for campus programs, institutional safety regulations, and potential risks inherent in academic programs and student activities should be directed to the responsible faculty or staff member in charge of the activity.

Students participating in required or elective academic programs such as internships or practices through either nursing/allied health training, or in a teacher training program are covered under the university’s Workers’ Compensation program provided an internship agreement between the university and the facility has been executed by an authorized representative of the university. The university is providing Student Professional Liability insurance to its students who are enrolled in these programs. This coverage is provided through Lloyd's of London. Students needing proof of this coverage for their participation in an institution’s affiliation program can obtain a copy of the certificate of liability from their professor.

The university does not provide liability, accident, or health coverage to students. Through the Associated Students, a supplemental health insurance policy is available and recommended to students having no private medical or accident insurance coverage. The insurance includes hospitalization benefits and specified medical and surgical services. The policy may be purchased per semester or on a yearly basis. An open enrollment period is available the beginning of each semester and the policy may be purchased at http://www.csuhealthlink.com.

The university makes no warranties as to the nature or quality of the coverage or the financial integrity of the insurers. The information on the availability of coverage is provided as a convenience to students.

Student Life & Leadership

Student Services West, Room 1661
619-594-5221

- Civic Learning and Community Engagement – offers programs and resources to SDSU students, faculty, staff, and community members interested in participating in community service and service-learning. http://www.sa.sdsu.edu/ccbs/

- Fraternity and Sorority Life – is currently comprised of 46 social fraternities and sororities, including both general and culturally based organizations, represented by four governing councils. For more information, refer to Fraternity and Sorority Life in this section of the catalog or http://www.greeklife.sdsu.edu

- Leadership Programs – personal growth events and activities, including the Leadership Certificate Program, leadership and personal growth workshops, a special leadership class for credit, and the Quest for the Best Vice Presidential Student Service awards.

- Student Organizations and Activities – facilitates on-campus status for student organizations, implementation of policies and procedures with regard to student activities, and approval of all on-campus activities, including fundraising events. http://www.sacl.sdsu.edu/studentorgs

Student Rights and Responsibilities

Student Services, Room 1604
619-594-3069
http://www.sa.sdsu.edu/srr

The Center for Student Rights and Responsibilities is responsible for acting on behalf of the university president regarding all aspects of student discipline. The office receives reports of alleged student misconduct relative to Title 5, California Code of Regulations, and investigates complaints in order to determine whether university disciplinary action is to be pursued. University disciplinary action may run concurrently with civil or criminal action and/or the residence hall eviction process, which is initiated by the court system. One type of judicial action does not necessarily affect the other.

Office campus related violations include both academic and non-academic misconduct, misconduct in the off-campus surrounding community, off-campus community-sponsored events, and online sites.

To review SDSU’s Statement of Student Rights and Responsibilities, visit http://www.sa.sdsu.edu/srr

Student Testing, Assessment and Research (STAAR)

Student Services, Room 2549
619-594-5216
FAX 619-594-5036
http://www.sdsu.edu/testoffice

The Student Testing, Assessment and Research (STAAR) Office is an important resource for the entire university community, serving both students and faculty by administering and analyzing paper and pencil and computer-based tests for the purposes of admission, class placement, competency for graduation, licenses, and credentials. Test scoring and analysis services are also provided for classroom tests. Additionally, the office also conducts a comprehensive program to measure the needs, attitudes, perceptions, behaviors of students, identify factors affecting retention, progression to degree, academic success, and assesses the effectiveness of Student Affairs programs and services.

Test dates for San Diego State University competency and placement tests are listed on the STAAR Web site. Advance reservations as well as fee payments are required for most tests. The Student Testing, Assessment and Research Office will provide students with test dates and registration procedures for major national examinations in the form of a bulletin of information or with the address of the testing service. Reservations for computer-based tests can be made at the Student Testing, Assessment and Research Office, 619-594-0968. Students who are interested in assessments for counseling or career planning must contact Counseling and Psychological Services or Career Services respectively. Special arrangements for disabled students are made through Student Disability Services.

Although competency test requirements are monitored by various offices on campus, the Student Testing, Assessment and Research Office will attempt to assist students in signing up for the required examinations or refer them to the proper agency.

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Academic Computing

SDSU provides access to a large number of software packages including programming languages, the Microsoft Office Suite (word processing, spreadsheets, presentations), relational databases, statistical software, and large research-oriented databases. E-mail accounts are provided to students and server accounts are available for those who want to create Web sites. The university has more than 2,000 desktop computers located in 80 departmental/college computer laboratories. The largest laboratories, which are open to all students, are the Student Computer Center located in Love Library, Room 200 (PCs, Macintoshes, and printing) and the College of Arts and Letters Laboratory, located in Professional Studies and Fine Arts, Room 136 (PCs and printing). Outside of the laboratories, students may connect to the wireless network which covers the entire campus. Many SDSU instructors use the Blackboard learning management system to communicate with students, post grades, distribute materials, and facilitate learning activities beyond the classroom. Student accounts in Blackboard are automatically created upon enrollment and use the same login credentials as the SDSU WebPortal. Access to courses in Blackboard occurs when instructors make their courses available to students. The Blackboard Web site is http://blackboard.sdsu.edu.

Instructional Technology Services

Instructional Technology Services (ITS) provides support and leadership to the university in the effective uses of technologies for enhancing learning as well as facilitating research and strategic initiatives. ITS fulfills its mission by fostering collaboration and innovation with faculty and university stakeholders in the design, development, and effective use of learning environments and educational media. ITS, located on the first floor of the Adams Humanities building, provides a variety of faculty-focused support services, including:

- Consultation, workshops, and collaboration via the SDSU Course Design Institute on the design and facilitation of effective learning experiences and environments, whether face-to-face or online;
- A Faculty Instructional Technology (FIT) Center located in Adams Humanities, Room 1109 that provides an informal environment for faculty consultations, collaboration, and development of instructional, professional, and research materials;
- Training and support for instructional software including:
  - Blackboard (web-based learning management system that allows faculty to facilitate learning online);
  - Wimba (web-based conference system that enables voice interactivity and webinar capabilities through Blackboard or independently);
  - Turnitin (writing support software available through Blackboard);
  - Respondus (assessment building software enhancing the question pool and quiz/test functions of Blackboard);
  - Software enabling faculty to record lectures from their classroom or office for students to view at their convenience;
  - Response system (or clickers) enabling greater interactivity in classrooms;
- Graphic, video, and multimedia consultation, design, and production;
- Assistance with design and development of instructional materials to be accessible and useful to diverse learners;
- Video conference systems for distance learning, allowing faculty to teach at SDSU and the Imperial Valley Campus (or other distant sites) simultaneously. This live, real-time, two-way audio/video communication system can also be used for research and professional development purposes;
- ITS-managed learning spaces, including a Learning Research Studio (for faculty interested in teaching in a technology-rich space and taking an inquiry-oriented approach to teaching and learning with technology);
- Instructional equipment loans (including laptop computers and video/data projectors, portable public address systems, digital cameras, camcorders, digital audio recorders, and much more);
- Campus-wide cable television system serving all classrooms.

For more information, call 619-594-5910 or go to http://its.sdsu.edu

Instructional Services on the Calexico campus can be accessed by calling 760-768-5545 or going to East Faculty, Room 124C. On the Brawley campus, faculty members need to check with the coordinator who can be reached by calling 760-768-5787.

Smart Classrooms

For instruction using multimedia and computer technologies, smart classrooms provide high technology presentation systems. Each classroom system includes an instructor station installed with a Macintosh/PC computer; video/data projector; DVD/VHS and/or VHS player; visual presenter/document camera for projection of print, transparency, and three-dimensional materials; and (in large halls, theatres and auditoriums) a public address system with wireless microphone unit and assistive listening device.

As of fall 2010, 93% of the teaching spaces on campus are considered smart classrooms. Requests for smart classrooms should be made through your department or school administrative coordinator.

San Diego State University Research Foundation

San Diego State University Research Foundation, incorporated in 1943, is an auxiliary organization authorized by the Education Code of the State of California. It is a nonprofit corporation chartered to augment the educational, research, and community services objectives of the university. SDSU Research Foundation serves the university in the following major areas:

- Assisting faculty and staff in developing and administering federal, state, and privately funded projects.
- Seeking funding sources, offering grant-related workshops, assisting with proposal development and submission, and interpreting agency guidelines and policies.
- Developing project budgets, obtaining university approvals, and negotiating sponsored grant and contract awards.
- Assisting with staff recruitment, and purchasing support for funded projects.
- Providing technology transfer services, protecting intellectual property, commercializing technology developed at the university, and assisting spin-out companies based on SDSU inventions.
- Identifying, acquiring, and managing real property in support of sponsored programs not housed in university facilities.
- Accounting and financial reporting support for research and project funds, scholarships, institutes, and The Campanile Foundation.

SDSU Research Foundation, as a nonprofit corporation, is governed by a board of directors in accordance with its articles of incorporation and bylaws. The principal function of the board is to establish policies and guide the corporation in achieving its objectives.

SDSU Research Foundation is located in the Gateway Center at 5250 Campanile Drive. More information is available at http://www.foundation.sdsu.edu or by calling 619-594-1900.
San Diego State University Press

As the scholarly press for San Diego State University, San Diego State University Press publishes works of original research, as well as other meritorious academic and creative works that will further the intellectual mission of the university. The current focus of the Press is in these areas: Latin America and the United States-Mexico border; regional studies of the Pacific Southwest; and postmodernism. In addition to books, the Press also publishes under its imprint the journals *Fiction International* and *Poetry International*.

San Diego State University Press imprint is controlled by an editorial committee of scholars, appointed by the provost and the senate. Financial accounting and coordination are provided by the San Diego State University Research Foundation.

Office of International Programs

In recognition of the rapidly expanding number and importance of international activities on the San Diego State University campus, the Office of International Programs has specific responsibility for coordinating and facilitating the development of the diverse international programs and activities of the university. The Office of International Programs is the primary contact for international programs and represents the university on international matters to external agencies and institutions. The Office of International Programs coordinates all international faculty and student programs and serves as an information clearinghouse regarding international projects, funding opportunities, and academic programs and services that have an international component.

International Faculty Exchanges

In order to enhance the international character of instruction and research, San Diego State University has developed a continuing program of faculty exchanges with partner universities worldwide. Currently, the university has formal arrangements to exchange faculty periodically with universities across the globe. Over 100 international scholars visit the San Diego State University campus each year to pursue scholarly research, participate in academic or professional programs, and share their international perspectives with the university community.

Alumni Association

The SDSU Alumni Association is dedicated to connecting SDSU alumni to the university and each other. Membership in the San Diego State University Alumni Association is open to those individuals who have an abiding interest in and commitment to the growth and future of SDSU and the community it serves.

The Alumni Association is a dynamic, exciting organization whose purpose is to serve and support the university and its graduates. It offers a number of programs and services designed to meet the variety of needs and interests of its alumni, including library privileges, reduced admission to many cultural activities and sporting events, discounts on purchases at the Aztec Store, access to SDSU’s Career Services for a nominal fee, and a subscription to SDSU Magazine, a monthly electronic newsletter, and Aztec update: publications for alumni and friends of the university.

In addition, the Alumni Association sponsors The Montlys (annual awards event honoring alumni of the university), provides scholarships for students, organizes Homecoming, provides input regarding university programs and policies, and provides excellent networking opportunities through a myriad of events.

For further information call the Alumni Office at 619-594-2586 or visit http://www.sdsualumni.org.

Associated Students of San Diego State University

Associated Students (AS) is an independent student-directed corporation that is one of the largest student governance organizations in the CSU system. As an affiliate of San Diego State University, the programs and facilities AS manages are enjoyed by students, faculty, staff, and the SDSU Community. Associated Students can be reached by calling 619-594-6595 or visit http://www.as.sdsu.edu.

Student Government

The Associated Students (AS) Government Affairs Office is the home to all student government activities on campus. The AS Council is the representative voice for all SDSU students and the student government leaders work hard every day to ensure that the interests of students are served. Aside from serving as the student council, elected AS representatives also serve a dual role, as the Board of Directors for the AS, which is a non-profit student-directed corporation that operates eight fully-functional facilities on and off of campus and a number of programs and services. The Government Affairs Office is the first stop for students who wish to get involved with Associated Students. The office also oversees the AS Legal & Financial Services Program as well as the Good Neighbor Program. More information is available by calling 619-594-6555, or online at http://www.as.sdsu.edu/govt. The Government Affairs Office is located on the 2nd floor of the Parma Payne Goodall Alumni Center, Suite 230.

Aztec Center Student Union

The Aztec Center served as the hub of student life at SDSU from 1968-2011. The original Aztec Center was demolished in summer 2011 to make way for a new, state of the art, LEED Platinum Aztec Center Student Union, which is scheduled to open in fall 2013. In the interim period, services provided by Aztec Center, such as meeting rooms in Aztec Mesa and Scripps Cottage, and CASE programming (Cultural Arts & Special Events), will be handled out of our temporary space in Aztec Mesa. CASE programming will continue during the closure period, and provide high-quality, FREE events for SDSU students during the academic semesters. For more information, call 619-594-5278, visit http://as.sdsu.edu/new_aztec_center or e-mail asmtgsvs@mail.sdsu.edu.

Children’s Center

The Children’s Center, a quality service of Associated Students, provides an educational child care program for children between 6 months and pre-kindergarten-5 years of age. Priority for enrollment starts with SDSU students, followed by children of faculty and staff, and then children of SDSU alumni and the larger community as space is available. The Center serves as the Laboratory School for the Child and Family Development Department within the College of Extended Education. In addition, the Center collaborates with other campus departments in support of academic research, observational learning and opportunities to link academic coursework with hands-on learning while working with children and families in the Center. The Children’s Center is located in the lower “E” Lot, north of Parking Structure 6. For more information call 619-594-7941, e-mail ccc_info@mail.sdsu.edu, or visit www.childcare.sdsu.edu.

Viejas Arena

Home to Aztec Men’s and Women’s Basketball, Viejas Arena is San Diego’s premier venue for everything from concerts to sporting events, family shows, conventions, conferences, and corporate and university events. This state-of-the-art, 12,000 seat facility is complete with award winning acoustics, VIP lounges, and star dressing rooms, as well as a distinctive outdoor concourse area. On-site is a full-service ticket office and TicketMaster location for events throughout California. The Viejas Arena is adjacent to the Aztec Recreation Center in the heart of the SDSU campus with nearby parking for 4,000 vehicles. Call 619-594-0234 or visit http://www.viejasarena.com for more information.

Open Air Theatre and Entertainment

Located amidst the original landscaping of San Diego State University, this historic venue is ideal for watching your favorite musical group while sitting under the stars. Built in 1934, this 4,800 seat amphitheater has played host to sold out concerts, lectures, symphonic performances and university events. Generations of guests have enjoyed this theater’s natural acoustics which complement the sound of all music genres. On site are full-service concession stands and a two-level hospitality suite, equipped with open balconies and dressing rooms. For event information, call 619-594-0234 or visit http://www.viejasarena.com.

Aztec Recreation

Aztec Recreation Center (ARC). The Aztec Recreation Center (ARC) is a 76,000 square foot state-of-the-art fitness and recreation facility operated by Associated Students/SDSU. The ARC is the hub to all Aztec Recreation programs and has home offices for many of the department programs. ARC membership includes access to programs and facilities including the ARC, Aztec Aquaplex, Tennis, Racquetball, Group Fitness classes, Intramural Sports leagues, as well as greatly discounted prices on selected Mission Bay Aquatic Center Rec Classes, Aztec Adventure outings and ARC Rec Center. Call 619-594-PLAY or visit http://www.arc.sdsu.edu for more information.
Aztec Aquaplex. The Aztec Aquaplex is SDSU's outdoor swimming and recreation facility operated by Associated Students/SDSU Aztec Recreation. Aztec Recreation Center members get access to the Aquaplex for drop-in lounging, lap swimming and water fitness classes. The facility is shared with Aztec Athletics and is home to the Aztec Women’s Swimming and Diving team as well as the Aztec Women’s Water Polo team. Call 619-594-SWIM or visit http://www.arc.sdsu.edu for more information.

Mission Bay Aquatic Center (MBAC). The world-renowned Mission Bay Aquatic Center is Associated Students’ waterfront facility offering watersports classes, rentals, and special events. Every semester, hundreds of students earn university credit while learning to wakeboard, surf, kayak, sail, row, or windsurf in one of the semester-long School of Exercise and Nutritional Sciences watersport activities classes. Located off-campus at 1001 Santa Clara Point in Mission Beach, MBAC is just a short ride by car or is easily accessible by the San Diego Trolley and San Diego MTS. Call 858-488-1000 or for more information visit http://www.mbaquaticcenter.com.

Aztec Adventures. Aztec Adventures has provided SDSU with leadership, education, and culture since 1977 and is a program of Associated Students/SDSU Aztec Recreation. The Aztec Adventures philosophy: traveling in the outdoors by simple means is a healthy alternative to our normally technology-dependent lifestyles. In addition to outdoor trips, the Aztec Adventures team operates the climbing wall located inside the Aztec Recreation Center and offers a team building program for student clubs and organizations. For more information call 619-594-6958 or visit http://aztecadventures.sdsu.edu.

Aztec Tennis Courts. The Aztec Tennis Courts feature 12 lighted outdoor courts and are available for drop-in recreation for Aztec Recreation Center members. This facility is an Athletics facility home to both Men’s and Women’s Aztec Tennis Teams; however, Aztec Recreation Center members are granted access through programming provided by Associated Students/SDSU, Aztec Recreation. The courts are accessible through the Aztec Aquaplex at 5375 Remington Road, adjacent to Tony Gwynn Stadium.

Recreational Sports Racquetball Courts. The Rec Sports facilities are a program of Associated Students/SDSU and access to the courts is available to Aztec Recreation Center members. The facility includes eight indoor courts, free equipment check-out, and racquetball ladder tournament. The courts are located in Peterson Gymnasium 196.

Intramural Sports. SDSU students, faculty, staff, and ARC members have the opportunity to participate in recreational activities on a competitive or recreational level. Intramural sports leagues are available in a variety of indoor and outdoor sports throughout the year. Individuals can form a team with friends or sign-up independently. The intramural sports fee is included in the ARC membership.

Sports Clubs. The SDSU Sports Clubs program consists of 18 competitive collegiate club teams. Each club team is developed, organized, and managed by students with guidance from the professional staff and coaches. The emphasis for sport club activities is leadership. Sports Clubs thrive only by obtaining active student involvement and participation from club team leaders and its members. Sports Clubs compete in organized intercollegiate competitions at local, state, regional, and national levels. Both new and experienced student-athletes are actively recruited. In fact, many students are new to their sports. Sports Club teams are an excellent setting for the development of athletic skills, student leadership skills, and social opportunities.

Athletics
San Diego State University sponsors a broad array of varsity intercollegiate athletics for women and men. SDSU’s commitment to gender equity in athletics includes 13 sports for women (basketball, crew, cross country, golf, lacrosse, soccer, softball, swimming, tennis, indoor/outdoor track and field, volleyball, and water polo) and six for men (baseball, basketball, football, golf, soccer, and tennis). As a National Collegiate Athletic Association (NCAA) Division I program, Aztec athletic teams compete at the highest level of intercollegiate competition. All of the teams except crew, lacrosse, men’s soccer, and water polo compete in the 9-member Mountain West Conference. Crew is a member of the Western Intercollegiate Rowing Association (WIRA); men’s soccer is a member of the Pac-10 Conference; lacrosse, and water polo are members of the Mountain Pacific Sports Federation (MPSF).

Athletics serves a number of important roles on campus and within the larger San Diego community. In addition to encouraging student athletes to expand their competitive capabilities to the fullest, San Diego State teams provide a catalyst which helps generate pride and a shared spirit de corps among students, faculty, staff, and alumni. This also helps link these groups from generation to generation. Similarly, with nearly a hundred-thousand alumni and former students and tens of thousands of supporters in the county with no other direct connection to the university, Aztec teams frequently carry the aspirations of San Diego in the forum of NCAA Division I Athletics. On-campus athletic events attract both students and members of the community to campus and this reinforces many mutually beneficial town-gown relationships.

For more information please call 619-594-3019 or visit http://www.goaztecs.com.

Student Athlete Support Services
Aztec Athletics Center, Room 3029, 619-594-3395

Involvement with intercollegiate athletics on campus presents many challenges for students. This office provides guidance and assistance for these student-athletes in the areas of admission, registration, new student orientation, counseling, study hall, mentoring, and academic advising. The office also serves as a liaison between faculty and the Athletic Department. This individualized program is designed to create an academic support network to ensure all student-athletes comply with university requirements while working toward completion of a degree.

Audiology Clinic and Speech-Language Clinic
Administered by the School of Speech, Language, and Hearing Sciences, the clinics provide assessment and remediation services for SDSU students, staff, faculty, and the community. In addition, the clinics offer opportunities for research, consultation, supervised field internships, continuing education, and other service activities.

In the Speech-Language clinic, comprehensive diagnostic and treatment programs are available for children and adults in the areas of delayed speech/language development, voice, fluency or articulation disorders, aphasia, cleft palate, cerebral palsy, loss of communication function, and hearing loss. Also provided are services for bilingual/multicultural clients and speakers of English as a second language.

The Assistive Device Assessment Program provides language, cognitive, and technical assessments related to augmentative/assistive devices and systems for individuals who have communication disabilities.

In the Audiology Clinic, Audiologic services include hearing assessment, hearing aid evaluation and selection, assistive listening device evaluations, earmolds, ear protectors, hearing conservation and aural rehabilitation therapy.

The clinics are located at 5245 Campanile Drive, San Diego, CA 92182-1518 and can be reached at 619-594-7747.
Aztec Shops, Ltd.
(Campus Stores, Dining Services)
http://www.aztecshops.com

Aztec Shops, Ltd., founded in 1932, is a not-for-profit corporation that functions primarily as an auxiliary of San Diego State University. The corporation provides a diverse portfolio of commercial services including operation of the bookstore and dining services on campus. Aztec Shops also operates selected other enterprises at San Diego State and at other colleges and universities. The corporation employs close to 200 full-time professionals and up to 800 part-time employees – mainly students pursuing business or other coursework.

SDSU Bookstore. The flagship of Aztec Shops’ retail operations, the SDSU Bookstore is one of the largest campus bookstores in the country as measured by sales. The 25,000-square-foot facility – located in the heart of campus – carries every text (required and optional) for every class taught at SDSU. The facility’s “Bookstore within a Bookstore” offers an impressive selection of general-interest titles including volumes for children. The store’s well-staffed special order desk is available to secure even the most hard-to-find titles. Aztec Shops is the exclusive licensee for the San Diego State University logo and related images. The SDSU Bookstore features the most extensive selection of SDSU-imprinted clothing and gifts available. The store also houses a full-service computer hardware and software department that offers significant academic discounts on the most popular systems from Sony and Apple as well as the most current versions of the nation’s most popular software. A broad selection of school supplies, cards, gifts and graduation regalia round out the store’s offerings. For more information, call 619-594-7525 or visit http://www.sdsubookstore.com.

SDSU Dining Services. Aztec Shops is responsible for all restaurants and other food service outlets on the SDSU campus. The corporation operates SDSU’s Meal Plan Program which allows residence hall students to choose interesting and healthy meals from virtually any restaurant on campus. In addition to residence hall programs, we developed and operate our own branded restaurants such as Sub Connection and Vinnie’s Gourmet Italian Deli in East Commons. We also contract with other restaurant operators such as Rubio’s and Panda Express to provide quality food and service on campus. In addition to the varied restaurant options, Aztec Shops operates six Aztec Market convenience stores on campus, including a 3,000-square-foot store in East Commons. All stores carry a wide variety of grab-and-go beverages, sandwiches and salads, as well as traditional convenience store items. SDSU Dining Services’ Catering Department is the recognized caterer for all events on the SDSU campus. For more information, call 619-594-7640 or visit http://www.eatatsdsu.com.

Other operations. Other Aztec Shops operations include:

- Aztec Store – Located in San Diego’s Fashion Valley Mall, the store offers Aztec team apparel and SDSU imprinted gifts.
- The Campus Store – Aztec Shops operates The Campus Store, the bookstore at the SDSU branch campus in Calexico, CA.
- Concessions – Aztec Shops operates the concession stands at the Open Air Theatre, Tony Gwynn Stadium, and Viejas Arena.
- Elderhostel – Aztec Shops runs a successful Elderhostel program that brings senior citizens from around the country to San Diego for specialized educational enrichment programs.
- Montezuma Publishing – As part of its commitment to providing course materials for every class, Aztec Shops operates Montezuma Publishing which prints customized course materials and readers, securing copyright permissions when necessary.
- University Towers – In November 2000, Aztec Shops purchased the well-known El Conquistador residence hall near the SDSU campus. Renamed University Towers, the facility is home to more than 500 students during the academic year.

California State University Program for Education and Research in Biotechnology (CSUPERB)

Susan Baxter, Executive Director

Created in 1987 as a CSU system-wide program, the California State University Program for Education and Research in Biotechnology (CSUPERB) develops a professional biotechnology workforce by mobilizing and supporting collaborative CSU student and faculty research, innovating educational practices, and responding to and anticipating the needs of the life science industry. The CSUPERB program office is hosted at San Diego State University. CSUPERB promotes biotechnology workforce development by supporting innovative coursework and pro-grams, real-world research experiences, and core resources for faculty and students at all 23 CSU campuses. The program involves students and faculty from life sciences, physical sciences, engineering, agriculture, math, business and computer science departments and programs. CSUPERB organizes the annual CSU Biotechnology Symposium and serves as the official biotechnology liaison for the CSU with government, educational, and industry partners. In addition, CSUPERB administers and manages a small business administration (SBA) award to develop biotechnology industry responsive curricula.

CSUPERB recognizes that modern biotechnology preparation requires the integration of coursework, hands-on practice and participation in multi-disciplinary, team-based research projects. CSUPERB grants and awards programs have been developed to support these activities system-wide. Programs include: Howell-CSUPERB Research, Scholars Awards for undergraduate student researchers, the Crellin Pauling Student Teaching Awards, the Don Edan Graduate Student Research Awards, Travel Grants programs for students and faculty, the New Investigator Grants, the Research Development Grants, the Entrepreneurial Joint Venture Grants, and Biotechnology Programmatic Development Grants. In combination these programs award more than $650,000 to CSU faculty and students annually.

CSUPERB programs and activities are administered by an Executive Director, a strategic planning council composed of faculty and deans from CSU campuses, and a faculty consensus group composed of four faculty representatives from each CSU campus. CSUPERB is overseen by a Presidents’ Commission composed of CSU presidents from CSU Channel Islands, CSU East Bay, CSU Los Angeles, CSU San Marcos, Humboldt State University, San Diego State University, and an Executive Vice Chancellor. Visit the program Web site at http://www.calsstate.edu/csuperb for more information.

Parking and Transportation

When possible, carpooling or use of alternate modes of transportation is recommended for the commute to campus.

Metropolitan Transit System’s Green Line trolley and seven bus routes (11, 14, 15, 115, 856, 936, 955) conveniently connect the San Diego metropolitan area with service to the San Diego State University Trolley Station and Transit Center. Semester and monthly trolley and bus passes can be purchased at the Viejas Arena Ticket Office. Further information concerning Metropolitan Transit trolley and bus routes, fares, services, and School Pool carpool registration is available at 1-800-COMMUTE or http://www.sdmts.com. On-campus parking is by permit only and overnight parking requires an additional permit. Purchase or possession of a parking permit does not guarantee a parking space and parking is limited and available on a first come, first serve basis. Parking structures and surface lots are located on the perimeter of the campus, with the remote parking lots serviced by free shuttle vans weekday evenings (Monday through Thursday) during the academic year. Major events at Viejas Arena may require parking location adjustment.

Visitors are directed to the Parking Information Booth at the College Avenue entrance to the campus for directions to several available pay parking lots. For further information on parking at the San Diego campus, contact the Department of Public Safety, 619-594-6671. For visitor parking at the Imperial Valley Campus, call 760-768-5500.
The Joan and Art Barron Veterans Center

The Joan and Art Barron Veterans Center serves as the hub for all student veteran support services at SDSU. The Center supports the state, regional and campus-wide Troops to College programs. The Center offers eligible veterans, dependents, or reservists assistance with applying for education benefits, coordinating the Veterans Affairs work study program, and processing tutorial assistance paperwork. Student veterans also have access to on-campus housing in the Veterans House and can socialize with other students by joining the Student Veteran Organization.

The following educational benefits are available to veterans and dependents at SDSU:

- Chapter 33 (Post-9/11 GI Bill)
- Chapter 33 (Post-9/11 GI Bill - Transfer of Entitlement)
- Chapter 30 (Montgomery GI Bill - Active Duty)
- Chapter 31 (Vocational Rehabilitation)
- Chapter 1606 (Montgomery GI Bill - Reservists)
- Chapter 1607 (Reserve Educational Assistance Program)
- Chapter 35 (Dependents Educational Assistance)
- California Veterans Fee Waiver Program (Dependents of Veterans with a Service-Connected Disability)

Note that in order to receive benefits while attending SDSU, the student must be a regularly matriculated student and all classes taken must be required for the educational objective selected.

For additional information about veteran services, contact the Joan and Art Barron Veterans Center, Student Services West, Room 1575, at 619-594-5813, or on our Web site at http://www.sdsu.edu/veterans.
Aztec for Life

Every year in March, SDSU celebrates its relationship with the alumni, students, faculty, staff and friends who have played a part in its rich and dynamic history.

The celebration is a highlight of the Aztec year with its many art exhibits, academic and athletic events and special offers.

Join us during SDSU Month and celebrate what it means to be an Aztec for Life.

Visit sdsumonth.com to learn more.