Academic Advising

Importance of Academic Advising
Completing the requirements for your degree in a timely manner requires planning. Academic advisers can help you develop your academic plan. Don’t wait until you have a problem to see an adviser. Let the adviser help you prevent any problems. The sooner you make the decision about what your major will be, the better you can plan your academic program. There are many program choices available at SDSU. An adviser can assist you with this decision process. Choosing the major that is right for you and compatible with your life goals will enhance your academic success. Requirements, policies, and procedures may change from year to year. Advisers can clarify which changes may affect you and which will not.

Advising Services
- Understand graduation requirements
- Develop an academic plan
- Evaluate transfer credit
- Choose or change a major
- Clear mathematics and writing requirements
- Remove probationary status to avoid disqualification
- File for graduation
- Prepare to enter a professional school (medical, dental, legal, etc.)
- Plan your next semester’s schedule

Major Academic Plans (MAPs)
The MAPs Web site located at http://www.sdsu.edu/mymap was created to help students navigate the course requirements for their majors. The Major Academic Plans (MAPs) created for each major are not meant to encompass every major-specific requirement or a required sequencing of courses. Refer to this catalog for a complete description of requirements, including: course prerequisites, minimum grade requirements, unit limitations, and General Education approved courses and distribution requirements. The MAPs will help you identify which General Education course will also fulfill a major preparation course requirement. They will also suggest sequencing to ensure that you complete prerequisites for an upper-division course prior to taking the higher-level course.

Questions about graduation requirements and General Education should be directed to the Academic Advising Center at 619-594-6668. The Academic Advising Center is located in Student Services, Room 1551 (north of Aztec Center) and online at http://www.sdsu.edu/advising.

Student Responsibilities Regarding Advising
Purchase a General Catalog. Know your catalog year or years for your General Education requirements and for your major requirements and be sure you have a copy of this catalog. Provided you maintain your enrollment at SDSU, this catalog or these catalogs establish the requirements you must complete for graduation. Details regarding catalog rights are listed under Graduation Requirements in this section of the catalog.

Use your degree evaluation. Your online degree evaluation, available at http://www.sdsu.edu/portal, provides an unofficial status report on your progress toward completing the graduation requirements for your major. Once you reach 90 units and apply for graduation, you will be sent an official graduation evaluation describing your remaining degree requirements. You can review your unofficial degree evaluation in the WebPortal to ensure that you are on track to graduate within your desired time frame. Don’t risk a delay in graduation due to a missing graduation requirement.

See your adviser regularly. Don’t wait until you encounter a problem before seeing an adviser. Check your degree progress regularly. Keep an advising file. Keep a personal copy of transcripts (official or unofficial) from each college or university you have attended in a file and bring it to your advising session. SDSU does not release copies of other schools’ records. Evaluations, test scores, and other important academic information should also be kept in your personal advising file.

Plan your advising sessions during non-peak times. Advisers and advising centers are busiest during registration periods and the first weeks of classes. Avoid these busy advising times with a little planning. Faculty advisers (major advisers) are not always available during the summer months or between semesters.

File for graduation. Graduation is not automatic; you must apply to graduate during the stated graduation application periods. Filing early will assure a final graduation evaluation before your last semester of enrollment. It is recommended you file for graduation once you have passed 90 units. Visit http://www.sdsu.edu/applytograduate.

Seeing an Adviser
There are many types of advisers at SDSU. For general undergraduate advising regarding graduation requirements, General Education, competency requirements, probation and disqualification, and major selection, go to the Academic Advising Center, Student Services, Room 1551, 619-594-6668. Major/faculty advisers for each major are available to help you plan your upper division course schedule, and provide you with advice about career options and graduate school. For advising in your undergraduate or graduate major, contact the adviser or advising center assigned to your major and class level. A more detailed listing follows. A directory of SDSU academic advisers is available at http://www.sdsu.edu/majoradvisers.

Students in the Educational Opportunity Program needing advising should go to the Office of Educational Opportunity Programs/Ethnic Affairs, Student Services, Room 2109, 619-594-6298. For general requirements for master’s or doctoral degrees (except for the major), contact the Division of Graduate Affairs, Student Services, Room 1410, 619-594-5213.

For teaching credential advising, contact the adviser assigned to your specific area. Teachers holding preliminary California credentials issued on the basis of programs completed at other universities or in other states, may secure program advising from the Office of Student Services, Education and Business Administration, Room 255, 619-594-6320.

For specialized advising such as preprofessional advising (premedical, prelaw, etc.), contact the adviser assigned to your preprofessional area. A detailed listing follows and can also be found at http://www.sdsu.edu/preprof.

New Student Orientation is conducted by the Office of New Student and Parent Programs, 619-594-1509, for new students (freshmen and transfers) and provides important pre-registration advising. Visit http://www.sdsu.edu/orientation.
Advising Centers

Academic Advising Center
Student Services, Room 1551, 619-594-6668, FAX 619-594-1553, Monday through Thursday, 9 a.m. - 4 p.m.

The Academic Advising Center works with the university community to encourage and promote student learning in a welcoming and supportive environment. We clarify university policies, procedures, and requirements to ensure student retention and timely graduation. The center staff facilitates academic responsibility and competence by educating students to use resources effectively.

Advisers in the Academic Advising Center are available to help you understand SDSU graduation requirements, including General Education requirements and institutional policies and procedures. If you are undecided about a major, an adviser can help you develop an educational plan consistent with your life goals and objectives.

Graduation Requirements
General Education
Undeclared Students

Supportive Environment. We clarify university policies, procedures, and requirements to encourage and promote student learning in a welcoming and supportive environment. We clarify university policies, procedures, and requirements to ensure student retention and timely graduation. The center staff facilitates academic responsibility and competence by educating students to use resources effectively.

Advisers in the Academic Advising Center are available to help you understand SDSU graduation requirements, including General Education requirements and institutional policies and procedures. If you are undecided about a major, an adviser can help you develop an educational plan consistent with your life goals and objectives.

Educational Opportunity/Ethnic Affairs
Student Services, Room 2109, 619-594-6298
Monday through Friday, 8 a.m. - 4 p.m.

PREPROFESSIONAL ADVISING

It is recommended that students contact their preprofessional adviser in their first semester at SDSU. Advisement for students planning to attend professional schools is available for the following programs:

Allied Health
Geology/Mathematics/Computer Science, Room 323 ...... 619-594-6638

Predental
Geology/Mathematics/Computer Science, Room 323 ...... 619-594-6638

Prelaw*
Adams Humanities, Room 4142 ................................. 619-594-5050

Premedical
Geology/Mathematics/Computer Science, Room 323 ...... 619-594-6638

Prepharmacy
Geology/Mathematics/Computer Science, Room 323 ...... 619-594-6638

Prephysical Therapy
Geology/Mathematics/Computer Science, Room 323 ...... 619-594-6638

Preoptometric
Geology/Mathematics/Computer Science, Room 323 ...... 619-594-6638

Prepodiatric
Geology/Mathematics/Computer Science, Room 323 ...... 619-594-6638

Preprofessional Counseling
Hepner Hall, Room 148 ................................. 619-594-5803

Preventive Medicine
Geology/Mathematics/Computer Science, Room 323 ...... 619-594-6638

*Advisers in prelaw are not available during the summer months.

COLLEGE OF ARTS AND LETTERS

Assistant Dean
Arts and Letters, Room 202 ................................. 619-594-6270

Africana Studies
Arts and Letters, Room 373 ................................. 619-594-6531

American Indian Studies
Arts and Letters, Room 331 ................................. 619-594-6991

Anthropology
Arts and Letters, Room 448 ................................. 619-594-5527

Arabic
Arts and Letters, Room 327 ................................. 619-594-5268

Asia Pacific Studies
Arts and Letters, Room 473 ................................. 619-594-0931

Chicana and Chicano Studies
Arts and Letters, Room 348 ................................. 619-594-6452

Chinese
Education and Business Administration, Room 327 ...... 619-594-5268

Classics and Humanities
Arts and Letters, Room 662 ................................. 619-594-5186

Comparative International Studies
Arts and Letters, Room 613 ................................. 619-594-5028

Economics
Adams Humanities, Room 4209 .............................. 619-594-1675

English and Comparative Literature
Arts and Letters, Room 216 ................................. 619-594-5307

Filipino
Education and Business Administration, Room 327 ...... 619-594-5268

European Studies (Minor)
Education and Business Administration, Room 304 ...... 619-594-5111

French and Italian (Minor)
Education and Business Administration, Room 304 ...... 619-594-6491

Geography
Adams Humanities, Room 4122 .............................. 619-594-3768

German and Russian
International Business
Arts and Letters, Room 208 ................................. 619-594-4505

Japanese
International Security and Conflict Resolution
Adams Humanities, Room 4122 .............................. 619-594-3768

Korean
Education and Business Administration, Room 327 ...... 619-594-5268

Jewish Studies (Minor)
Arts and Letters, Room 588 ................................. 619-594-5338

Philosophy
Arts and Letters, Room 446 ................................. 619-594-5263

Political Science
Adams Humanities, Room 4142 .............................. 619-594-6244

Religious Studies
Arts and Letters, Room 662 ................................. 619-594-5185

Rhetoric and Writing Studies
Adams Humanities, Room 3138 .............................. 619-594-6515

Russian and Central European Studies
Education and Business Administration, Room 327 ...... 619-594-5268

Sustainability
Arts and Letters, Room 134 ................................. 619-594-6588

Sociology
Adams Humanities, Room 4231 .............................. 619-594-4826

Spanish and Portuguese
Arts and Letters, Room 317 ................................. 619-594-6588

Urban Studies
Geography Annex, Room 123 ................................. 619-594-5437

Vietnamese
Education and Business Administration, Room 327 ...... 619-594-5268

Women's Studies
Arts and Letters, Room 346 ................................. 619-594-6524

**Advisers in prelaw are not available during the summer months.**
COLLEGE OF BUSINESS ADMINISTRATION

Assistant Dean
Education and Business Administration, Room 448 ...... 619-594-5828
Undergraduate Business Advising Center
Education and Business Administration, Room 448 ...... 619-594-5828
Undergraduate Web site: http://www.sdsu.edu/undergradbiz
- Accountancy Management
- Finance Marketing
- Financial Services Pre-Business
- Information Systems Real Estate
- International Business (See College of Arts and Letters)

Graduate Business Advising Office ............................... 619-594-8073
Education and Business Administration, Room 448
Graduate Web site: http://www.sdsu.edu/mba
- MBA (various specializations)
- MS in Accountancy
- MS in Business Administration (various concentrations)
- MBA/MA in Latin American Studies
- MBA/Juris Doctorate

COLLEGE OF EDUCATION

(Degrees, Credentials, and Certificate Programs)

Assistant Dean for Student Affairs
Education and Business Administration, Room 346L..... 619-594-1426
Office of Student Services
Education and Business Administration, Room 255....... 619-594-6131

Certificate Program
Teacher Induction: Fifth Year
Administrative, Rehabilitation and Postsecondary Education 3590 Camino del Rio North ......................... 619-594-6115
Certificate Programs
Community College Teaching
- Rehabilitation Administration
- Workforce Education and Lifelong Learning
- Supported Employment and Transition Specialist

Child and Family Development
Education and Business Administration, Room 403 ...... 619-594-5380
Counseling and School Psychology
North Education, Room 179 ...................................... 619-594-6109
Service Credentials
- Pupil Personnel Services
- School Counseling
- School Psychology
Certificate Program
- Cultural and Community Trauma Studies

Educational Leadership
North Education, Room 166 ..................................... 619-594-4063
Administrative Services

Educational Technology
North Education, Room 280 ...................................... 619-594-7118
Distance Education Certificate
- Instructional Software Design Certificate

Master's Programs
See individual department listings

Doctoral Programs:
- Educational Leadership (PreK-12 School Leadership): Department of Educational Leadership, North Education, Room 166 ............... 619-594-4063
- Educational Leadership (Community College/Postsecondary Leadership): Department of Administration, Rehabilitation and Postsecondary Education, 3590 Camino del Rio North ......................... 619-594-6115
- SDSU/CGU: Education and Business Administration, Room 246 ........................................ 619-594-1120
- Nursing (Health Services–School Nurse)
  Hardy Tower, Room 58 ........................................ 619-594-5495/619-594-6384
- Policy Studies in Language and Cross-Cultural Education
- Education and Business Administration, Room 255 ....... 619-594-6131
  Multiple and Single Subject B/CLAD Emphasis
  Language Development Specialist Certificate

Social Work
Hepner Hall, Room 119 ............................................ 619-594-5197
- Pupil Personnel Services
- Child Welfare and Attendance
- School Social Work

Special Education
North Education, Room 70 ....................................... 619-594-6665
- Specialist Credentials
  Early Childhood Special Education
  Mild/Moderate Disabilities
  Moderate/Severe Disabilities
  Certificate Programs
  Bilingual (Spanish) Special Education
  Developing Gifting Potential
  Early Childhood Special Education

Speech, Language, and Hearing Sciences
Speech, Language, and Hearing, Room 103 ............... 619-594-8051
- Clinical-Rehabilitative Services
- Teacher Education
Education and Business Administration, Room 255 ....... 619-594-6131
- Multiple Subject and Single Subject
- Reading/Language Arts Specialist

COLLEGE OF ENGINEERING

Assistant Dean
Engineering, Room 200C ......................................... 619-594-5807
Aerospace Engineering
Engineering, Room 326 ........................................... 619-594-6067
Civil, Construction, and Environmental Engineering
Engineering, Room 424 ........................................... 619-594-7013
Electrical and Computer Engineering
Engineering, Room 426 ........................................... 619-594-6067
Mechanical Engineering
Engineering, Room 326 ........................................... 619-594-6067

COLLEGE OF HEALTH AND HUMAN SERVICES

Assistant Dean
Education, Room 154 .............................................. 619-594-6151
Gerontology
Hepner Hall, Room 119 ............................................. 619-594-6865
- Exercise and Nutritional Sciences
  (Athletic Training, Foods and Nutrition, Kinesiology)
- Exercise and Nutritional Sciences, Room 353 .......... 619-594-5161
- Nursing
  Hardy Tower, Room 58 ......................................... 619-594-2540
  Public Health
  Hepner Hall, Room 129 ........................................ 619-594-5528
- Social Work
  Hepner Hall, Room 119 ........................................ 619-594-5710
- Speech, Language, and Hearing Sciences
  Speech, Language, and Hearing, Room 248 ........... 619-594-6775

COLLEGE OF PROFESSIONAL STUDIES AND FINE ARTS

Assistant Dean
Professional Studies and Fine Arts, Room 212 ............ 619-594-6928
Aerospace Studies (Minor)
Exercise and Nutritional Sciences, Room 385 ............ 619-594-5545
Art and Design
Art, Room 505 ..................................................... 619-594-6511
- Communication
  Communication, Room 235 ................................... 619-594-3444

www.sdsu.edu/mba
Hepner Hall, Room 119 ............................................. 619-594-5197
- Policy Studies in Language and Cross-Cultural Education
  Education and Business Administration, Room 255 ....... 619-594-6131
  Multiple and Single Subject B/CLAD Emphasis
  Language Development Specialist Certificate

Social Work
Hepner Hall, Room 119 ............................................ 619-594-5197
- Pupil Personnel Services
- Child Welfare and Attendance
- School Social Work

Special Education
North Education, Room 70 ....................................... 619-594-6665
- Specialist Credentials
  Early Childhood Special Education
  Mild/Moderate Disabilities
  Moderate/Severe Disabilities
  Certificate Programs
  Bilingual (Spanish) Special Education
  Developing Gifting Potential
  Early Childhood Special Education

Speech, Language, and Hearing Sciences
Speech, Language, and Hearing, Room 103 ............... 619-594-8051
- Clinical-Rehabilitative Services
- Teacher Education
Education and Business Administration, Room 255 ....... 619-594-6131
- Multiple Subject and Single Subject
- Reading/Language Arts Specialist

COLLEGE OF ENGINEERING

Assistant Dean
Engineering, Room 200C ......................................... 619-594-5807
Aerospace Engineering
Engineering, Room 326 ........................................... 619-594-6067
Civil, Construction, and Environmental Engineering
Engineering, Room 424 ........................................... 619-594-7013
Electrical and Computer Engineering
Engineering, Room 426 ........................................... 619-594-6067
Mechanical Engineering
Engineering, Room 326 ........................................... 619-594-6067

COLLEGE OF HEALTH AND HUMAN SERVICES

Assistant Dean
Education, Room 154 .............................................. 619-594-6151
Gerontology
Hepner Hall, Room 119 ............................................. 619-594-6865
- Exercise and Nutritional Sciences
  (Athletic Training, Foods and Nutrition, Kinesiology)
- Exercise and Nutritional Sciences, Room 353 .......... 619-594-5161
- Nursing
  Hardy Tower, Room 58 ......................................... 619-594-2540
  Public Health
  Hepner Hall, Room 129 ........................................ 619-594-5528
- Social Work
  Hepner Hall, Room 119 ........................................ 619-594-5710
- Speech, Language, and Hearing Sciences
  Speech, Language, and Hearing, Room 248 ........... 619-594-6775

COLLEGE OF PROFESSIONAL STUDIES AND FINE ARTS

Assistant Dean
Professional Studies and Fine Arts, Room 212 ............ 619-594-6928
Aerospace Studies (Minor)
Exercise and Nutritional Sciences, Room 385 ............ 619-594-5545
Art and Design
Art, Room 505 ..................................................... 619-594-6511
- Communication
  Communication, Room 235 ................................... 619-594-3444
Hospitality and Tourism Management (Hospitality and Recreation)
Professional Studies and Fine Arts, Room 436 ............... 619-594-4964
International Studies (Minor)
Professional Studies and Fine Arts, Room 215 .......... 619-594-4633
International Security and Conflict Resolution
Adams Humanities, Room 4122 ......................... 619-594-3768
Journalism and Media Studies
Professional Studies and Fine Arts, Room 366 ........ 619-594-5145
Military Science (Minor)
Exercise and Nutritional Sciences, Room 451 ........ 619-594-4943
Music and Dance
Music, Room 111 ........................................ 619-594-6032
Naval Science (Minor)
Communication, Room 130 ....................... 619-594-1134
Public Affairs (Criminal Justice, Public Administration)
Professional Studies and Fine Arts, Room 100 ........ 619-594-6084
Theatre, Television, and Film
Dramatic Arts, Room 204 .......................... 619-594-4936

COLLEGE OF SCIENCES
Assistant Dean
Geology/Mathematics/Computer Science, Room 321...... 619-594-5350
Astronomy
Physics, Room 131 ........................................ 619-594-6240
Biology
Life Sciences, Room 135 ................................ 619-594-6442
  Cellular and Molecular Evolution and Systematics
  Clinical Laboratory Science and Marine Biology
  Public Health Microbiology Microbiology
  Ecology Zoology
Chemistry and Biochemistry (Chemical Physics)
Geology/Mathematics/Computer Science, Room 209 .... 619-594-5595
Computer Science
Geology/Mathematics/Computer Science, Room 413 .... 619-594-6191
Environmental Sciences
Geology/Mathematics/Computer Science, Room 617 .... 619-594-5386
Geological Sciences
Geology/Mathematics/Computer Science, Room 237 .... 619-594-5586
  General Geology Hydrogeology
  Engineering Geology Marine Geology
  Geochemistry Paleontology
  Geophysics Oceanography (Minor)
International Security and Conflict Resolution
Adams Humanities, Room 4122 .......................... 619-594-3768
Mathematics and Statistics
Geology/Mathematics/Computer Science, Room 413 .... 619-594-6191
Oceanography (Minor)
Geology/Mathematics/Computer Science, Room 237 .... 619-594-5707
Physics
Geology/Mathematics/Computer Science, Room 131 .... 619-594-6240
Preprofessional Health Advising
Geology/Mathematics/Computer Science, Room 323 .... 619-594-6638
Psychology Advising Center
Life Sciences, Room 105 .............................. 619-594-5412

DIVISION OF UNDERGRADUATE STUDIES
Administration, Room 103 ............................... 619-594-5842
Also advising in:
Honors Program ...................................... 619-594-2872
Interdisciplinary Studies in Three Departments... 619-594-5842
Liberal Studies (Administration, Room 103) .......... 619-594-5842
or 619-594-0597

DIVISION OF GRADUATE AFFAIRS
Assistant Dean
Student Services, Room 1410 .......................... 619-594-5213
Monday–Friday, 8 a.m.–4:30 p.m.
Advisees concerning general requirements (except for the major) and administers the Interdisciplinary Studies master’s degree.
A departmental graduate adviser is available in all programs offering graduate degrees.

IMPERIAL VALLEY CAMPUS ADVISING
It is recommended that Imperial Valley Campus students see an adviser prior to registration each semester. Call 760-768-5502 to schedule appointments with the advisers listed below.
The following advisers correspond to the various majors and programs.

Undergraduate Division of Student Affairs
Criminal Justice, Psychology, Public Administration
Barbara Romero ........................................... 760-768-5509
English
Norma Aguilar ........................................... 760-768-5637
History, Liberal Studies, Social Science
Americo Yacopi ........................................ 760-768-5603
International Business, Spanish
Aracely Bojorquez ..................................... 760-768-5506
Latin American Studies, Mathematics
Miguel Rahiotis .......................................... 760-768-5502
Nursing
Helina Hoyt .............................................. 760-768-5680
Sheila Dollente .......................................... 760-768-5536
Graduate
MA in Education
Franell W. Prather ...................................... 760-768-5551
Master of Public Administration
Richard C. Martin .................................... 760-768-5681
Teacher Education, Division of Education
Franell W. Prather ...................................... 760-768-5551