

Student Services

Division of Student Affairs

The Division of Student Affairs is a student-centered partner in the SDSU learning community. Education is enhanced, both inside and outside of the classroom, through high-impact programs, and services that advance student learning, development, and success.

The division facilitates the academic success, personal growth, and well-being of all students. Student Affairs transitions and connects students to the university and to their future, building communities that foster progress toward degree completion, and lifelong Aztec affinity.

The Division of Student Affairs consists of:

- Assessment and Research
- Career Services
- Center for Intercultural Relations
- Compact for Success and Collaborative Programs
- Counseling & Psychological Services
- Educational Opportunity Programs/Ethnic Affairs (EOP)
- Financial Aid and Scholarships
- Health Promotion
- International Student Center/SDSU Study Abroad
- New Student and Parent Programs
- Ombudsman
- Residential Education
- Student Disability Services
- Student Health Services
- Student Life & Leadership
- Student Rights and Responsibilities
- Testing Services

Career Services

Student Services East, Room 1200

619-594-6851

<http://career.sdsu.edu>

Career Services is the central campus resource for career development and employment opportunities. The center provides a full range of programming, resources, and opportunities that support student success. Primary services and resources include the following:

Career Counseling

Career counselors guide students on topics that range from choosing a major, to locating and applying for internships, to finding summer jobs and full-time employment. Career counselors work with students to assess their professional strengths, to develop skills such as resume writing and job interviewing, and to connect students to professional communities. They also work with students to manage the use of ever-expanding online resources and social media.

Aztec Career Connection

Students develop successful careers by having an online presence. Career Services provides SDSU students with Aztec Career Connection, the SDSU online portal for identifying and pursuing employment opportunities. Aztec Career Connection can be found by visiting the Career Services homepage at <http://career.sdsu.edu>. This robust resource lists many jobs, internships, and on-campus interviewing opportunities. It also provides outstanding online resources for career development. These exclusive online resources include:

- TypeFocus – career assessment and planning;
- Perfect Interview – practice interviewing;
- Going Global – a resource for working abroad;
- Strong Interest Inventory – career assessment (fee-based).

To register on Aztec Career Connection, students use their SDSU RedID number as their username and password to create an account.

Internships, Mentorships, and Employment Opportunities

Career Services serves as the central campus resource for employment opportunities, internships, and mentorships. The center partners with academic areas, the CSU system, and employers to provide internships, mentoring opportunities, part-time jobs, and summer employment. It also manages a centralized resource of full-time jobs, and volunteer opportunities. The center hosts employer information sessions, networking events and professional workshops where students can learn about an array of industries and occupations while interacting directly with recruiters.

Career Fairs and On-Campus Interviews

Career Services provides career fairs throughout each academic year. These fairs range in size and scope. Students can visit Aztec Career Connection for a schedule of events. In addition to career fairs, Career Services brings employers to campus throughout the year to conduct on-campus interviews. On-campus interviews provide a unique opportunity for SDSU students to meet employers on campus at Career Services and interview for full-time and internship opportunities. On-campus interviewing networking gives students a competitive advantage in their job searches.

Career Resource Room

Career Services offers students a space in which to explore career options. In the Career Resource Room, computer stations provide access to assessments, Aztec Career Connection and software for developing resumes and other professional correspondence. This room also holds numerous print publications on career topics such as what jobs are available to students with a variety of majors, how to develop a resume, how to prepare for and seek employment in any number of specific industries, and what options exist for graduate and professional schools. Reading and working spaces allow students to use many resources and interact with student assistants and peer advisers in the center.

Campus Connections

Career Services leverages campus contacts to empower students and strengthen the SDSU community. Career Services partners with on-campus areas, such as academic internship coordinators, college faculty, Residential Education, Student Disability Services, Student Life and Leadership, Academic Advising, Associated Students, and the Alumni Association. WorkAbility IV is an award-winning partnership with Student Disability Services and the State Department of Rehabilitation. This service provides career-focused support to qualified students. Visit Career Services or Student Disability Services to learn more.

Career Placement

Career Services may furnish, upon request, information about the employment of students who graduate from programs or courses of study preparing students for a particular career field. Any such data provided must be in a form that does not allow for the identification of any individual student. This information includes data concerning the average starting salary and the percentage of previously enrolled students who obtained employment. The information may include data collected from either graduates of the campus or graduates of all campuses in the California State University system.

Visit the Career Center

Career Services is open 8 a.m. to 4:30 p.m., Monday through Friday. Students can call or stop by to schedule individual appointments with career counselors. Fast-15 walk-in appointments are held daily. Visit the center's website for current schedule information. SDSU alumni are offered services for a fee. For more information, please contact Career Services.

Center for Intercultural Relations

Conrad Prebys Aztec Student Union, Room 250

619-594-7057

<http://studentaffairs.sdsu.edu/intercultural>

The Center for Intercultural Relations researches, designs, and implements unique programs that promote the appreciation of cultural diversity and fosters intercultural and cross-cultural understanding.

The center provides programs and services that support the academic mission of the university by enhancing the educational, personal, cultural, and social development of students. Intercultural Relations strives to build positive advocacy and collaborative relationships with the general student body with special emphasis towards underrepresented student populations.

Programs and services expand students' cultural horizons and honor their respective cultural experiences. Intercultural Relations works in conjunction with university colleges and departments to conduct programs related to recruitment, orientation, retention, and graduation of students. The center also offers programs and workshops on academic, personal, professional, and cultural development, all of which support student success at SDSU.

Compact for Success and Collaborative Programs

Student Services East, Room 2109

619-594-3685

<http://compactforsuccess.sdsu.edu>

San Diego State University partners with the Sweetwater Union High School District (SUHSD) to promote a program that brings educational opportunities to Sweetwater graduates.

The partnership involves SUHSD teachers working side-by-side with SDSU faculty to examine the rigor and alignment of English and mathematics course offerings and designs a school curriculum that meets specific requirements for college admissions.

Students participating in the Compact for Success program focus on meeting five benchmarks. These students would be guaranteed admission to SDSU.

The Compact for Success officially launched in 2000, with the first group of seventh grade students enrolled in the program. In fall 2006, 203 of these students began their freshman year at SDSU. Today, the nationally recognized, award-winning program has increased Sweetwater's college-going population by 120 percent.

The primary elements of the program are to:

- Institute academic rigor in the secondary schools that will better prepare students to be college-ready;
- Provide guaranteed admission to SDSU upon successful completion of the required benchmarks;
- Provide support to Compact Scholars and other SUHSD students so they can be successful at SDSU;
- Provide financial aid to Compact Scholars who are eligible.

The Compact for Success shows students the path they need to follow to attend a college or university and to provide the support necessary to assure success at SDSU.

Counseling & Psychological Services (C&PS)

Calpulli Center, Room 4401

619-594-5220

<http://studentaffairs.sdsu.edu/cps/>

Counseling & Psychological Services (C&PS) provides a variety of services to enrolled SDSU students. Students interested in services should call to consult with a therapist.

The Center for Well-Being offers resources designed to help students help themselves. Several stations are set up to promote health and personal growth, including a biofeedback station, hands-on activities that promote relaxation and stress reduction, pamphlets, and books. The alpha chamber egg chair provides an environment where students experience deep relaxation.

Individual counseling services are designed for students who can benefit from short-term therapy. Often, a few individual meetings with a therapist can help better identify, understand, and resolve emotional barriers that may be interfering with personal well-being and academic success. These confidential services are covered by the health fee. If a student's situation requires ongoing treatment, referrals can be made to off-campus resources.

C&PS groups and workshops address issues common to most university students. As appropriate, students are encouraged to participate in these interactive and dynamic forums:

- Alcoholics Anonymous
- Grief and Loss
- Managing Anxiety
- Mindfulness Meditation
- Stress Management
- TLC (Transfer Students, Students Living Off Campus, and Commuter Students Support Group)

Telephone consultation services are also provided. If a student has a personal concern, or is concerned about a friend, a therapist will talk directly with the student by telephone for a brief consultation. This conversation allows the therapist to hear concerns and help identify the best way to help. Faculty and staff may also avail themselves of this service when concerned about a student. Therapists are generally available for consultation during business hours from 9 a.m. to 4 p.m., with the exception of the noon hour. Referrals to San Diego's free 24-hour counseling access line at 1-800-479-3339 are also provided.

Crisis intervention services are available at C&PS for students who are in need of immediate assistance because of a severe emotional crisis that may be life threatening or otherwise require immediate

attention. Examples of urgent situations may include: thinking about suicide, a recent victim of assault, grieving the recent death of a friend or family member.

Other services available at C&PS include:

- ASPIRE – individualized program designed for students to deal with substance use;
- Biofeedback for stress reduction;
- Bounce Back – course designed to help students on academic probation;
- Groups and workshops – COPE, Mindfulness Meditation, Living with Loss, Successful Community;
- Online resources – intervention and assessment tools for alcohol and other substance use, anxiety, depression, disordered eating, relationships, stress, and trauma.

Educational Opportunity Program/ Ethnic Affairs (EOP)

Student Services East, Room 2109

(619) 594-6298

E-mail: eop-sdsu@mail.sdsu.edu

<http://eop.sdsu.edu>

The Educational Opportunity Program/Ethnic Affairs (EOP) is an undergraduate program designed to admit, retain, and graduate historically low income and first generation college students. Eligible first time freshman and transfer students must be California residents and can only be admitted into the program prior to their first semester of attendance at SDSU. The program provides support to students who have the interest and motivation to obtain a college education, but who have not been able to realize their full potential due to economic or educational factors.

Support services are provided throughout the students' undergraduate studies and are designed to ensure academic success. Comprehensive student services provided include outreach and recruitment; preadmission counseling; transitional programs (Summer Bridge and Transfer Bridge); academic advising; probation and disqualification counseling; career guidance; individual tutoring; writing and mathematics laboratories; academic skills and personal development workshops; mentoring; intensive support for former foster and homeless youth; transitional support classes; and an EOP grant. EOP advocates for multi- and cross-cultural activities to enhance the campus climate and increase the awareness of diversity on the campus.

EOP is a program in high demand with a limited number of admission spaces. Applicants who submit all required documents by the established deadlines will be reviewed based on their admission status and eligibility to our program. To apply to EOP, check the appropriate box on the CSU application on CSUMentor, and complete the online EOP application. You may check the EOP website for updated information on all of our programs.

Housing Administration and Residential Education

6050 Montezuma Road

619-594-5742

<http://www.sdsu.edu/housing>

The Office of Housing Administration (OHA) and the Residential Education Office (REO) at SDSU are committed to fulfilling the university's mission of "educating the whole person" by offering students a living environment conducive to academic and personal success. According to research findings of the American Council on Student Services and research at SDSU, students who live on campus have a better chance of succeeding in college. To suit the varying needs of a diverse and dynamic student population, a variety of living environments are offered convenient to campus facilities. An active residential student government provides residents a chance to gain leadership experience and become involved with their on-campus community.

Residence Halls

First-time freshmen that graduate from high schools outside the SDSU service-area are required to live in on-campus housing their first year at SDSU. In addition, the university recommends you live in a traditional residence hall your freshman year, a suite-style facility during your sophomore year, and in an on-campus apartment for your junior and senior years.

As a first year student, being an active member in your community and an academically focused student will make your transition to college smoother. The university recommends freshmen live in an academically focused Residential Learning Community (RLC). With approximately one out of every four beds in a Residential Learning Community, each RLC is designed around a major or theme. The combination of classes is designed to fit into the student's Major Academic Plan (MAP). Current learning communities include: Adventures in Surfing and Sustainability, Business Journey into Entrepreneurship, Discover San Diego, Emerging Leaders Program, Future Education Professionals, Health and Healing Professions, Honors Residential College, Journalism and Media Studies, Language Village, Men Engaging in Technology and Science, Physical Fitness (P-Fit P-Act), Pre-Law, Pride House, ROTC, Social Activism and Global Environments (SAGE), Toltec House for Undeclared Majors, Women in Science and Engineering, and Visual and Performing Arts (these communities may vary from year to year so check the university website for updates).

First year students can indicate their preference of Residential Learning Community (RLC), room-type, roommate, and whether they want to live in a facility that is open over the academic break periods. Most residential facilities offer triple or double occupancy accommodations for single students. Single and quad rooms are very limited in a few facilities.

Applicants are encouraged to request an on-campus housing license agreement once they have applied for admission to SDSU and have received their SDSU RedID number. Students can do this by going to the "Admission Status" section of their WebPortal account and indicating their interest in on-campus housing. The license agreement includes a meal plan, except for continuing SDSU and transfer students residing in transfer and upper division communities.

Transfer and Upper Division Communities

Transfer students and other non-first year students can enjoy a program and facilities designed for a little more independence.

If you are looking for housing options while you attend SDSU, you will find information and assistance at the Office of Housing Administration (OHA). Visit <http://www.sdsu.edu/housing> for a description of the various housing options and more information on the housing application process.

Which Residential Learning Community (RLC) is right for you? Visit our selection website designed for freshman students, <http://housing.sdsu.edu/housing/rlc-finder.aspx>.

International Student Center (ISC)

International Student Center

619-594-1982

<http://www.sdsu.edu/isc>

The International Student Center (ISC) advances San Diego State University as a global university by serving as the crossroads for international students seeking educational opportunities at SDSU, and for SDSU students seeking educational opportunities in other countries. The ISC offers a full range of programs and services to a variety of communities on and off campus in an effort to foster student success, global perspectives, intercultural awareness, and international goodwill.

International Students

Working closely with more than 2,200 international students from more than 95 countries spanning the globe, the ISC provides support services that meet the logistical, regulatory, cultural, academic, and personal development needs unique to SDSU's most diverse student community.

The International Student Center coordinates a variety of activities designed to foster intercultural goodwill, understanding, and friendship. One such activity is provided by the Intercultural Ambassadors Program through which selected international students make home-country presentations in San Diego schools. In addition, the ISC invites faculty, staff, and the community to participate in the many events listed in the ISC calendar of intercultural activities. These include the Global Aztec Alliance, International Coffee Hours, international film festivals, International Peace Village, International Student Association, and intercultural workshops.

Study Abroad Programs

The International Student Center (ISC) provides services to all students who want to study abroad as part of their educational experience at SDSU. The SDSU Study Abroad office in the ISC serves as a study abroad resource center and acts as a window to the world for students beginning the study abroad journey. When students have questions about how to study abroad, what opportunities are available, or how to prepare for their time abroad, the ISC becomes their one-stop shop. In addition, the ISC:

- Administers SDSU's reciprocal student exchange programs, providing various support services for participants in more than 110 agreements SDSU has signed with institutions around the world;
- Serves as SDSU's liaison with the CSU International Programs Office (see the CSU International Programs listing) that offers CSU students the traditional year of study abroad experience and coordinates all promotion, recruitment, selection, processing, and orientation for the participants from SDSU;
- Assists, in coordination with SDSU's Risk Management Program, with ensuring all SDSU students who study or travel in other countries are adequately insured and prepared for maintaining optimal health and safety abroad, and for planning how to respond to a wide range of possible emergencies;
- Plays a central role in SDSU's efforts to dramatically increase study abroad enrollment. The number of SDSU students studying abroad has increased more than 900 percent (from 167 to more than 2,100 students), ranking the university as 15th in the national overall for the number of students studying abroad (source: IIE 2015).

For more information about SDSU Study Abroad programs, contact the SDSU Study Abroad office at 619-594-2475.

The California State University International Programs

Developing intercultural communication skills and international understanding among its students is a vital mission of The California State University (CSU). Since its inception in 1963, the CSU International Programs has contributed to this effort by providing qualified students an affordable opportunity to continue their studies abroad for a full academic year. More than 20,000 CSU students have taken advantage of this unique study option.

International Programs participants earn resident academic credit at their CSU campuses while they pursue full-time study at a host university or special study center abroad. The CSU International Programs serves the needs of students in over 100 designated academic majors. Affiliated with more than 50 recognized universities and institutions of higher education in 18 countries, the International Programs also offers a wide selection of study abroad destinations and learning environments.

Australia. Griffith University, Macquarie University, Queensland University of Technology, University of Queensland, Western Sydney University, Victoria University

Canada. Concordia University

Chile. Pontificia Universidad Católica de Chile

China. Peking University (Beijing)

Denmark. Danish Institute for Study Abroad

France. Institut Catholique de Paris, Université d'Aix-Marseille (Aix-en-Provence), Universités de Paris I, III, IV, VI, VII, VIII, X, XI, XII, XIII, Université Paris-Est Marne-la-Vallée, Université d'Evry Val d'Essonne, Université de Versailles Saint-Quentin-en-Yvelines

Germany. University of Tübingen and a number of institutions of higher education in the Federal state of Baden-Württemberg

Ghana. University of Ghana

Israel. University of Haifa

Italy. CSU Florence Study Center, Accademia di Belle Arti Firenze

Japan. Waseda University, University of Tsukuba

Korea. Yonsei University

Mexico. Instituto Tecnológico y de Estudios Superiores de Monterrey, Campus Querétaro

South Africa. Nelson Mandela Metropolitan University

Spain. Universidad Complutense de Madrid, Universidad de Granada, Universidad de Jaén

Sweden. Uppsala University

Taiwan. National Taiwan University

United Kingdom. University of Bradford, University of Bristol, University of Hull, Kingston University, Swansea University

Students participating in International Programs pay CSU tuition and program fees, and are responsible for airfare, accommodations, meals, and other personal expenses. Financial aid, with the exception of Federal Work-Study, is available to qualified students and limited scholarship opportunities are also available. Most International Programs require students to have upper-division standing at a CSU campus by the time of departure; several programs are open to sophomores or graduate students. California community college transfer students admitted to a CSU campus are eligible to apply (to select programs) directly from their community colleges. Students must possess a current cumulative grade point average of 2.75 or 3.0, depending on the program, and must fulfill all coursework prerequisites. Additional program information and application instructions can be found on our website at <http://www.calstate.edu/ip>.

New Student and Parent Programs

Student Services West, Room 1602

619-594-1509

Parent Hotline: 619-594-1653

<http://studentaffairs.sdsu.edu/nspp>

The Office of New Student and Parent Programs provides undergraduate students and parents with the preparation, information, and support necessary for student success as they enter the university community. As a department within the Division of Student Affairs, our programs and services assist students and parents in understanding the goals and expectations of them in this dynamic university community. The academic and personal growth of SDSU students is enhanced through a partnership between parents and the university. We believe that parents are valuable partners in the education of their students.

Research has shown that students who make a connection early in their college career, who are given proper tools to navigate the university, and who have involved parents, are more likely to be academically successful, and have a better all-around college experience.

We support new SDSU students in the achievement of their academic goals and enrich their university experience through quality programs in preparation for their academic journey. We provide programs and services to parents of SDSU students through our Aztec Parent Programs. Our new student and parent programs and services include: New Student Orientation, New Student and Family Convocation, Welcome Week, Campus Tours, the SDSU Ambassadors, the Aztec Parents Association, *News for Aztec Parents* magazine, a parent liaison, and Family Weekend.

New Student Orientation

The office coordinates all orientation programs for newly admitted undergraduate students and their parents. All incoming freshmen and transfer students are expected to attend New Student Orientation. At orientation, students receive academic advising and assistance in selecting their courses. They learn what it means to be a member of the SDSU community and how to get involved. The separate but concurrent Parent Orientation helps parents of new students understand policies, graduation requirements, and issues facing college students today.

New Student and Family Convocation

Convocation is a ceremony to honor a new beginning. Held shortly before classes begin each fall, it is a time to officially welcome all new students and their families to our university community. Each year, thousands of new students and their families mark the important transition of attending SDSU by attending this ceremonial event.

Welcome Week

Welcome Week is a special tradition at SDSU. It is filled with fun and informative events for all students – new freshmen and transfer students; commuter students and those living on campus; and returning students. Welcome Week is considered a “must” for students who want to really know SDSU and its resources. Welcome Week features interactive activities, entertainment, college tips and special events for students to enjoy, and is held at the beginning of each fall semester.

The SDSU Ambassadors

The SDSU Ambassadors are the official student representatives, tour guides, and orientation leaders of San Diego State University. The Ambassadors are carefully selected and trained in order to represent SDSU at new student orientation programs and at campus and community events. To find out how to become an Ambassador please contact the Ambassadors at 619-594-6868 or via e-mail at ambassador@mail.sdsu.edu.

The Aztec Parents Association

SDSU values parents as partners. The better informed parents are about SDSU, the better resource and coach they can be for their students. The Aztec Parents Association encourages parents to stay involved in their student's education and support programs and services for SDSU students. The Aztec Parents Association is the parent's personal connection to SDSU. The following programs and services are provided to the parents of SDSU students:

- On-campus liaison, giving parents a direct connection to the university when they have a question or need assistance.
- *News for Aztec Parents* magazine for parents and families of SDSU students, mailed directly to their homes twice a year.
- E-mail communication regarding important university information.
- Parent Orientation – Parent Orientation runs concurrently with New Student Orientation in the summer. Parent Orientation will educate parents on SDSU's programs and services and how to contribute to the personal development and academic success of students.
- Family Weekend – Each fall, the Aztec Parents Association sponsors Family Weekend. Family Weekend is a time to celebrate family, friends, and SDSU! Invite your parents to join you and other students and parents to experience college life, Aztec football, and more!
- Aztec Parents Fund – The goal of Aztec Parents Fund is to enhance programs and services that directly benefit students, such as safety, wellness, leadership, and much more.
- Special campus and travel discounts.

Ombudsman

Student Services East, Room 1105

619-594-6578

<http://studentaffairs.sdsu.edu/ombuds>

Becoming a student at SDSU also means becoming a member of a special community that includes students, faculty, staff, and administrators. As a member of this community, students are responsible for knowing and complying with established rules and regulations.

The ombudsman is an independent and impartial agent who helps individuals and groups seeking the resolution and correction of complaints. The ombudsman acts as a liaison between students and the university, assisting students through formal grievance procedures and functioning to mediate and reinforce other means of redress when possible. This office does not supplant existing avenues of redress. It exists to encourage appropriate and timely access to those existing processes that may best resolve the problem.

Examples of student complaints that have been resolved through this process include disputes over grades, faculty or staff conduct, academic disputes, appeals or waivers, administrative policies, and institutional compliance with federal and state nondiscrimination laws. Should a complaint not be resolved at the referral level, the ombudsman may act as a mediator and suggest compromise solutions between parties. If the problem is still unresolved, the student may file a grievance with the student grievance committee. No student grievance can be filed with this committee later than the last day of the semester (excluding summer term) after the semester during which the student was allegedly aggrieved.

Student Disability Services (SDS)

Calpulli Center, Room 3101

619-594-6473

<http://studentaffairs.sdsu.edu/sds>

Student Disability Services provides support services for students with mobility limitations, learning disabilities, hearing or visual impairments, psychological disabilities, attention deficit disorder, and other disabilities. Counselors are available to assist students in making personal, academic, and vocational choices, and to advise how best to utilize campus resources. Prior to receiving assistance, students must furnish appropriate medical or psycho-educational documentation to Student Disability Services.

Services available to SDS students include an assistive computer technology laboratory in Love Library, Room 205, where students may use standard or assistive computer technology and may receive tutoring for their writing. Other services available when appropriate include priority registration for students demonstrated need; transportation on campus; accessibility information; provision of instructional materials in accessible formats; sign language interpreters or real-time captioning for deaf students; accommodated testing equipment loans (assistive listening devices, communication devices, wheelchairs, etc.); tutoring and note taking services, for mobility orientation, financial benefits, and other services.

In addition, SDS partners with Career Services and the state Department of Rehabilitation to offer enhanced career and employment services to students who are DOR clients through the Workability IV program. SDS is also the recipient of a federal Student Support Services grant to serve at-risk undergraduates with enhanced academic support services to increase retention and graduation rates among students with disabilities.

Student Health Services

Calpulli Center

619-594-4325

<http://shs.sdsu.edu>

All regularly enrolled SDSU students have prepaid a health fee as part of their tuition and fees which entitles them to a wide range of basic medical services. Some services, including many laboratory tests such as Pap smears, immunizations, orthopedic appliances, and medications, require a minimal fee. Charges associated with these services are usually significantly lower than those found elsewhere. We accept California's Family PACT program designed to cover the costs of services to prevent unplanned pregnancies and protect the reproductive health of those who qualify.

Medical care is provided by board certified physicians, certified primary care nurse practitioners, licensed nurses, and other qualified personnel. Additional services offered at Student Health Services include a medical laboratory, an x-ray department, eye care, and dental services. The pharmacy dispenses prescriptions and sells over-the-counter items at cost. Low-cost consultations are available for osteopathic manipulative treatment, travel medicine, and orthopedics. Students are responsible for the cost of their healthcare whether received at Student Health Services or at an outside facility. Students are encouraged to purchase medical insurance coverage.

REQUIRED: Proof of Immunity Against Measles and Rubella

All new or readmitted students born on or after January 1, 1957 must provide proof of immunity against measles and rubella (German measles) during their first semester at SDSU. The minimum requirement is proof of two immunizations for measles and rubella given after the first birthday and after 1968. Students whose enrollment services records indicate graduation from a California public high school may be exempt from this requirement.

Students may fulfill the immunization requirement by providing medical documentation as proof of immunization to Student Health Services. Positive laboratory evidence of measles and rubella immunity is also a way to prove immunization status. Students may also receive reduced cost immunization at Student Health Services. For more information, call 619-594-4325 or visit the Student Health Services website at <http://shs.sdsu.edu>.

Important: Students who have not complied with this CSU requirement prior to the registration deadline will **not** be able to register for classes their second semester until they provide proof of immunity or receive MMR immunization.

Hepatitis B

All new students who are 18 years of age or younger at the start of their first term must provide proof of immunity against hepatitis B during their first semester at SDSU. Hepatitis B vaccination consists of three timed doses of vaccine over a minimum four to six month period. (*All students are encouraged to consider immunization against Hepatitis B.*) Students whose enrollment services records indicate graduation from a California public high school may be exempt from this requirement.

Students may fulfill the immunization requirement by bringing or sending medical documentation of immunization or positive laboratory evidence of Hepatitis B immunity to Student Health Services. Students may also receive low cost immunization at Student Health Services. For more information, call 619-594-4325.

Important: Students who do not comply with this California Health and Safety Code during their first semester at SDSU will **not** be allowed to register for classes a second semester until they provide proof of immunity or begin the immunization series. Students who have not completed the immunization series by the end of their third semester will no longer be able to attend SDSU.

In addition to demonstrating immunity to measles and rubella at Student Health Services, some students may be further required to present documentation to other campus officials. Students subject to this additional screening include students enrolled in dietetics, medical technology, nursing, physical therapy, student teaching, or fieldwork involving preschool-age children and/or school-age children or taking place in a hospital or health care setting.

Immunization documentation should be submitted online through the secure Health eConnection website at <https://healthconnect.sdsu.edu>. New students may register to use this website starting on the first day of the semester.

Meningococcal Disease

Each incoming freshman who will be residing in an on-campus residence will be required by the SDSU Office of Housing Administration to respond to an inquiry indicating that they have received information about meningococcal disease and the availability of vaccines to prevent one from contracting the disease and whether or not he or she has chosen to receive the vaccination.

Although immunization against this infection is not a requirement, all entering freshmen, particularly those living in residence halls, are urged to consider vaccination. One vaccine is fairly effective against the majority of the strains (serogroups A, C, W, and Y) of this bacterium, but unfortunately its immunity effect declines over a few years. A second "booster" dose is recommended at between the ages of 16 to 18 for those students who received their first vaccination at age 15 or younger. A different vaccine, effective against meningococcal serogroup B, is recommended for high-risk individuals age 10 years or older, but may be administered to 16-23 year olds (preferably at ages 16-18). Luckily, the risk of becoming infected with meningococcus also declines with age. Consequently, there is less of a reason to immunize older students, although they may do so if they desire. The meningococcal vaccines are available at Student Health Services at a reduced cost.

Strongly Recommended Health Screening

Immunization from the following diseases may also protect students against potentially severe infections: influenza (flu), tetanus, diphtheria, pertussis (whooping cough), polio, mumps, chicken pox (varicella), human papilloma virus (HPV), and Hepatitis A. Like measles, these too can be particularly harmful in college-aged persons. These immunizations are available at reduced cost at Student Health Services.

Entering students from developing countries are also strongly encouraged to have a screening test for tuberculosis (TB). The TB skin test is offered free at Student Health Services and a blood test is offered at reduced cost.

Appointments and After Hours Care

Students are encouraged to call Student Health Services to make appointments. Student Health Services is open 12 months of the year. Services are available between 8:30 a.m. to 4:30 p.m., Monday through Friday, with the exception of campus holidays. When Student Health Services is closed, telephone advice is available from a registered nurse by calling 858-225-3105; however, for an emergency, always call 911. All medical care provided at Student Health Services is **strictly confidential**. No one, on or off campus, other than Student Health Services staff, has access to medical record information without written permission from the student.

Medical Excuse Policy

SDSU Student Health Services will not provide medical excuses for short-term absences due to illness or injury. In circumstances when the illness or injury is prolonged (an absence of more than five days) and requires medical attention or hospitalization, we will work with students to provide appropriate documentation. When a student is hospitalized or has a serious, ongoing illness or injury, SDSU Student Health Services will, at the student's request and with the student's consent, communicate with the student's academic adviser and/or Student Disability Services.

Students are instructed to contact their professor/instructor/coach in the event that they need to miss class, etc. due to an illness, injury, or an emergency. All decisions about the impact of an absence, as well as any arrangements for making up work, rest with the instructors. Academic advisers are available to provide assistance to students or faculty members who have concerns about attendance issues.

Student Health Advisory Board

Students can offer important feedback about the scope of services, funding, and other critical issues relating to campus health services through membership on the Student Health Advisory Board (SHAB). Members provide oversight to campus health services and act as liaisons between the SDSU student body and Student Health Services. SHAB helps to keep Student Health Services staff focused and current on major student health issues. Membership from all academic majors is encouraged.

Accidents and Student Insurance Coverage

First aid is also provided to faculty, staff, and campus guests for accidents and injuries occurring on campus with the understanding that individuals requiring any care beyond first aid will be transferred to the most appropriate medical facility. First aid is defined as one-time treatment that typically does not require a physician, laboratory, x-ray, or pharmacy services. Accidents requiring treatment and/or transportation to Student Health Services or a local hospital should be reported immediately to the University Police Department, 619-594-1991.

Students are responsible for their own safety and health in connection with participation in campus activities and should exercise good judgment and due care at all times.

Specific questions regarding insurance coverage for campus programs, institutional safety regulations, and potential risks inherent in academic programs and student activities should be directed to the responsible faculty or staff member in charge of the activity.

Students participating in required or elective academic programs such as internships or practica through either nursing/allied health training, or in a teacher training program are covered under the university's Workers' Compensation program provided an internship agreement between the university and the facility has been executed by an authorized representative of the university. The university provides Student Professional Liability insurance to its students who are enrolled in these programs. This coverage is provided through Lloyd's of London. Students needing proof of this coverage for their participation in an institution's affiliation program can obtain a copy of the certificate of liability from their professor.

The university does not provide accident or health insurance coverage to students. Students may obtain medical insurance through <http://www.CoveredCA.com> or through <http://www.csuhealthlink.com>.

The university makes no warranties as to the nature or quality of the coverage or the financial integrity of the insurers. The information on the availability of coverage is provided as a convenience to students.

Advance Health Care Directives

As a patient, you have the right to give instructions about your own health care. An advance health care directive enables you to name another individual such as a relative or other person as a healthcare representative or "agent" or to make health care decisions for you if you become incapable of making your own decisions or if you want

someone else to make those decisions for you now even though you are still capable. The advance health care directive lets you designate a physician to be primarily responsible for your medical care and lets your physician, family, and friends know your health care preferences, including the types of special treatment you want or do not want, your desire for diagnostic testing, surgical procedures, cardiopulmonary resuscitation and/or organ donation. It does not affect routine care for cleanliness and comfort, which must be given whether or not there is an advance directive. For further information, you may review the information provided at Advance Health Care Directive - California Department of Justice. We also recommend that you talk with your physician and your lawyer.

Student Life & Leadership

Conrad Prebys Aztec Student Union, Room 210

619-594-5221

<http://sll.sdsu.edu>

- **Commuter Life** – encourages students who do not live on campus to take steps to develop a sense of belonging to the SDSU community. Students driving to and from campus can find resources and support programs through the Commuter Resource Center, located on the second floor of the Conrad Prebys Aztec Student Union, and through commuter student learning communities. <http://www.sll.sdsu.edu/commuter/index.html>.
- **Fraternity and Sorority Life** – is currently comprised of 44 social fraternities and sororities, including both general and culturally based organizations, represented by four governing councils. Greek-letter social organizations create smaller communities within the larger university environment for the purposes of facilitating academic support, leadership development, and personal growth. Fraternities and sororities also offer students opportunities for alumni networking, campus involvement, community service, friendship, participation in social and recreational activities, and small group living. Membership recruitment drives (sometimes referred to as rush) occur at the beginning of each semester for most organizations, while others have ongoing intake processes. http://go.sdsu.edu/student_affairs/sll/greeklife.aspx.
- **Jeffrey W. Glazer Center for Leadership and Service** – offers programs and resources to SDSU students, faculty, staff, and community members interested in participating in community service and leadership development. The center offers certificate programs in both leadership and community service while providing workshops and seminars focused on leadership development, personal growth, and community service engagement. <http://www.sll.sdsu.edu/leadership/index.html>.
- **The Pride Center at SDSU** – creates, sustains, and strengthens an open, inclusive, safe, and affirming gathering space for persons of all sexual and gender identities and their allies. It also facilitates campuswide education, awareness, dialogue and research on issues related to sexuality and gender. The center addresses the needs of students who may experience discrimination, disenfranchisement, harassment, or other barriers to student success as a result of their sexual orientation or gender identity and expression. For more information, visit <http://pridecenter.sdsu.edu>.
- **Student Organizations and Activities** – facilitates on-campus recognition for student organizations, implements policies and procedures with regard to student activities, and approves all on-campus activities, including fundraising events. For more information, visit <http://studentaffairs.sdsu.edu/SLL/studentorgs/index.html>.

Student Rights and Responsibilities

Student Services West, Room 1604

619-594-3069

<http://studentaffairs.sdsu.edu/srr>

The Center for Student Rights and Responsibilities is responsible for acting on behalf of the university president regarding all aspects of student discipline. The center receives reports of alleged student misconduct relative to Title 5, *California Code of Regulations*, and investigates complaints in order to determine whether university disciplinary action is to be pursued. University disciplinary action may run concurrently with civil or criminal action and/or the residence hall eviction process, which is initiated by the court system. One type of judicial action does not necessarily affect the other. In addition, sections of the *Code of Conduct* may be adjudicated regardless of location of incident.

Campus related violations include both academic and non-academic misconduct, misconduct in the off-campus surrounding community, off-campus community-sponsored events, and online sites.

To review information regarding the *Standards for Student Conduct*, the discipline process, privacy rights, and complaints procedures, visit <http://www.sa.sdsu.edu/sr>.

Testing Services

Student Services West, Room 2549

619-594-5216

FAX 619-594-5036

<http://testing.sdsu.edu>

Testing Services supports and enhances student success by providing innovative and high quality test administration for SDSU and off-campus constituents. Testing Services is an important resource for the entire university community, serving both students and faculty by administering and analyzing paper and pencil and computer-based tests for the purposes of admission, class placement, competency for graduation, licenses, and credentials. Additionally, Testing Services provides test proctoring for the greater San Diego community, including distance learning students.

Information about San Diego State University competency and placement tests and test dates are listed on the Testing Services website. Advance reservations as well as fee payments are required for most tests. Testing Services provides test administration for the CBEST, CSET, GRE, LSAT, MCAT, TEAS, TOEFL, among other national examinations. Most reservations for national examinations are made through their respective websites. For SDSU students, special arrangements for disabled students are made through Student Disability Services.

