Academic Advising

Importance of Academic Advising
Completi ng the requirements for your degree in a timely manner requires planning. Academic advisers can help you develop your academic plan. Don’t wait until you have a problem to see an adviser. Let the adviser help you prevent any problems. The sooner you make the decision about what your major will be, the better you can plan your academic program. There are many program choices available at SDSU. An adviser can assist you with this decision process. Choosing the major that is right for you and compatible with your life goals will enhance your academic success. Requirements, policies, and procedures may change from year to year. Advisers can clarify which changes may affect you and which will not.

Advising Services
- Understand graduation requirements
- Develop an academic plan
- Evaluate transfer credit
- Choose or change a major
- Clear mathematics and writing requirements
- Remove probationary status to avoid disqualification
- File for graduation
- Prepare to enter a professional school (medical, dental, legal, etc.)
- Plan your next semester’s schedule

Major Academic Plans (MAPs)
The MAPs Web site located at http://www.sdsu.edu/mymap was created to help students navigate the course requirements for their majors. The Major Academic Plans (MAPs) created for each major are not meant to encompass every major-specific requirement or a required sequencing of courses. Refer to this catalog for a complete description of requirements, including: course prerequisites, minimum grade requirements, unit limitations, and General Education approved courses and distribution requirements.

The MAPs will help you identify which General Education course will also fulfill a major preparation course requirement. They will also suggest sequencing to ensure that you complete prerequisites for an upper-division course prior to taking the higher-level course.

Questions about graduation requirements and General Education should be directed to the Academic Advising Center at 619-594-6668. The Academic Advising Center is located in Student Services, Room 1551 (north of Aztec Center) and online at http://www.sdsu.edu/advising.

Student Responsibilities Regarding Advising
- Purchase a General Catalog. Know your catalog year (or years) for your General Education requirements and for your major requirements and be sure you have a copy of this catalog. Provided you maintain your enrollment at SDSU, this catalog or these catalogs establish the requirements you must complete for graduation. Details regarding catalog rights are listed under Graduation Requirements in this section of the catalog.

Use your degree evaluation. Your online degree evaluation, available at http://www.sdsu.edu/portal, provides an unofficial status report on your progress toward completing the graduation requirements for your major. Once you reach 90 units and apply for graduation, you will be sent an official graduation evaluation describing your remaining degree requirements. You can review your unofficial degree evaluation in the WebPortal to ensure that you are on track to graduate within your desired time frame. Don’t risk a delay in graduation due to a missing graduation requirement.

See your adviser regularly. Don’t wait until you encounter a problem before seeing an adviser. Check your degree progress regularly.

Keep an advising file. Keep a personal copy of transcripts (official or unofficial) from each college or university you have attended in a file and bring it to your advising session. SDSU does not release copies of other schools’ records. Evaluations, test scores, and other important academic information should also be kept in your personal advising file.

Plan your advising sessions during non-peak times. Advisers and advising centers are busiest during registration periods and the first weeks of classes. Avoid these busy advising times with a little planning. Faculty advisers (major advisers) are not always available during the summer months or between semesters.

File for graduation. Graduation is not automatic; you must apply to graduate during the stated graduation application periods. Filing early will assure a final graduation evaluation before your last semester of enrollment. It is recommended you file for graduation once you have passed 90 units. Visit http://www.sdsu.edu/applytograduate.

Seeing an Adviser
There are many types of advisers at SDSU. For general undergraduate advising regarding graduation requirements, General Education, competency requirements, probation and disqualification, and major selection, go to the Academic Advising Center, Student Services, Room 1551, 619-594-6668.

Major/faculty advisers for each major are available to help you plan your upper division course schedule, and provide you with advice about career options and graduate school. For advising in your undergraduate or graduate major, contact the adviser or advising center assigned to your major and class level. A more detailed listing follows. A directory of SDSU academic advisers is available at http://www.sdsu.edu/majoradvisers.

Students in the Educational Opportunity Program needing advising should go to the Office of Educational Opportunity Programs/Ethnic Affairs, Student Services, Room 2109. 619-594-6298.

For general requirements for master’s or doctoral degrees (except for the major), contact the Division of Graduate Affairs, Student Services, Room 1410, 619-594-5213.

For teaching credential advising, contact the adviser assigned to your specific area. Teachers holding preliminary California credentials issued on the basis of programs completed at other universities or in other states, may secure program advising from the Credentials Processing Center, Education and Business Administration, Room 259, 619-594-5964.

For specialized advising such as preprofessional advising (premedical, prelaw, etc.), contact the adviser assigned to your preprofessional area. A detailed listing follows and can also be found at http://www.sdsu.edu/preprof.

New Student Orientation is conducted by the Office of New Student and Parent Programs, 619-594-1509, for new students (freshmen and transfers) and provides important pre-registration advising. Visit http://www.sdsu.edu/orientation.
Academic Advising

Academic Advising Center

Academic Advising Center
Student Services, Room 1551, 619-594-6688, FAX 619-594-1553.
Monday through Thursday, 9 a.m. - 4 p.m.

The Academic Advising Center works with the university community to encourage and promote student learning in a welcoming and supportive environment. We clarify university policies, procedures, and requirements to ensure student retention and timely graduation. The center staff facilitates academic responsibility and competence by educating students to use resources effectively.

Advisers in the Academic Advising Center are available to help you understand SDSU graduation requirements, including General Education requirements and institutional policies and procedures. If you are undecided about a major, an adviser can help you develop an educational plan consistent with your life goals and objectives.

Graduation Requirements
General Education
Undeclared Students
Unofficial Evaluations
Probation/Disqualification
Advising

Educational Opportunity/Ethnic Affairs
Student Services, Room 2109, 619-594-6298
Monday through Friday, 8 a.m. - 4 p.m.

PREPROFESSIONAL ADVISING

It is recommended that students contact their preprofessional adviser in their first semester at SDSU. Advisement for students planning to attend professional schools is available for the following programs:

Allied Health
Geology/Mathematics/Computer Science, Room 323 .... 619-594-6638
Predental
Geology/Mathematics/Computer Science, Room 323 .... 619-594-6638
Prelaw* Adams Humanities, Room 4142 ............................. 619-594-5050
Premedical
Hardy Tower, Room 54 ............................................. 619-594-6527
Preoccupational Therapy
Exercise and Nutritional Sciences, Room 331 ........... 619-594-5161
Preoptometry
Geology/Mathematics/Computer Science, Room 323 .... 619-594-6638
Prepharmacy
Geology/Mathematics/Computer Science, Room 323 .... 619-594-6638
Prephysical Therapy
Exercise and Nutritional Sciences, Room 331 ........... 619-594-5161
Prephysician Assistant
Geology/Mathematics/Computer Science, Room 323 .... 619-594-6638
Prepodiatry
Geology/Mathematics/Computer Science, Room 323 .... 619-594-6638
Presocial Work
Hepner Hall, Room 148 ............................................. 619-594-5803
Preventive Medicine
Geology/Mathematics/Computer Science, Room 323 .... 619-594-6638

*Advisers in prelaw are not available during the summer months.

COLLEGE OF ARTS AND LETTERS

Assistant Dean
Arts and Letters, Room 202 ........................................ 619-594-6270

Africana Studies
Arts and Letters, Room 373 ....................................... 619-594-6531

American Indian Studies
Arts and Letters, Room 331 ....................................... 619-594-6991

Anthropology
Arts and Letters, Room 448 ........................................ 619-594-5527

Arabic
Education and Business Administration, Room 327 .... 619-594-5268

Asia Pacific Studies
Arts and Letters, Room 473 ........................................ 619-594-0931

Chicana and Chicano Studies
Arts and Letters, Room 348 ........................................ 619-594-6452

Chinese
Education and Business Administration, Room 327 .... 619-594-5268

Classics and Humanities
Arts and Letters, Room 662 ....................................... 619-594-5186

Comparative International Studies
Arts and Letters, Room 613 ........................................ 619-594-5028

Economics
Adams Humanities, Room 4209 ................................. 619-594-1675

English and Comparative Literature
Arts and Letters, Room 226 ....................................... 619-594-5307

Filipino
Education and Business Administration, Room 327 .... 619-594-5268

European Studies (Minor)
Education and Business Administration, Room 304 .... 619-594-5111

French and Italian (Minor)
Education and Business Administration, Room 304 .... 619-594-6491

Geography
Geography Annex, Room 123 .................................... 619-594-5437

German and Russian
Education and Business Administration, Room 304 .... 619-594-6313

Hebrew
Education and Business Administration, Room 327 .... 619-594-5268

History
Arts and Letters, Room 588 ....................................... 619-594-5262

International Business
Arts and Letters, Room 208 ....................................... 619-594-4505

International Security and Conflict Resolution
Adams Humanities, Room 4142 ................................ 619-594-4099

Japanese
Education and Business Administration, Room 327 .... 619-594-5268

Jewish Studies (Minor)
Arts and Letters, Room 588 ....................................... 619-594-5338

Korean
Education and Business Administration, Room 327 .... 619-594-5268

Latin American Studies
Arts and Letters, Room 377 ....................................... 619-594-1103

Lesbian, Gay, Bisexual, and Transgender Studies
Arts and Letters, Room 317 ....................................... 619-594-6662

Linguistics and Asian/Middle Eastern Languages
Education and Business Administration, Room 327 .... 619-594-5268

Philosophy
Arts and Letters, Room 446 ....................................... 619-594-5263

Political Science
Adams Humanities, Room 4142 ................................ 619-594-6244

Religious Studies
Arts and Letters, Room 662 ....................................... 619-594-5185

Rhetoric and Writing Studies
Adams Humanities, Room 3138 ................................ 619-594-6515

Russian and Central European Studies
Education and Business Administration, Room 304 .... 619-594-5111

Social Science
Arts and Letters, Room 588 ....................................... 619-594-6344

Sociology
Adams Humanities, Room 4231 ................................ 619-594-4826

Spanish and Portuguese
Arts and Letters, Room 134 ....................................... 619-594-6588

Sustainability
Arts and Letters, Room 417 ....................................... 619-594-0978

Geography Annex, Room 123 .................................... 619-594-0902

Urban Studies
Geography Annex, Room 123 .................................... 619-594-5437

Vietnamese
Education and Business Administration, Room 327 .... 619-594-5268

Women’s Studies
Arts and Letters, Room 346 ....................................... 619-594-6524

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Academic Advising

COLLEGE OF BUSINESS ADMINISTRATION
Assistant Dean
Education and Business Administration, Room 448 ..... 619-594-5828
Undergraduate Business Advising Center
Education and Business Administration, Room 448 ..... 619-594-5828
Undergraduate Web site: http://www.sdsu.edu/undergradbiz
Accountancy Management
Finance Marketing
Financial Services Pre-Business
Information Systems Real Estate
International Business (See College of Arts and Letters)
Graduate Business Advising Office ......................... 619-594-8073
Student Services, Room 3428
Graduate Web site: http://www.sdsu.edu/mba
MBA (various specializations)
MS in Accountancy
MS in Business Administration (various concentrations)
MBA/MA in Latin American Studies
MBA/Juris Doctorate

COLLEGE OF EDUCATION
(Degrees, Credentials, and Certificate Programs)
Assistant Dean for Student Affairs
Education and Business Administration, Room 346L ..... 619-594-1426
Office of Student Services
Education and Business Administration, Room 259 ..... 619-594-6320
Certificate Program
Teacher Induction: Fifth Year
Administrative, Rehabilitation and Postsecondary Education
Certificate Programs
Community College Teaching
Rehabilitation Administration
Workforce Education and Lifelong Learning
Supported Employment and Transition Specialist
Child and Family Development
Education and Business Administration, Room 403 ..... 619-594-5380
Counseling and School Psychology
North Education, Room 179 ................................. 619-594-6109
Service Credentials
Pupil Personnel Services
School Counseling
School Psychology
Certificate Program
Cultural and Community Trauma Studies
Educational Leadership
North Education, Room 166 ................................. 619-594-4063
Administrative Services
Educational Technology
North Education, Room 280 ................................. 619-594-6718
Distance Education Certificate
Instructional Software Design Certificate
Master's Programs
See individual department listings
Doctoral Programs
Educational Leadership (PreK-12 School Leadership):
Department of Educational Leadership,
North Education, Room 166 ................................. 619-594-4063
Educational Leadership (Community College/Postsecondary Leadership):
Department of Administration, Rehabilitation and Postsecondary Education,
3590 Camino del Rio North ................................... 619-594-6115
SDSU/CGU: Education and Business Administration,
Room 246 ...................................................... 619-594-1120
SDSU/USD: Education and Business Administration,
Room 246 ...................................................... 619-594-0909
Nursing (Health Services–School Nurse)
Hardy Tower, Room 58 ........................................ 619-594-5495/619-594-6384
Policy Studies in Language and Cross-Cultural Education
Education and Business Administration, Room 248 ..... 619-594-5155
Multiple and Single Subject B/CLAD Emphasis
Language Development Specialist Certificate
Social Work
Hepner Hall, Room 119 ........................................ 619-594-5197
Pupil Personnel Services
Child Welfare and Attendance
School Social Work
Special Education
North Education, Room 70 ................................... 619-594-6665
Specialist Credentials
Early Childhood Special Education
Mild/Moderate Disabilities
Moderate/Severe Disabilities
Certificate Programs
Bilingual (Spanish) Special Education
Developing Gifted Potential
Early Childhood Special Education
Speech, Language, and Hearing Sciences
Speech, Language, and Hearing, Room 103 ............. 619-594-8051
Clinical-Rehabilitative Services
Teacher Education
Education and Business Administration, Room 255 ..... 619-594-6131
Multiple Subject and Single Subject
Reading/Language Arts Specialist

COLLEGE OF ENGINEERING
Assistant Dean
Engineering, Room 200C ..................................... 619-594-5807
Aerospace Engineering and Engineering Mechanics
Engineering, Room 326 ..................................... 619-594-6067
Civil, Construction, and Environmental Engineering
Engineering, Room 424 ..................................... 619-594-6072
Electrical and Computer Engineering
Engineering, Room 426 .................................. 619-594-7013
Mechanical Engineering
Engineering, Room 326 ..................................... 619-594-6067

COLLEGE OF HEALTH AND HUMAN SERVICES
Assistant Dean
Education, Room 154 ........................................ 619-594-6151
Gerontology
Hepner Hall, Room 203 ........................................ 619-594-6765
Exercise and Nutritional Sciences
(Athletic Training, Foods and Nutrition, Kinesiology)
Exercise and Nutritional Sciences, Room 353 ........... 619-594-5161
Nursing
Hardy Tower, Room 58 ........................................ 619-594-2540
Public Health
Hepner Hall, Room 129 ........................................ 619-594-5528
Social Work
Hepner Hall, Room 119 ........................................ 619-594-5710
Speech, Language, and Hearing Sciences
Speech, Language, and Hearing, Room 248 ............ 619-594-6775

COLLEGE OF PROFESSIONAL STUDIES AND FINE ARTS
Assistant Dean
Professional Studies and Fine Arts, Room 212 ........... 619-594-6928
Aerospace Studies (Minor)
Exercise and Nutritional Sciences, Room 385 ........... 619-594-5545
Art, Design, and Art History
Art, Room 559 ................................................. 619-594-2850
Communication 
Communication, Room 235 ........................................ 619-594-3444 
Hospitality and Tourism Management (Hospitality and Recreation) 
Professional Studies and Fine Arts, Room 436 ................. 619-594-4964 
International Studies (Minor) 
Professional Studies and Fine Arts, Room 215 ............... 619-594-4633 
International Security and Conflict Resolution 
Adams Humanities, Room 4142 ................................. 619-594-3768 
Journalism and Media Studies 
Professional Studies and Fine Arts, Room 366 .............. 619-594-5145 
Military Science (Minor) 
Exercise and Nutritional Sciences, Room 451 ............. 619-594-4943 
Music and Dance 
Music, Room 111 .................................................... 619-594-6032 
Naval Science (Minor) 
Communication, Room 130 ...................................... 619-594-1134 
Public Affairs (Criminal Justice, Public Administration) 
Professional Studies and Fine Arts, Room 100 ......... 619-594-6084 
Theatre, Television, and Film 
Dramatic Arts, Room 204 ........................................ 619-594-4936 

COLLEGE OF SCIENCES 
Assistant Dean 
Geology/Mathematics/Computer Science, Room 321 .... 619-594-5350 
Astronomy 
Physics, Room 131 .................................................. 619-594-6240 
Biology 
Life Sciences, Room 135 ......................................... 619-594-6442 
\begin{itemize} 
  \item Boengineering 
  \item Cellular and Molecular 
  \item Ecology 
  \item Evolution and Systematics 
  \item Marine Biology 
\end{itemize} 
Chemistry and Biochemistry (Chemical Physics) 
Geology/Mathematics/Computer Science, Room 209 ........ 619-594-5595 
Computer Science 
Geology/Mathematics/Computer Science, Room 413 ...... 619-594-6191 
Environmental Sciences 
Geology/Mathematics/Computer Science, Room 617 ...... 619-594-5386 
Geological Sciences 
Geology/Mathematics/Computer Science, Room 237 ...... 619-594-5586 
\begin{itemize} 
  \item General Geology 
  \item Engineering Geology 
  \item Geochemistry 
  \item Geophysics 
\end{itemize} 
\begin{itemize} 
  \item Hydrogeology 
  \item Marine Geology 
  \item Paleontology 
  \item Oceanography (Minor) 
\end{itemize} 
International Security and Conflict Resolution 
Adams Humanities, Room 4142 ................................. 619-594-4099 
Mathematics and Statistics 
Geology/Mathematics/Computer Science, Room 413 .... 619-594-6191 
Oceanography (Minor) 
Geology/Mathematics/Computer Science, Room 237 ...... 619-594-5707 
\begin{itemize} 
  \item Physics (Chemical Physics) 
\end{itemize} 
\begin{itemize} 
  \item Physics, Room 131 ........................................ 619-594-6240 
\end{itemize} 
Preprofessional Health Advising 
Geology/Mathematics/Computer Science, Room 323 ...... 619-594-6638 
Psychology Advising Center 
Life Sciences, Room 105 ........................................ 619-594-5412 

DIVISION OF UNDERGRADUATE STUDIES 
Administration, Room 103 ..................................... 619-594-0597 
Also advising in: 
\begin{itemize} 
  \item Honors Program ........................................ 619-594-2872 
  \item Interdisciplinary Studies in Three Departments ... 619-594-0597 
  \item Liberal Studies (Administration, Room 103) ....... 619-594-0597 
\end{itemize} 

DIVISION OF GRADUATE AFFAIRS 
Associate Dean 
Student Services, Room 1410 .................................... 619-594-5213 
Monday–Thursday, 10 a.m.–4:30 p.m. 
Advisement concerning general requirements (except for the major). A departmental graduate adviser is available in all programs offering graduate degrees. 

IMPERIAL VALLEY CAMPUS ADVISING 
It is recommended that Imperial Valley Campus students see an adviser prior to registration each semester. Call 760-768-5502 to schedule appointments with the advisers listed below. 
The following advisers correspond to the various majors and programs. 

Undergraduate Division of Student Affairs 
Computer Science 
Kenneth Neely .................................................... 760-768-5663 
Criminal Justice, Psychology, Public Administration, 
Student Disability Services 
Barbara Romero ................................................... 760-768-5509 
English 
Norma Aguilar ..................................................... 760-768-5637 
History, Liberal Studies, Social Science 
Americo Yacopi ............................................... 760-768-5603 
International Business, Spanish 
Aracely Bojorquez ............................................ 760-768-5506 
Latin American Studies, Mathematics 
Miguel Rahiotis .................................................. 760-768-5502 
Nursing 
Helina Hoyt ......................................................... 760-768-5680 

Graduate 
MA in Education 
Dr. Richard Neumann ............................................ 760-768-5539 
Master of Public Administration 
Danielle Ingoglia .............................................. 760-768-5661 
Teacher Education, Division of Education 
Dr. Richard Neumann ............................................ 760-768-5539